

Application for a Lawful Development Certificate for a Proposed use or development.  
Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and  
Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2015

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	<input type="text" value="19"/>
Suffix	<input type="text"/>
Property name	<input type="text"/>
Address line 1	<input type="text" value="Sunny Gardens Road"/>
Address line 2	<input type="text" value="Hendon"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="London"/>
Postcode	<input type="text" value="NW4 1SL"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="523097"/>
Northing (y)	<input type="text" value="189598"/>

Description	<input type="text"/>
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**2. Applicant Details**

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Y"/>
Surname	<input type="text" value="Galon"/>
Company name	<input type="text" value="BGA"/>
Address line 1	<input type="text" value="19, Sunny Gardens Road"/>
Address line 2	<input type="text" value="Hendon"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="London"/>

2. Applicant Details

Country	<input type="text" value="United Kingdom"/>
Postcode	<input type="text" value="NW4 1SL"/>
Are you an agent acting on behalf of the applicant? <div><input checked="" type="radio"/> Yes <input type="radio"/> No</div>	
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

3. Agent Details

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Brian"/>
Surname	<input type="text" value="Giandoni"/>
Company name	<input type="text" value="BGA"/>
Address line 1	<input type="text" value="36"/>
Address line 2	<input type="text" value="Herbert Street"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Hemel Hempstead"/>
Country	<input type="text" value="United Kingdom"/>
Postcode	<input type="text" value="HP2 5HW"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text"/>

4. Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?	<div><input checked="" type="radio"/> Yes <input type="radio"/> No</div>
If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)	
<div><input type="text" value="Conversion of existing roofspace to habitable accommodation. New dormer window to the rear. 2No new velux rooflights to the front."/></div>	
Does the proposal consist of, or include, a change of use of the land or building(s)?	<div><input type="radio"/> Yes <input checked="" type="radio"/> No</div>
Has the proposal been started?	<div><input type="radio"/> Yes <input checked="" type="radio"/> No</div>

5. Grounds for Application

Information about the existing use(s)

5. Grounds for Application

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

Proposed alterations meet the criteria set down in the Town and Country Planning (General Permitted Development)(England) Order 2015

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

6233-PL-201-LOCATION PLAN  
6233-PL-202-GROUND AND FIRST FLOOR PLAN AS EXISTING  
6233-PL-203- ROOF PLAN AS EXISTING  
6233-PL-204- ELEVATIONS AS EXISTING  
6233-PL-205-GROUND AND FIRST FLOOR PLAN AS PROPOSED  
6233-PL-206- SECOND FLOOR AND ROOF PLAN AS PROPOSED  
6233-PL-207- ELEVATIONS AS PROPOSED  
6233-Supporting Statement

Select the use class that relates to the existing or last use. Please note that following changes to Use Classes on 1 September 2020, the list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. See help for more details on Use Classes.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use. Please note that following changes to Use Classes on 1 September 2020, the list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. See help for more details on Use Classes.

C3 - Dwellinghouses

Is the proposed operation or use ☒ Permanent ☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

Proposed alterations meet the criteria set down in the Town and Country Planning (General Permitted Development)(England) Order 2015

6. Site Information

Title number(s)

Please add the title number(s) for the existing building(s) on the site. If the site has no title numbers, please enter "Unregistered"

Title Number	MX161014
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Energy Performance Certificate

Do any of the buildings on the application site have an Energy Performance Certificate (EPC)? ☐ Yes ☒ No

7. Further information about the Proposed Development

What is the Gross Internal Area (square metres) to be added by the development?	50.00
Number of additional bedrooms proposed	1
Number of additional bathrooms proposed	1

8. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces? ☐ Yes ☒ No

8. Vehicle Parking

Please provide the number of existing and proposed parking spaces.  
Please note that car parking spaces and disabled persons parking spaces should be recorded separately unless its residential off-street parking which should include both.

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	2	2	0

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  
☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
- ☐ The applicant
- ☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  
☐ Yes ☒ No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:  
(a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.  
☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Interest in the Land

Please state the applicant's interest in the land

- ☒ Owner
- ☐ Lessee
- ☐ Occupier
- ☐ Other

13. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)