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New Applications
City of Westminster
PO Box 732
Redhill
RH1 9FL

22 December 2020

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED)**8 DUNSTABLE MEWS, LONDON, W1G 6BT****HOUSEHOLDER APPLICATION**

On behalf of our client, Mr Martin Lamb, please find enclosed an application which seeks planning permission for the following development:

“Replacement of ground floor doors with timber doors, replacement first floor front and rear windows with double glazed timber windows, works to the downwards alignment of the down pipe, repainting of existing window cills and the replacement of current roof lights with three new double glazed rooflight windows, raising of the roof panels, and associated works.”

The application is supported by the following information:

1. Completed Application Forms (with Ownership Certificate);
2. Application Covering Letter (this letter);
3. Design and Access Statement (included in this letter);
4. Planning Statement prepared by Montagu Evans;
5. Site Location Plan prepared by Flannery & de la Pole; and
6. Application Drawings prepared by Flannery & de la Pole;

For ease, the following drawings have been submitted with this application:

- 0043/000 – Site Location Plan at a scale of 1:1250 @ A4;
- 043/002B – Existing Elevations and Section at a scale of 1:100 @ A3;
- 043/005E – Proposed Alterations Elevation at a scale of 1:100 @ A3; and
- 043/006A – Proposed Alterations Plan at a scale of 1:100 @ A3.

Design

As discussed within the accompanying Planning Statement, the size and scale of the proposed alterations to the property are both of small in nature and do not affect the overall design of the building. Further to this, the proposed alterations are consistent with the design principles set out both within the Local Plan and the Conservation Area Harley Street Conservation Audit SPD (2008).

In addition, the proposed changes respect the building's visual contribution to both the character and appearance of the Conservation Area. Where more contemporary elements are proposed, such as the introduction of new windows, these have been carefully designed using modern architecture, to ensure they enhance the appearance and functionality of the building.

Access

The proposed changes do not materially affect the building's accessibility. The alterations proposed under this application are in relation to material amendments to the building and therefore this application does not propose any alterations to the access of the building.

Application Procedure

The application has been submitted today online on via the planning portal (**Ref. PP-09370620**) and the fee of £206.00 has been calculated in accordance with The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012. The accompanying application fee will follow shortly.

We would be grateful if Westminster City Council could confirm that our application is complete and will be validated shortly. If you have any outstanding queries on this matter, please contact Gareth Fox (Tel. 020 7312 7495 / gareth.fox@montagu-evans.co.uk) or Nadine James (Tel. 020 7886 683 / nadine.james@montagu-evans.co.uk) of this office in the first instance.

Yours faithfully

MONTAGU EVANS LLP

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