

B.D.B.C.
11 JAN 2021
M.W.

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.
Town and Country Planning Act 1990

Privacy Notice

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:

T/00028121 HRB



**Basingstoke
and Deane**

Basingstoke and Deane Borough Council
 Civic Offices, London Road,
 Basingstoke, Hampshire RG21 4AH
 www.basingstoke.gov.uk | 01256 844844
 customer.service@basingstoke.gov.uk
 Follow us on @BasingstokeGov

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4. Trees Ownership

DH

Is the applicant the owner of the tree(s): Yes No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:		
<input type="text"/>		
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? Yes No

Are you wishing to carry out works to tree(s) in a conservation area? Yes No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

Not known

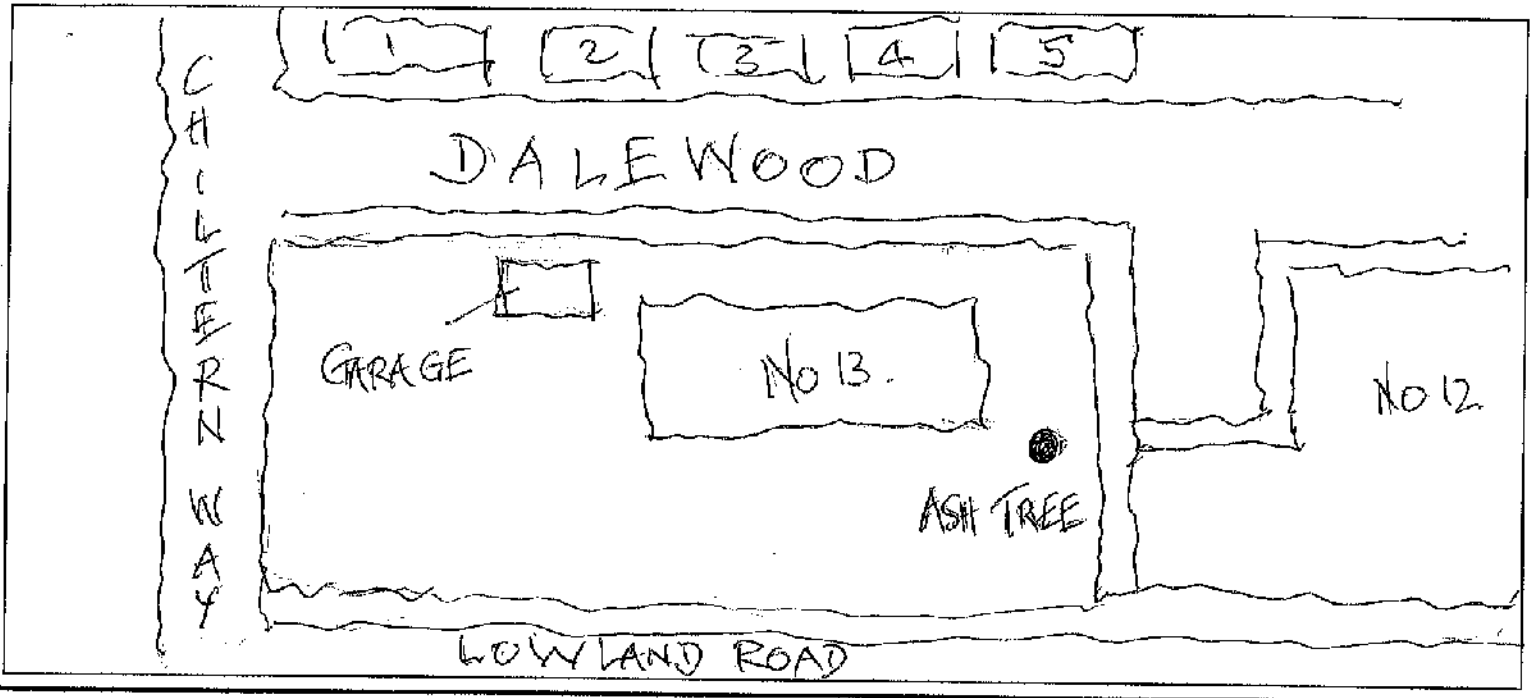
7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

1 ASH TREE - WORK REQUIRED. CROWN REDUCTION BY APPROXIMATELY 30% AS RECOMMENDED BY ARBORICULTURIST. DETAILS ATTACHED (Also brief details from 2nd quote.)

7. Identification Of Tree(s) And Description Of Works continued ...



8. Trees - Additional Information

Additional Information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No
 If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. Yes No
 If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

A quote for the work required plus a photo of the proposed
 indicative reduction points are attached. Also brief details are
 attached from a second quote - another tree care specialist.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

Yes

No

If Yes, please provide details of the name, relationship and role

[Empty box for details]

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant

[Redacted signature box]

Or signed - Agent:

[Empty signature box]

Date (DD/MM/YYYY):

10/01/2021

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

[Redacted contact details]

Country code: Mobile number (optional):

[Redacted contact details]

Country code: Fax number (optional):

[Redacted contact details]

Email address (optional):

[Redacted email address]

13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

[Empty contact details]

Country code: Mobile number (optional):

[Empty contact details]

Country code: Fax number (optional):

[Empty contact details]

Email address (optional):

[Empty email address]

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

Quotation

arborline
Tree care specialists since 1998

Date: 18 December 2020

238 Britten Road, Basingstoke, Hants, RG22 4F IR

Quote ref: QTW 880

T. 01256 541737

Mr & Mrs Ray

E. paul@arborlinetreecare.co.uk

13 Dalewood

W. www.arborlinetreecare.co.uk

Basingstoke

Hampshire

RG22 5EG

Emailed to: Billsueray@gmail.com

Dear Mr & Mrs Ray,

Further to my recent visit I have pleasure in enclosing the following quotation:

To carry out various tree works as described on the attached schedule.

Attached is our company terms and conditions of service and a copy of our certificate of insurance. Should you wish to proceed with this quotation please complete and return the slip below to the above address. Alternatively you can confirm your acceptance by email to the following email address: paul@arborlinetreecare.co.uk.

Payment is due within 7 days on receipt of our invoice.

We thank you for your enquiry.

Yours sincerely,

Paul Jones
Arborline Tree Care

REF: QTW 880 - TREE WORK AT 13 DALEWOOD, BASINGSTOKE

I do/ do not accept your quotation dated 18 December 2020. I have read and agree to your terms of service.

Signed:

Print name:

Date:



Quotation


Tree care specialists since 1998

Date: 18 December 2020

238 Britten Road, Basingstoke, Hants, RG22 4LR

Quote ref: QTW 880

T: 01256 541737

Mr & Mrs Ray

E: paul@arborlinetreecare.co.uk

13 Dalewood

W: www.arborlinetreecare.co.uk

Basingstoke

Hampshire

RG22 5EG

REF: QTW 880 - TREE WORK AT 13 DALEWOOD, BASINGSTOKE

SCHEDULE:

This quotation is valid for a period of 60 days.

1. To crown reduce by approximately 30% x1 large Ash tree in rear garden.

To undertake this work removing all arisings from site, we would require the total sum of
£1400.00

Please note: We endeavour to carry out all tree works in accordance with BS 3998 Recommendations for Tree Work (2010) or as modified by more up to date research as appropriate.



Terms and Conditions of Service for Tree Work Contracting

The Contractor – the person or business undertaking the works & The Client – the person or business instructing the works (and in so doing, and accepting the quote, agrees to / accepts the following terms and conditions.)

1) 'Notice of the Right to Cancel' – the client has a minimum 14 days to cancel the contract (in writing) from acceptance date.

2) This quotation/estimate is valid for 60 days and takes into account any 'value', monetary or otherwise, the arisings may have unless stated otherwise.

3) All works will be in accordance with the current British Standard 3998 'Tree Work Recommendations' where possible unless specified otherwise. Dimensions specified are approximate and, wherever possible, pruning cuts will be to the nearest appropriate pruning point.

4) In the event of a variation to the quotation as a result of:

- a. Amendments to works required prior to arriving on site, or
- b. Changes in site / ground conditions since the original visit, or
- c. Additional works requested / required whilst on site

the quotation will be revised accordingly, either electronically in advance or hand written on the day of work, with agreed amendments signed by the contractor and the client.

5) Stump-grinding:

Where stumps are to be ground out the following conditions shall apply:

- a. Stumps will be ground to a depth of 150mm below the immediately adjacent ground level and will include the removal of the stump and buttress roots but will not include lateral roots unless otherwise specified.
- b. Stump grindings will be backfilled into holes unless specifically stated otherwise.
- c. The client will advise the contractor of any underground services in the vicinity of the stump(s) prior to starting the job.
- d. Care shall be taken by the contractor to avoid damage to underground services in vicinity of stumps, however the contractor will not be held accountable should any damage occur.

6) All arisings (inc. twigs / branches / woodchips / logs / trunks / foliage etc) will be removed from site and become the property of the contractor unless specifically stated otherwise in the quotation.

7) On completion of the works, an invoice will be raised and payment is required within 7 days on completion of the quoted works (unsatisfactory completed jobs MUST be immediately notified, in writing / by email, to the contractor or within a minimum period of 24 hours).

8) The client will be responsible for undertaking checks with the Local Planning Authority with regards to:

- a. Whether the tree(s) are the subject of a Tree Preservation Order
- b. Whether the tree(s) are located within a Conservation Area

The client will be responsible for informing the contractor should any such statutory protections apply. The contractor reserves the right to undertake its own checks for statutory protection pertaining to trees.

Copy of Insurance

Camberford Underwriting
Lygon House | 50 London Road | Bevingly | Kent | BR7 3BA
UNDERWRITING AGENTS | LLOYD'S BROKERS | INSURANCE BROKERS



Arboricultural Contractors Insurance Scheme

VERIFICATION LETTER

Date: Tuesday 22nd of September 2020
Policyholder: PAUL TREVOR JONES TRADING AS ARBORLINE TREE CARE
Business Description: Landscaping, Fencing, Planting, Tree Surgery, Arboricultural Contractors undertaking Felling, Dismantling, Pruning, Slump Grinding & Removal, Hedge Cutting and Gardening and Tree Surveys
Policy Number: B105320ARB425701
Period of Insurance: Start Date: 21/09/2020
End Date: 20/09/2021

COVER	Limit of Indemnity / Sum Insured	Insurer
Contract Works	Not Operative	Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request. Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request. Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request. Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request. Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request. Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request. Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request. Certain Underwriters at Lloyd's. The individual syndicate details and proportions of this insurance underwritten by them are available upon request.
Employees Personal Tools & Effects	Not Operative	
Owned Plant	£20,000	
Hired In Plant	£50,000	
Employers Liability	£10,000,000	
Public Liability	£2,000,000	
Products Liability	£2,000,000	
Professional Indemnity	£1,000,000	

All insurance is subject to the terms conditions and endorsements of the respective Policy. This verification notice confirms the cover in force on the date shown above. Neither Camberford Underwriting nor the respective Insurers/Underwriters accept any liability for reliance on this document by the Insured or any third party in the event that any of the insurances detailed are cancelled or not in force for any reason.

Signed on behalf of the Insurers



020 8315 5000 | camberford.com

Arborline Tree Care Ltd is a registered company in England and Wales, registered number 08542848. Registered office: Lygon House, 50 London Road, Bevingly, Kent, BR7 3BA. Arborline Tree Care Ltd is a member of the Lloyd's market.

Yew Tree Landscapes & Tree Care Ltd., Odiham

After a meeting with Mr D Osman, from the above company on Friday 8th December, to obtain another quote, his recommendations were as follows:-

Reduce the crown by:-

about 3 metres, to a height of approx. 14 metres and with a breath of approx 5 meters.

Also, as squirrels managed to enter our loft space from the ash tree a number of years ago, requiring work on the tree at that time, if work is not undertaken shortly the problem could arise again.

Mr W Ray

