

Office Use Only	RCC Ref:		Date Rec'd:	
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Application to Roads Authority for Construction Consent to Construct or Extend a Road

Write in INK and BLOCK CAPITALS (where appropriate).

1. Declaration

I (insert applicant name)
apply under Section 21 of the Roads (Scotland) Act 1984 for Construction Consent
for the
(insert description for the proposed road construction)

New roads and footpaths to serve phase 2
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at (insert address and co-ordinates of the site)

Easterfield Farm, Drumossie, Inverness
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Easting: 269695	Northing: 843908
of which I am (state the interest in the land, e.g. owner, tenant)	Owner/Developer

all in conformity with the drawings and supporting information to be submitted.

Signature:	Mark R Coull
Name:	Mark Coull
Position:	Design Engineer
Organisation Name:	Springfield Properties
Date:	091220

2. Applicant Details

Organisation Name:	Springfield Properties		
Contact Name:	Mark Coull		
Address:	8 Southfield Drive, Elgin		
Postcode:	IV30 6GR	Daytime Phone No.:	
E-mail:	Mark.coull@springfield.co.uk		

3. Agent's Details (Acting on behalf of the APPLICANT)

Organisation Name:			
Contact Name:			
Address:			
Postcode:		Daytime Phone No.:	
E-mail:			

4. Planning Application Details

Has FULL planning permission been GRANTED for the proposed roadworks?

Yes

No

Please give **ALL** planning applications details in the table below:

Application Type	Planning Ref No.(s)	Status	Date of Consent
Full	19/05410/MSC		

5. Neighbour Notification

Tick one box:

There is no other party who has an interest in the land or lands that fronts, abuts or is comprehended by the road. (No notification required.);

OR

There are other parties who have an interest in the land or lands that fronts, abuts or is comprehended by the road and I will provide them with the relevant documentation after all drawings have been uploaded via the www.ePlanning.scot online portal.

PLEASE NOTE – You cannot proceed with notifying neighbours until you have undertaken Part 2 of the Registration process and we have received electronic versions of the drawings and made them publicly available on <http://wam.highland.gov.uk/wam/>

Any personal data that you have been asked to provide on this form will be held and processed in accordance with the requirements of the 1998 Data Protection Act.

Guidance on submitting your application

This form is to be completed in accordance with the provisions of local and national guidance on Roads Development by any person wishing to construct or extend a road irrespective of whether or not it is to be subsequently adopted/ maintained by the Roads Authority.

IMPORTANT: You should consult the Transport Planning Team (The Highland Council Headquarters, Glenurquhart Road, Inverness) for early advice in order to avoid delays in reviewing your application.

Please ensure completion of all of the required information in this form.

Please ensure you submit 1 x paper set of drawings with this application.

Registration of your application will be in two parts:

- **Part 1** - Submit this form in paper format along with 1 x paper set of drawings to our eProcessing Centre at the address provided at the end of this form who will register the application electronically.
- **Part 2** – You will receive an application reference number by email and on doing so, please log into the www.ePlanning.scot online portal to submit forms CC9 (Submission Checklist), CC2 (Docquets of Service) and electronic copies of all drawings and supporting information.

If you do not submit all of the requested information, your application will not be forwarded to the Transport Planning Team to commence the technical review of your proposals (see note on Part 1 of the CC9 Submission Checklist).

Please return the completed form and 1 x paper set of the application drawings to:-

eProcessing Centre
The Highland Council Headquarters
Glenurquhart Road
Inverness
IV3 5NX