

## Sandra Wood

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**From:** andrew hastings <andrew@warwickshiretreecare.co.uk>  
**Sent:** 24 February 2021 18:13  
**To:** Planning Enforcement  
**Subject:** RE: INVALID - W/21/0335/TP - 38 Glasshouse Lane, Kenilworth, CV8 2AJ  
**Attachments:** 38 Glasshouse Lane sketch plan 24.2.21.jpg

**Categories:** tree

My apologies. Please now find attached sketch plan locating the TPO'd trees at 38 Glasshouse Lane.

I look forward to hearing from you with reference to the decision to the application.

Best r Andrew

Andrew Hastings FdSc Arboriculture  
Director

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W: [www.warwickshiretreecare.co.uk](http://www.warwickshiretreecare.co.uk)



Warwickshire  
Tree Care and Garden  
SERVICES



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**From:** [planning.enforcement@warwickdc.gov.uk](mailto:planning.enforcement@warwickdc.gov.uk) <[planning.enforcement@warwickdc.gov.uk](mailto:planning.enforcement@warwickdc.gov.uk)>  
**Sent:** 22 February 2021 13:34  
**To:** andrew hastings <andrew@warwickshiretreecare.co.uk>  
**Subject:** INVALID - W/21/0335/TP - 38 Glasshouse Lane, Kenilworth, CV8 2AJ

Dear Sir/Madam

Please read the attached INVALID letter (which is in .pdf format), which relates to the application at the above site, and respond by email.

Like all organisations, Warwick District Council as The Local Planning Authority has had to alter its working practices under the present conditions. Our staff are now all working from home and we very much endeavour to deliver our normal service and continue to process planning applications.

However, we are currently dealing with an unprecedented level of applications which has been made more difficult through the requirement for staff to work remotely. Unfortunately, this means that there is a delay in allocating and validating applications which will inevitably mean a delay in the time taken to issue decisions.

We apologise for the delay and any associated inconvenience that this may cause.

To ensure delays are kept to a minimum, it is advised that all applications are sent to us electronically via The Planning Portal (<https://www.planningportal.co.uk/>) or by email to [planningenquiries@warwickdc.gov.uk](mailto:planningenquiries@warwickdc.gov.uk). Consultation responses and correspondence should be sent using the Council's website or by emailing the case officer.

Regards,

Development Services

Warwick District Council

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What's on - [www.warwickdc.gov.uk/events](http://www.warwickdc.gov.uk/events)

Latest news - [www.warwickdc.gov.uk/news](http://www.warwickdc.gov.uk/news)

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