



Mid Suffolk District Council Planning Services  
Endeavour House, 8 Russell Road,  
Ipswich, IP1 2BX  
Tel: 0300 1234000 option 5  
Email: [planning@babberghmidsuffolk.gov.uk](mailto:planning@babberghmidsuffolk.gov.uk)  
[www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)

Householder Application for Planning Permission for works or extension to a dwelling and listed building consent.

Town and Country Planning Act 1990  
Planning (Listed Buildings and Conservation Areas) Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Brundish Manor"/>
Address line 1	<input type="text" value="The Street"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Brundish"/>
Postcode	<input type="text" value="IP13 8BL"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="626390"/>
Northing (y)	<input type="text" value="271226"/>

Description

**2. Applicant Details**

Title	<input type="text" value="Mrs"/>
First name	<input type="text" value="Elaine"/>
Surname	<input type="text" value="Wright"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="Brundish Manor"/>
Address line 2	<input type="text" value="The Street"/>
Address line 3	<input type="text" value="Brundish"/>

## 2. Applicant Details

Town/city	Suffolk
Country	
Postcode	IP13 8BL
Are you an agent acting on behalf of the applicant?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Primary number	
Secondary number	
Fax number	
Email address	

## 3. Agent Details

Title	Mr
First name	rob
Surname	pearce
Company name	rob pearce architect
Address line 1	Rob Pearce Architects
Address line 2	The Old Post Office
Address line 3	Earl Soham
Town/city	
Country	Suffolk
Postcode	IP13 7RT
Primary number	
Secondary number	
Fax number	
Email	

## 4. Description of Proposed Works

Please describe the proposed works:

Proposed replacement of the existing conservatory and external boiler house with a oak framed garden room and replacement of the back door and porch in the south east elevation of the service wing into the kitchen with a pair of leaded light oak doors and a solar panel array in the back paddock

Has the work already been started without consent?

Yes  No

## 5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

## 5. Listed Building Grading

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?

Don't know  Yes  No

## 6. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes  No

## 7. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

Yes  No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building

Yes  No

b) Demolition of a building within the curtilage of the listed building

Yes  No

c) Demolition of a part of the listed building

Yes  No

If the answer to c) is Yes

What is the total volume of the listed building? 1030.00

Cubic metres

What is the volume of the part to be demolished? 41.00

Cubic metres

What was the date (approximately) of the erection of the part to be removed?

Month 1

Year 1970

(Date must be pre-application submission)

Please provide a brief description of the building or part of the building you are proposing to demolish

A softwood timber frame conservatory with single float glass glazing on a brick plinth and a single brick skin boiler room

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

The boiler room is redundant and the timber frame conservatory is rotten and the roof structure could collapse

## 8. Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes  No

If Yes, do the proposed works include

a) works to the interior of the building?

Yes  No

b) works to the exterior of the building?

Yes  No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

Yes  No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

Yes  No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Please refer to the following information:

## 8. Listed Building Alterations

Dwg100\_Site plan  
Dwg101\_Existing plans and elevations  
Dwg102\_Proposed Solar Array  
Dwg103\_Proposed Oak Frame Garden Room plan  
Dwg104\_Proposed Oak Frame Garden Room elevations  
Dwg023\_Existing and proposed internal kitchen elevations  
Dwg105\_Proposed Southeast door details  
Design and Access statement

## 9. Materials

Does the proposed development require any materials to be used?

Yes  No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Doors	Painted softwood ledge and brace back door to the Southeast elevation	Replacement of the back door and porch in the south east elevation of the service wing into the kitchen with a pair of leaded light oak doors.
External Walls	Cement render over expanded metal lath. Painted with oil based cream/ white paint.	Chalk lime render over sawn larch laths. Walls to be painted with lime wash to match existing colour.
Internal Walls	Timber framed and plastered walls	Alterations to the internal walls have been approved in the previous listed building application. Ref DC/18/02249
Roof covering	Glass roof to the conservatory. Reed thatch to service wing and principal wing	Proposed garden room will have a new lead rolled roof in sandcastle code 7 lead sheet. Existing thatch roof to be retained to the service wing and principal wing
Windows	Timber window frames with metal casements. Glazed with leaded lights.	Oak framed and casement windows with leaded lights.

Are you submitting additional information on submitted plans, drawings or a design and access statement?

Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

Dwg100\_Site plan  
Dwg101\_Existing plans and elevations  
Dwg102\_Proposed Solar Array  
Dwg103\_Proposed Oak Frame Garden Room plan  
Dwg104\_Proposed Oak Frame Garden Room elevations  
Dwg023\_Existing and proposed internal kitchen elevations  
Dwg105\_Proposed Southeast door details  
Design and Access statement

## 10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes  No

## 11. Parking

Will the proposed works affect existing car parking arrangements?

Yes  No

## 12. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

## 13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## 14. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

Dear Robert

Thank you for this. If I take your points in turn:

I believe the new design for the door(s) in the NE elevation can be submitted for approval under the relevant condition, although I cannot guarantee that my colleagues in DM will take this view. The fall-back position would be to include it in an application for listed building consent.

The proposal for timber frame repairs to the SE elevation can be submitted for approval under the relevant condition. In my view this can be supported and I do not see an over-riding need to visit site.

It is indeed fine to include two items in one application for listed building consent. The timber frame survey drawings indicate that the existing locations of the openings do not have any obvious historic interest. I would expect to support the new doors and window.

It seems intriguing that the SE elevation of the service wing has posts apparently facing outwards, one with a jowl. I would guess this indicates re-use. I note that Nic Joubert saw evidence of historic fire-damage in this wing.

I trust this helps. Please bear in mind that officers' informal advice is given without prejudice to the outcome of formal applications.

Kind regards

Paul

## 15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.  Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

