

Vehicle Crossover/ Dropped Kerb

There are several steps you need to follow before the construction of your crossover can take place. The following list will guide you through these steps, which should be followed in the order set out below.

Step 1. Obtain permission from Lambeth Transport and Highways

You need to obtain written permission from Lambeth Transport and Highways in order to proceed with the crossover application process.

The written permission confirms that the location of the proposed crossover and vehicular access would not adversely affect highway safety, and that the council would construct the crossover should planning consent be granted.

You will need to submit a drawing that clearly shows the exact position of the proposed crossover so that the Highways Officer can accurately assess your request.

Please write to:

Transport and Highways
(Crossover application)
3rd Floor Blue Star House
234-244 Stockwell Road
Brixton
London SW9 9SP

If you wish to discuss this aspect of your application further, please contact the call centre on 020 7926 9000.

Step 2. Obtain permission from Lambeth Planning

After you have received a positive written answer to step 1, you require one of the following from Lambeth Planning.

a) A certificate of lawfulness for a proposed use which confirms that planning permission is not required for the proposed vehicular access.

Or

b) A copy of planning permission for the vehicular access.

To obtain a Certificate of Lawfulness/Planning application you will need to submit:

- The relevant application form
- The correct fee
- An OS Extract showing your property
- An up to date photograph of the area where the vehicle access will be (usually the front of the house)
- A copy of the letter from Transport and Highways saying they are happy with the position of the proposed crossover.
- Detailed layout and elevation drawings showing the exact location of the proposed crossover and its position in relation to your property.
These drawings should also show any changes to the existing boundary treatment. These drawings should be of a scale of 1:50 (2cm = 1metre).
Please submit four copies of the application form and six copies (for Planning applications) four copies for a Certificate of Lawfulness) of all drawings.

Note: Planning permission will be required in most cases where the scheme concerns a house converted into flats, purpose build flats or a house in a conservation area.

You can visit Planning for more information on the process, obtain forms and see the schedule of fees. You can also find out who to contact to discuss which is the correct type of application for your property and get help and advice.