

## Planning

South Downs National Park Authority  
South Downs Centre  
North Street  
Midhurst  
GU29 9DH  
Tel: 0300 303 1053 Email: [planning@southdowns.gov.uk](mailto:planning@southdowns.gov.uk)



Householder Application for Planning Permission for works or extension to a dwelling and listed building consent.

Town and Country Planning Act 1990  
Planning (Listed Buildings and Conservation Areas) Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### 1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Vernon Hill House"/>
Address line 1	<input type="text" value="Vernon Hill"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Bishops Waltham"/>
Postcode	<input type="text" value="SO32 1FH"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="455376"/>
Northing (y)	<input type="text" value="118617"/>

Description

### 2. Applicant Details

Title	<input type="text" value="mr"/>
First name	<input type="text" value="James"/>
Surname	<input type="text" value="Tuttiett"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="Vernon Hill House, Vernon Hill"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>

## 2. Applicant Details

Town/city	<input type="text" value="Bishops Waltham"/>
Country	<input type="text"/>
Postcode	<input type="text" value="SO32 1FH"/>

Are you an agent acting on behalf of the applicant?

Yes  No

Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

## 3. Agent Details

Title	<input type="text"/>
First name	<input type="text" value="Emma"/>
Surname	<input type="text" value="Loftus"/>
Company name	<input type="text" value="AEL properties (southern) ltd"/>
Address line 1	<input type="text" value="Prospect place"/>
Address line 2	<input type="text" value="Moorside Road"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Winchester"/>
Country	<input type="text"/>
Postcode	<input type="text" value="SO23 7RX"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text"/>

## 4. Description of Proposed Works

Please describe the proposed works:

Brick and flint garden wall and traditional lean-to glasshouse to enclose the orchard area.  
Swimming pool with pool house in the garden storage and dumping area to the east of the orchard.  
Please see attached Heritage, design and access statement.

Has the work already been started without consent?

Yes  No

## 5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

## 5. Listed Building Grading

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?

Don't know  Yes  No

## 6. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes  No

## 7. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

Yes  No

## 8. Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes  No

## 9. Materials

Does the proposed development require any materials to be used?

Yes  No

**Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded**

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	mix of old metric and imperial sized red bricks and new Michelmersh ATR bricks	new michelmersh ATR bricks
Roof covering	reclaimed welsh blue slate and hand made clay peg tiles	reclaimed welsh blue slate
External Doors	oak frame glass doors with double glazed units, clear Osmo waxoil finish	oak frame glass doors with double glazed units, clear Osmo waxoil finish
Internal Walls	gypsum skim on plasterboard and exposed blockwork within neighbouring barns	exposed brickwork within glasshouse gypsum skim on plasterboard within poolhouse
Rainwater goods	cast iron guttering and downpipes painted black	cast iron guttering and downpipes painted black
Ceilings	exposed oak trusses and rafters with warm roof insulation and boarding within neighbouring barns	exposed oak trusses and rafters with warm roof insulation and boarding within poolhouse
Floors	suspended engineered oak flooring and insulated concrete slab flooring with ceramic tile finish	suspended engineered oak flooring and insulated concrete slab flooring with ceramic tile finish

Are you submitting additional information on submitted plans, drawings or a design and access statement?

Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

1. Location plan; drawing no 5894/301 (1:1250@A3)
2. Existing landscape plan; drawing no VER-MP-10-001 (1:200@A1)
3. Proposed landscape plan; drawing no VER-MP-10-002 (1:200@A1)
4. Existing site plan; drawing no VER-MP-10-003 (1:500@A1)
5. Landscape details ; drawing no VER-MP-20-001 (1:20@A1)
6. Section A; drawing no VER-MP-40-001 (1:100@A1)
7. Section B&C; drawing no VER-MP-40-002 (1:100@A1)
8. Section D; drawing no VER-MP-40-003 (1:100@A1)
9. Wall elevations; drawing no VER-MP-40-004 (1:50@A1)
10. Glasshouse; drawing no VER-MP-40-005 (1:25@A1)
11. Pool house; drawing no VER-MP-40-006 (1:25@A1)
12. Vernon Hill House Heritage, Design and Access Statement

## 9. Materials

## 10. Pedestrian and Vehicle Access, Roads and Rights of Way

- Is a new or altered vehicle access proposed to or from the public highway?  Yes  No
- Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No
- Do the proposals require any diversions, extinguishment and/or creation of public rights of way?  Yes  No

## 11. Parking

- Will the proposed works affect existing car parking arrangements?  Yes  No

## 12. Trees and Hedges

- Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

see existing and proposed landscape plans - drawing no: VER-MP-10-001 & VER-MP-10-002

- Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

## 13. Site Visit

- Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## 14. Pre-application Advice

- Has assistance or prior advice been sought from the local authority about this application?  Yes  No

## 15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

- It is an important principle of decision-making that the process is open and transparent.  Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 16. Ownership Certificates and Agricultural Land Declaration

Certificate Of Ownership - Certificate A Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

## 16. Ownership Certificates and Agricultural Land Declaration

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant  
 The agent

Title

First name

Surname

Declaration date

Declaration made

## 17. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)