

Nick Wright  
Sole Practitioner  
1 Hamfield Avenue  
Shoreham-by-Sea  
BN43 5TY

19th February 2021

Dear Sir/Madam

**Town and Country Planning Act 1990 (as amended)**

**APPLICATION NO:** 21/00101/FUL/ADDINF

**DESCRIPTION:** Ground floor rear extension to kitchen and living space, and first floor shower room extension to bedroom 3.

**LOCATION:** 14 Grant Road Crowthorne Berkshire

I am in receipt of your planning application in respect of the above proposal. Before the application can be validated, the following matters require attention:-

- 1 There appear to be some inconsistencies with the fenestration, i.e - there is a window on the existing and proposed South elevations that has not been shown on the floor plans, plus a window on the proposed North elevation not shown on the ground floor plan.
- 2 Please provide a block plan scaled at either 1:200 or 1:500 that shows the proposed development,
- 3 Could you please confirm whether both the rooflight and lantern on the single storey rear extension would be visible from the sides as only one has been shown.
- 4 The plans seem to show a partial garage conversion, if this is the case then please provide a parking plan.
- 5 Please confirm whether any part of the proposed development (including roof overhang) will be visible from the front elevation.

Please note one further reminder will be sent out after 2 weeks, if I do not receive the requested information within 1 month from the date of this letter, I will have no alternative but to close this application off and no further action will be taken. Should this occur 25% of the planning fee will be retained to cover admin costs.

If you require further assistance, please do not hesitate to call me.

Yours faithfully

***Martina Mackin***

Technical Clerk

Planning Transport and Countryside  
email; [Martina.Mackin@bracknell-forest.gov.uk](mailto:Martina.Mackin@bracknell-forest.gov.uk)  
direct line; 01344 351381

#### PLACE PLANNING AND REGENERATION

Bracknell Forest Council, Time Square, Market Street, Bracknell, Berkshire RG12 1JD  
T: 01344 352000 Minicom: 01344 352045 [www.bracknell-forest.gov.uk](http://www.bracknell-forest.gov.uk)