



East
Northamptonshire
Council

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Please ask for	Direct Dial	Our Reference	Your Reference	Date
Erika Davies Planning Services	01832 742207	NE/21/00003/FUL	PP-09335430	7 January 2021

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990

Proposal : First floor side extension above existing ground floor side extension. at 35
Park Road Irthlingborough Wellingborough Northamptonshire NN9 5PW

I refer to the above application received on **4 January 2021** but have to advise you that it is **INVALID/INCOMPLETE**. In order to enable further progress to be made, please supply the following:

1. As it appears that Ordnance Survey map data has been used in the submitted site and location plans please provide a copyright statement on the drawing e.g. 'Contains Ordnance Survey data © Crown copyright [and database right] 2015'. This is required as the Ordnance Survey is tightening up on infringement on their copyright.
2. Drawings should be accurate. Ambiguous statements such as "Do not scale", "Not to scale" etc. call the accuracy of the drawing into question and therefore cannot be accepted. Please remove the "Do not scale" legend of the drawings or give written consent for this to be removed.
3. As per our published Local Requirements, "All plans and drawings must be drawn to an appropriate metric scale (1:50 or 1:100) and have all relevant dimensions of the key elements of the proposal clearly written. This includes the height, length, width and (if relevant) the distance from the site boundary of any proposed works. We require this so that the proposed dimensions are clear when plans are viewed online." This is required as we now run a completely paperless planning office.

Please provide amended drawings including all relevant dimensions of the proposal:

- Dimensions for the existing and proposed floor plan
- Dimensions for the existing and proposed elevations annotated with all height dimensions

This will allow the officer to assess any potential visual impact of the scheme.

Please take the necessary action required to complete this application. **If this is not completed within the next 28 days, the application will be withdrawn and a full re-submission of the application will be required.** In the meantime you should note that the statutory period for the determination of the application may be held in abeyance.

Yours faithfully

Erika Davies
Technical Officer, Planning Services
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