

Your ref:	The Courtauld, Stone Repairs	Please reply to:	Sue Jarvis
Our ref:	20/06242/ADLBC	Tel No:	07816281398
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Peter Baynes Baynes and Mitchell Architects Second Floor 28 Poland Street London W1F 8QP		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
			28 January 2021

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: Somerset House, Strand, London, WC2R 1LA,

Proposal: Detailed schedule of stone, brick and balustrade repairs, including annotated elevations showing where the works are proposed and a sample area of cleaned stonework in a discrete location pursuant to Conditions 3(ii) and 4 of listed building consent dated 2 September 2015 (RN: 15/05474). The application relates to stone cleaning and repairs of the Strand facade above first floor level only. Due to the continued presence of site hoarding at ground floor level it is not currently possible to survey this area.

Thank you for your application received on 6 October 2020. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 The information provided does not satisfy the requirements of condition 4 which you are seeking to discharge. For example no sample area of cleaned stonework in a discrete location.
- 0 *Please collate all requested information in a single submission, and send to planningreception@westminster.gov.uk. Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.*

Please forward this information to the above email address by **25 February 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Sue Jarvis

Sue Jarvis

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