

Midlothian Council

Midlothian House
Buccleuch Street
Dalkeith
EH22 1DN

Place Directorate

Kevin Anderson
Executive Director - Place

Midlothian

18 January 2021

Slorach Wood Architects
The Station Master's Office
Station Road
South Queensferry
EH30 9JP

Dear Sir/Madam

**Application for Prior Notification - Demolition:
Demolition of dwellinghouse
at 74 Windsor Square, Penicuik, EH26 8ET**

Thank you for your application for the above-mentioned proposal.

As submitted your application is incomplete and cannot be registered. I would, therefore, be obliged if you would supply me with the items indicated in the Schedule below within fourteen days.

Failure to supply the required information will result in delay, and your incomplete application may be returned to you.

If your application was submitted online you can add the additional information to your existing proposal via [eDevelopment Scotland](#) by adding the Post Submission Additional Documents form to your proposal, completing the form and uploading your attachments. Further guidance can be found in the [ePlanning User Guide \(pdf\)](#).

If telephoning or writing, please quote the reference number given below.

Yours faithfully

Duty Officer

For further information please ask for :

Your Ref:
Our Ref: 21/00038/PNDEM

Duty Planning Officer
Tel 0131 271 3302
Fax 0131 271 3537
www.midlothian.gov.uk

Schedule/

A fee is required with the application. The sum required is £78. Please make cheques payable to Midlothian Council. To pay by credit or debit card please phone 0131 271 3147 and quote the application site address as a reference. If payment has already been made via BACs please email dutyplanningofficer@midlothian.gov.uk with the payment reference details.

IMPORTANT NOTE REGARDING PUBLIC ACCESS TO INFORMATION

Making an application

Please note that when you submit a planning application, the information will appear on the Planning Register and the completed forms and any associated documentation will also be published on the Council's website.

Making comment on an application

Please note that any information, consultation response, objection or supporting letters submitted in relation to a planning application, will be published on the Council's website.

*The planning authority will redact personal information in accordance with its redaction policy and use its discretion to redact any comments or information it considers to be derogatory or offensive. The representations will then be destroyed from the back office systems 6 months after the date of determination or 6 months after an appeal decision date and 6 months after a Local Review Decision date. **General Data Protection (GDPR)** privacy statement can be found at www.midlothian.gov.uk/privacy (Communities and Economy). **Planning Redaction Policy** can be found at www.midlothian.gov.uk/downloads/file/1378/redaction_policy*

However, it is important to note that the publishing of comments and views expressed in letters and reports submitted by applicants, consultees and representors on the Council's website, does not mean that the planning authority agrees or endorses these views, or confirms any statements of fact to be correct.

IMPORTANT NOTE REGARDING ORDNANCE SURVEY PLANS

Please note that the use of any Ordnance Survey (OS) Plan is copyright protected. If you are using, or intend on using an OS plan you must ensure an appropriate copyright acknowledgement and licences/serial number is submitted on/with the plan. If you are using a plan not derived from OS data, you are required to state the source of the plan. For further information please visit www.ordnancesurvey.co.uk