

Fidel Miller

020 8921 5222



Fidel.Miller@royalgreenwich.gov.uk

Mr Simon Chapman  
RPS Group  
20 Farringdon Street  
London  
EC4V 4AB

**Directorate of Regeneration,  
Enterprise & Skills**  
Woolwich Centre, 5th Floor,  
35 Wellington Street,  
London, SE18 6HQ

**21/0128/F**

19 January 2021

Dear Mr Chapman,

**Site: ELTHAM PALACE, COURT YARD, ELTHAM, LONDON, SE9 5QE**  
**Applicant English Heritage**

:

**Proposal: Replacement of the existing entrance steps to the visitor centre, with a ramp, together with alterations to the raised planter and provision of bench seating. This May affect the setting of a Grade I Listed Building - Eltham Palace and Grade I Walls to Inner Court Yard of Eltham Palace.**

Due to the current COVID-19 pandemic we find ourselves having to operate differently and have had to adapt the way in which we work. As a consequence, we have had to make changes to the normal way we undertake consultation. We are able to undertake direct notification remotely but have had to adapt how site notices are displayed for the statutory 21 day period (please refer to the notice for the actual number of days).

In order to fulfil our statutory obligations, we have enclosed a site notice for you to display outside your property. This is essential if we are able to make a final decision on your application.

This letter includes guidance for displaying the site notice and providing the Council with the necessary evidence to ensure the statutory consultation has been fulfilled.

\*NB If you or someone you live with is unable to display the site notice, because doing so would contravene the Government's guidance on social distancing, self-isolation or the need to avoid non-essential trips outside, please contact the case officer immediately so that alternative options can be explored, if any exist. Do not attempt to display the site notice if you are experiencing any Covid-19 symptoms.

In line with The Town and Country Planning (Development Management Procedure) (England) Order 2015, the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) and the Royal Borough of

Greenwich Statement of Community Involvement (2016) a notice on or near the land to which the application relates shall be displayed for not less than 21 days. Enclosed herewith is a site notice to be displayed outside your premises subject to meeting the following requirements:

- The notice must be displayed outside or close as possible to the application site, on public land (secured on a lamppost, railings or tree) and must be visible to the public without entering any private land;
- **The date must be clearly shown and written on the day the site notice is displayed**, using a permanent marker (Sharpie pen for example);
- A photograph shall be taken of the dated notice in-situ, and a copy should be emailed directly to the case officer to prove the notice has been displayed. The site notice text and annotated date should be clearly visible on this photograph.

Failure to meet any of the above criteria would mean the local planning authority is unable to fulfil its statutory duty to publicise the application for planning permission/listed building consent which may result in further delays to your application.

If you are unsure or cannot find an appropriate place to display the site notice, please contact your case officer for guidance as a matter of urgency.

Yours Faithfully  
Fidel Miller  
Development Management