

The Occupier
.

Planning and Economic Growth

Civic Offices
Guildhall Square
Portsmouth
PO1 2AU

Phone: 0121 234 1300
planning.reps@portsmouthcc.gov.uk
Our Ref: 20/01246/FUL

1st February 2021

Dear Sir/Madam

LOCATION: 25 Shadwell Road Portsmouth PO2 9EH

PROPOSAL: Change of use from dwelling house (Class C3) to house in multiple occupancy (Class C4) **(20/01246/FUL)**

The above planning application has been received by the City Council, you are advised to familiarize yourself with the plans to ensure that you understand what is being proposed. The application seeks permission for a change of use from a dwelling house to a house in multiple occupancy. The application will be determined on the basis of the Council's Supplementary Planning Document that seeks to restrict the number of HMO's to less than 10% within a 50m radius of the site. You can view a copy of the SPD at www.portsmouth.gov.uk

The properties that the Council believe to be HMO's will be identified on the application file, if there are properties that you believe to be used as HMO's that have not been identified you are asked to let the Council know.

You can look at a copy of the application and plans and comment online within 3 working days following this link www.portsmouth.gov.uk and clicking on 'Link to Public Access search page'. You can also track the progress of the application via this link. ***Unfortunately, due to the current restrictions because of the COVID 19 virus our offices are not open to the public. If you are unable to access the plans online please contact 02392 834339 and we will send paper copies of the plans. Please note this is a voicemail service, please provide the application reference number, your address and your contact telephone number. We will only hold this on a database until the application has been determined.***

Guidance notes on how to make comments/speak at committee are available online using the above link, if you are unable to access this website please use the above number to obtain a paper copy. Only a small number of applications are determined by the Planning Committee, you will not be notified of this application going to Committee unless you have requested to speak, you can track the progress of this application by using the link above or contact the Planning Service.

Your views must be received by **19 March 2021** your response will not be acknowledged but will be displayed on the website. The Local Government (Access to Information) Act 1985 allows all comments to be seen by the public, including the applicant(s). *The Council's Development Management service has made revisions to its own consultation and engagement process by changing the formal statutory consultation period for inviting comments on planning applications, from the statutory minimum 21 days (3 weeks) to 42 days (6 weeks). It is recognised that, at this time, there are concerns that individual householders may be less likely to be aware of planning applications in their neighbourhood due to their inability (particularly if they are self-isolating or shielding) to leave their property and view site notices. Furthermore case officers (including specialist consultees) may need to undertake case by case risk assessment prior to undertaking any site visit to ensure the protection of their wellbeing and others. These revised processes will be reviewed as lockdown restrictions become relaxed or removed.*

As your letter will be displayed on the website, you may wish to print rather than sign your name and not include telephone numbers. We will, however, before publishing take all reasonable steps to remove personal telephone numbers, email addresses & signatures.

The Ward Councillors for the site are listed below.

#Councillor Donna Jones JP Civic Offices Guildhall Square Portsmouth
cllr.donna.jones@portsmouthcc.gov.uk(023) 9283 4551

#Councillor Frank Jonas 4 Southwood Road Hilsea Portsmouth
(023) 9266 2755

#Councillor Scott Payter-Harris C/o Members Room Civic Offices Guildhall Square
(023) 9283 4936

#Member of Planning Committee

The case officer who will be dealing with this application is **Cris Lancaster** and can be contacted on 0121 234 1300.

Yours faithfully

Cris Lancaster
Planning Case Officer