

Your ref:	34 Abbey Gardens	Please reply to:	Phoebe Graham
Our ref:	21/00478/LBC	Tel No:	07971 024216
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr David Siverson Originate: Architects A106, 20 Hertsmere Road London E14 4AZ United Kingdom		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		29 January 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 34 Abbey Gardens, London, NW8 9AT

Proposal: Erection of single storey rear extension at lower ground floor with rooflight and single storey rear extension at ground floor with green roof, installation of two rooflights at roof level, installation of air conditioning to rear garden and throughout, replacement of existing entrance doors at lower ground and ground floor, demolition of stairs to rear, installation of hard paving to front garden, reconstruction of lightwell at lower ground floor, erection of replacement garden walls to rear. Refurbishment of existing windows, replacement of doors at lower ground, ground, first and second floor, replacement of fireplaces at lower ground and second floor, alterations to partitions at lower ground, first and second floor, installation of staircase from lower ground to ground floor (linked to).

Thank you for your application received on 27 January 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 We have emailed you separately on your linked lead application with full details of what information is required to make your applications valid.

Please forward this information to the above email address by **26 February 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to

the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Phoebe Graham

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