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Your ref: PP-09478249  
My ref: 21/020

8 February 2021

City of York Council  
Plans Processing Unit  
West Offices  
Station Rise  
York  
YO1 6GA

Dear Sirs,

**REAR OF 88 CLIFTON, YORK : PROPOSED EMERGENCY EXIT**

On behalf of my client, Stewart Tavener of Xaudia, I hereby submit a Planning Application for the development described above.

As the application is hereby submitted on-line via the Planning Portal, a payment of £234.00 (Application Fee) has been made by the Applicant. PDF format copies of the following drawings and documents are submitted in support of this application:

20-020-101B	Ground Floor Plan as Proposed
20-020-102A	Sections & Elevations as Existing & Proposed
20-020-800A	Site Plan as Proposed
20-020-801A	Ground Floor Plan as Existing
20-020-802A	Roof Plan as Existing
20-020-803A	Site Location Plan
20-020-901	Flood Risk Assessment
20-020-902	Design and Access Statement

The development involves forming a new emergency exit doorway to the east elevation of a workshop to the rear of the property. The doorway will be adjacent to a public footpath leading from Clifton. The property is partially within the Clifton Conservation Area and, therefore, a Planning Application is hereby submitted.

A Pre-Application Enquiry was submitted, and a response received 16 November 2020, reference 20/02140/PREAPP. The proposals include two issues agreed during the enquiry; the new door is to open inwards and will contain no glazing.

If you have any queries on the supporting documents or foresee any issues that may delay or prevent an approval, I would be grateful if you would contact me.

Yours faithfully,

Alan Ramsay

cc: Mr S Tavener