Portsmouth CITY COUNCIL

Planning and Economic Growth

Civic Offices
Guildhall Square
Portsmouth
PO1 2AU

Phone:

Our Ref: 20/01478/TPO
Your Ref:

23rd December 2020

S Jordan Tree Surgery
40 Stakes Road
Waterlooville
Hampshire
PO7 5NA

Dear Mr Jordan

PROPOSAL: WITHIN TREE PRESERVATION ORDER NO 232 - REDUCE HEIGHT BY 3 METRES, WIDTH BY 2.5 METRES TO LONDON PLANE (T3)

LOCATION: 11 ARRAS ROAD, PORTSMOUTH, PORTSMOUTH CITY COUNCIL, PO3 5FY,

Thank you for the application for the above proposal which was valid on 9th December 2020.

If you do not receive a decision notice for this application by 3rd February 2021 you may appeal to the Planning Inspectorate unless you have agreed in writing to allow the City Council a longer period to decide the application.

It is important that you carefully read the enclosed 'Notes Relating to Your Planning Application' which include important information relating to the procedures for speaking as a deputation at the Development Management Committee and for submitting an **appeal**.

If you require further information or disagree with the described location and proposal please contact Mr Andrew Knight who is the case officer for this application. Their direct telephone number is 023 9268 8832.

Yours sincerely

Sheila Clarke
Technical Validation Officer

Portsmouth
CITY COUNCIL

NOTES RELATING TO YOUR APPLICATION

Please contact the case officer **immediately** if you consider the location or description shown in the letter does not accurately describe the proposal. Their direct line telephone number and the application reference number are shown in the acknowledgement letter with these notes.

You should also contact the case officer if you have any queries, or wish to discuss the progress of the application. You may visit the Ground Floor Reception of the Civic Offices between 8.30 am to 5.00 pm on Monday to Thursday and between 8.30 am to 4.00 pm on Friday, but it is recommended that you telephone to make an appointment if you wish to see the case officer.

The application should be available to view online after 3 working days from the date of the acknowledgement letter at **www.portsmouth.gov.uk**.

You will be contacted if:-

(a) any additional information is required; or
(b) an adjustment of the fee is necessary or the fee cheque has been dishonoured; or
(c) the application is referred to the Secretary of State for Communities and Local Government; or
(d) the application is subsequently found to be invalid.

NEIGHBOURHOOD NOTIFICATION & SITE NOTICES

We normally write to the occupiers of addresses in the vicinity of the application site, setting out brief details of the application proposals, but you (or your client) may also wish to inform local residents that this application has been made. We will also be arranging for a site notice (or notices) describing the application to be displayed near the site.

DEPUTATIONS

In addition to expressing views in writing, the city council allows members of the public, including applicants (or their agents), to address the Development Control Committee when a planning application is to be considered by the committee. This is known as a deputation. If an objector make a request for a deputation you will then have the right to address the Committee. However, you will not be able to make a deputation if there has been no request from a third party.

To enable the city council to provide a speedy and efficient service and to determine as many applications as possible within 8 weeks (13 weeks for major applications), the Assistant Director - City Development is authorised to determine many types of applications under delegated powers.

If you or your client wish to address the committee please contact Development Control Administration - telephone (023) 9283 4339 at the earliest possible time, for full details of the deputation procedure. An answerphone is available on this number outside office hours. You can also contact them by e-mail - planning.reps@portsmouthcc.gov.uk.

APPEAL PROCEDURE - NON-DETERMINATION OF APPLICATION

You may appeal to the Secretary of State for Communities and Local Government if:-

(a) you have not been informed that the application is invalid or the fee cheque has been dishonoured;
(b) the application has not already been referred to the Secretary of State;
(c) you have not agreed in writing to extend the period in which the decision may be given; or
(d) you have not received a Decision Notice by the date shown in paragraph 2 of the attached letter.

The appeal must be made on a form supplied by the Planning Inspectorate. The addresses from which the forms may be obtained and the time limits for submitting an appeal are as follows:-

(a) Applications for Planning Permission, (including Outline Permission), Discharge of Reserved Matters, Listed Building Consent, Conservation Area Consent, and Certificates of Lawfulness for Existing or Proposed Use / Development -

The Planning Inspectorate
3/08B Kite Wing Temple Quay House
2 The Square
Temple Quay
BRISTOL BS1 6PN

within **6 months** of the date shown in paragraph 2 of the attached letter;

(b) Application for Express Consent to display an Advertisement -

The Planning Inspectorate
Special Appeals & Call-Ins
Room 3/17 Temple Quay House
2 The Square
Temple Quay
BRISTOL BS1 6PN

within **8 weeks** of the date shown in paragraph 2 of the attached letter;

(c) Application for work to a tree(s) covered by a Tree Preservation Order -

The Environment Team
Room 4/04 Kite Wing
Temple Quay House
2 The Square
Temple Quay
Bristol BS1 6PN

within **28 days** of the date shown in paragraph 2 of the attached letter.

In this instance the Secretary of State can allow a longer period for giving notice of an appeal, but this power will not be used unless there are special circumstances which excuse the delay.

You can get this Portsmouth City Council information in large print, Braille, audio or in another language by calling 023 9268 8832.