

## Karen Wootton

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**From:** Alison Milner [REDACTED]  
**Sent:** 15 February 2021 11:14  
**To:** Planning Enforcement  
**Subject:** Re: W/21/0258/TCA - 16 Hatton Terrace, Birmingham Road, Hatton, Warwick, CV35 7JS - Additional Cutting Detail Enclosed.

**Categories:** tree

Dear Sir,

Thank you for your reply regarding my request to carry out tree cutting work in my garden. I have discussed the detail of the work with my tree surgeon this morning and confirm that I'd like to do the following please.

1) **Willow Tree** - Requires a " Crown Reduction " / "Pollard" of the following dimensions: Reduce height by 4 Metres and reduce overhang by 2.5 Metres. Will have the effect of reducing overhang onto Canal towpath / neighbours garden and increasing light level into bottom garden.

2) **Conifer** - Additional reasons for felling as pointed out by Tree Surgeon. There appears to be a weak union or "Rams - Horning" of the 2 vertical limbs growing vertically from the main trunk.

Regards

Andrew Milner

On 12 Feb 2021, at 10:14, "[planning.enforcement@warwickdc.gov.uk](mailto:planning.enforcement@warwickdc.gov.uk)" <[planning.enforcement@warwickdc.gov.uk](mailto:planning.enforcement@warwickdc.gov.uk)> wrote:

Dear Sir/Madam

Please read the attached letter (which is in .pdf format), which relates to the application at the above site, and respond as necessary.

Like all organisations, Warwick District Council as The Local Planning Authority has had to alter its working practices under the present conditions. Our staff are now all working from home and we very much endeavour to deliver our normal service and continue to process planning applications.

However, we are currently dealing with an unprecedented level of applications which has been made more difficult through the requirement for staff to work remotely. Unfortunately, this means that there is a delay in allocating and validating applications which will inevitably mean a delay in the time taken to issue decisions.

We apologise for the delay and any associated inconvenience that this may cause.

To ensure delays are kept to a minimum, it is advised that all applications are sent to us electronically via The Planning Portal (<https://www.planningportal.co.uk/>) or by email to [planningenquiries@warwickdc.gov.uk](mailto:planningenquiries@warwickdc.gov.uk). Consultation responses and correspondence should be sent using the Council's website or by emailing the case officer.

Regards,

Development Services

Warwick District Council

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Latest news - [www.warwickdc.gov.uk/news](http://www.warwickdc.gov.uk/news)

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<DocInv04.pdf>

<Tree Guidance Notes.pdf>