

Your ref:
Our ref: 19/01540/F
Please ask for: Mrs Rebecca Bush
Direct dial: 01553 616825
Direct fax: 01553 616652
E-mail: borough.planning@west-norfolk.gov.uk

Mr Oliver Birkbeck
c/o Calvert Brain And Fraulo Architectural Ltd
3 Portland Street
King's Lynn
Norfolk
PE30 1PB

Geoff Hall
Executive Director

Environment and Planning

30 August 2019

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Barn conversion to form 4 bedroom accommodation at Clarkes Farm Peddars Way Hillington King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Although you may have answered NO to the question on the application form which asks whether the proposed use would be particularly vulnerable to the presence of contamination, you are required to complete and submit the Screening Assessment Form, which can be found on the Council's website at www.west-norfolk.gov.uk. Please click on the following to reach the Questionnaire.

https://www.west-norfolk.gov.uk/info/20138/contaminated_land/204/planning_applications_on_contaminated_land

2. As this is a barn conversion we will require a structural survey and a protected species report.
3. From the 1st April 2016 the Habitats Regulations Monitoring and Mitigation Contribution levy came into force. The fee must be paid at the planning application submission stage or by entering into a Unilateral Undertaking / S106 agreement if you wish to pay later.

Therefore, a fee of £50 per dwelling, plus a £50 Administration Fee is payable on completion of a Unilateral Undertaking.

Payment in advance is charged at £50 per dwelling with no administration fee payable.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200; fax: (01553) 691663
DX 57825 KING'S LYNN

Chief Executive – Ray Harding

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Rebecca Bush**

Yours faithfully

A handwritten signature in black ink, appearing to read 'G. A. M.', written in a cursive style.

Executive Director
Environment and Planning

