

From: [Joanne Rahman](#)
To: [PScan1](#)
Subject: 21/00352/F AGENT CORRESPONDENCE
Date: 25 February 2021 09:18:03
Attachments: [image001.png](#)

From: Russell Swann <russell@swannedwards.co.uk>
Sent: 24 February 2021 12:48
To: Borough Planning <borough.planning@West-Norfolk.gov.uk>
Subject: Invalid Letter 21/00352/F

Good afternoon Jo

Following your letter on the above, I can confirm the reference number should be 18/00157/F, and I also confirm that the location plan can be disregarded.

Kind Regards

Russell Swann

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Opening hours | Monday - Friday | 9:00am - 4:30pm



During these worrying times we are focusing on the welfare of our clients and the Swann Edwards Architectural Team. We are closely following Government guidance, monitoring events and working to mitigate disruption. However as recommended by the Government we are encouraging everyone to avoid social contact as much as possible. In light of this, we ask that you contact us by telephone or email rather than come to our office at the current time unless there is no other option.

We have a comprehensive plan in place to ensure that we remain open for business with the majority of our team homeworking.

If you have any concerns about the above please do not hesitate to contact us.

We will keep you updated on any further developments, however rest assured, we are open and able to fulfil your projects.

Thank you

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