

Mr Geraint Williams
Bennington Green LTD
Bank House
13-15 High Street
Thatcham
Berkshire
RG9 3JG

4th January 2021

Dear Sir/Madam

Town and Country Planning Act 1990 (as amended)

APPLICATION NO: 20/01011/FUL/ADDINF

DESCRIPTION: Single storey rear extension of boiler room to provide 2no single occupancy assisted living units with care worker facilities and communal meeting area and alterations

LOCATION: Calcott Rectory Close Bracknell

I am in receipt of your planning application in respect of the above proposal. Before the application can be validated, the following matters require attention:-

- 1 There are double doors shown on the floor plan that do not appear on the North Elevations. Please could you amend accordingly.
- 2 To date we have not received a fee of £234. which is required for this application. This payment can be made over the phone to our customer services team on 01344 352 000. Please quote your application number when making payment.

Please note one further reminder will be sent out after 2 weeks, if I do not receive the requested information within 1 month from the date of this letter, I will have no alternative but to close this application off and no further action will be taken. Should this occur 25% of the planning fee will be retained to cover admin costs.

If you require further assistance, please do not hesitate to call me.

Yours faithfully

Laura Tyler

Clerical Assistant
Planning Transport and Countryside
email; Laura.tyler@bracknell-forest.gov.uk
direct line; 01344 351625

PLACE PLANNING AND REGENERATION

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