




Unit 1, Lower Park Farm, Storage Lane, Alvechurch, Redditch. B48 7ER
Tel: 01564 742 209
Email: info@kingsheathdemolition.co.uk

Project/Contract	Former Park Works			
Principal Contractor	Kings Heath Demolition Limited			
Site Address	Grimshaw Lane, Manchester, Lancs. M40 2BA			
Works Package Start Date	09/11/2020			
Expected Duration				
Projected Completion Date				
	Name	Title	Signature	Date
Document Author	Steve Harper	H&S Manager		06/11/20
Authorised by	John Smith	Director		06/11/20
Authorised by	Paul Ferran	Director		06/11/20

Emergency Contact Details			
Contact	John Smith	Paul Ferran	Head Office
Tel/Mobile	07904 966 320	07498 988 105	0121 505 7833

Personnel:

1 x Foreman/Supervisor - Rob Blewitt Tel: 07646 686652
4 x Plant Operators
4 x Operative/Banksman

Plant & Equipment:

Excavator – 1No. 50T Demolition spec 360° machines with various associated specialist attachments
Excavator – 3No. 20T Demolition spec 360° machines with various associated specialist attachments
1 No. Bobcat Skid Steer
Forklift
Oxy/Propane Cutting Equipment
Bunded diesel tank
Two Way Radios
Various Hand Tools & Power Tools

Certification & Testing

All Machine Operators will produce current CPCS licences and 12 monthly inspection certificates for plant.

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General Health & Safety Information

To be observed by all staff at all times, any deviation from these control procedures must be authorised by the Contract Director or Health & Safety Advisor.

Monitoring and Performance

Overall responsibility for the monitoring of health & safety performance lies with the site Foreman/Supervisor for Kings Heath Demolition Ltd (KHD). He will liaise with the client management team on a daily basis and discuss all hazards and risks associated with the current activities on site. KHD HS&E Advisor will visit site to undertake a progress & safety tour with the site Foreman/Supervisor.

Training & Induction

The works will be carried out by staff from KHD, all staff are qualified, experienced and hold the appropriate valid CCDO/CSCS/CPCS card. All copies of cards will be made available during the site induction. Staff will be inducted onto site by the principal contractor (KHD) and will follow all site rules and safety procedures.

PPE

All site operatives will wear Safety boots, Hi Visibility vests/jackets, Hard Hats and Gloves. Other items of PPE such as light eye protection is also issued and will be worn as and when necessary.

Welfare

Welfare facilities will be provided on site by KHD from commencement and in accordance with Schedule 2 of the CDM Regulations 2015. This will include adequate washing, toilet, drying and rest room facilities for staff and sub-contractors. All staff will respect the facilities provided and report any problems/defects to the site manager/supervisor.

First Aid

KHD will ensure adequate first aid provision for its staff is available. Adequate means provision of suitable first aid equipment and the provision of an appointed person as the minimum. The nearest A&E department is:

North Manchester General Hospital
Delaunays Road
Crumpsall
Manchester
M8 5RB
Tel: 0161 624 0420

Material Handling

All materials required for site will be unloaded to a designated unloading and storage area which will be away from the work area as far as is practicable. This area will be kept tidy to minimise trip hazards. Materials as and when required will be collected from the storage area to the work area. All staff will take care when handling materials, where practicable materials will be handled by mechanical means.

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Manual Handling

All staff have been instructed on the potential dangers of manual handling and have received manual handling training. Staff and contractors will not lift items of tools or equipment beyond their capabilities. Heavy or awkward items will be broken down into smaller units or dual lifted where this is not possible. It is the responsibility of the site foreman to identify and control potentially dangerous manual handling situations as they occur on site on a day to day basis.

Contractor/Visitor Safety

KHD will liaise with the Client and any other sub-contractors (where necessary) on a day to day basis and ensure they are aware of the risks present during the works. Staff will not leave any area of work in a dangerous condition which may present risks to themselves, other contractors or visitors, all tools and equipment will be cleared to secure storage at the completion of each shift. Parking of vehicles on site will be established in the site compound.

Working Hours

The site working hours will be 07:00 to 19:00 Monday to Sunday.

Members of the Public

It is imperative that all hazards associated with the works which could impact upon members of the public have been identified and measures are in place to prevent any potential injury or near miss occurring. The site manager/supervisor is to ensure at the end of each shift the work area is suitably secured to prevent unauthorised access.

Environmental

The company is committed to the delivery of its services to its clients including legal, regulatory, and any other agreed requirements to the satisfaction of the contractual requirements of its varied clientele and to the protection and care of the environment insofar as the company can reasonably affect and influence.

KHD will execute the works sympathetically to the surrounding environment. During the works the site manager will monitor the works to ensure the controls in place to control dust migration are suitable, sufficient and effective. Dust will be controlled by either integral atomised spray on specific plant and / or by applying a mist coat of water manually. Run offs to drains will be controlled by the installation of filter membranes in manholes/gullies.

Covid-19 – Site Operating Procedure (SOP)

The above SOP has been developed by the 'Construction Leadership Council' and is based on 'Public Health England' (PHE) guidance. The HSE is the relevant enforcing authority for PHE guidelines and if a site is not consistently implementing the measures set out by PHE, it may be subject to enforcement action.

The SOP will be explained to all operatives during induction. All operatives are to comply with the SOP and any additional measures set out by the Client management team.

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Traffic Management

All roads / footpaths used for access will be kept clear of debris, dust etc. Demolition transportation vehicles will have due regard to site conditions and will abide by the Westway Park speed limit.

The transport of heavy plant will be undertaken during the quieter times of the day and as necessary to avoid disruption of local traffic. All vehicle movement will be strictly controlled via a traffic marshal. All vehicles will take the most direct route to major roads avoiding minor roads and driving through pedestrianised areas where possible.

Pedestrian walkways will be established to prevent people/plant interface, these will be suitably protected using steel crowd barriers or similar.

Control of Dust Migration

The control of dust generated by work activities is number one on the list of the HSE's initiatives. Dust will be controlled by either integral atomised spray on specific plant and / or applying water manually via hoses for damping down. Run offs to drains will be controlled by the installation of filter membranes in manholes/gullies.

Noise and Vibration

The noise impact of the demolition phase can be minimised by use of the noise control measures, as suggested in Section 8 of BS 5228-1&2: 2009. General principles for the control of noise during the demolition works are listed below:

- Appropriate choice of plant and equipment i.e. specialist hydraulic rotating grab and shear attachments.
- Regular plant maintenance to keep plant in good working condition and reduce noise from machinery.
- Careful phasing of the proposed demolition operations.
- No plant and equipment shall be left running if not required for immediate use.
- No ghetto blasters or radios are permitted on site.
- The movement of plant onto and around the site will have due regard to the normal operating hours of the site and the location of any noise sensitive areas. Audible reversing alarms are of a type, which whilst ensuring that they give proper warning, have a minimum noise impact external to the site.

There is a very low likelihood of operational vibration impacts from the proposed demolitions on account of the nature of the proposed plant/equipment and specialist hydraulic attachments.

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Asbestos

A 'Refurbishment and Demolition Asbestos Survey' has been completed by Armco Asbestos Consultants Limited on 02/09/2020. There was one area on the ground floor within the first-floor plant room where asbestos Insulation was found around a duct work joint. This AIB material will be removed by a licenced contractor under separate RAMS. The other two items of non-notifiable asbestos material will be removed by operatives working to the methodology within this RAMS.

Services

Utility services within the site boundary have been terminated. However, there is no written confirmation stating that all services are dead. Therefore, prior to commencement of the demolition KHD will arrange to have this confirmed.

Any services within close proximity to the works that could be affected by the works must be clearly identified by the client prior to the commencement of the works. These services will be afforded suitable and sufficient protection to prevent any potential damage.

Licenses and Permissions

The project coordination team will be responsible for ensuring all the necessary licenses and permissions for the works are in place. These consist of but are not limited to:

- F10 notification (if applicable)
- ASB5 notification (if applicable)
- Service disconnections (where necessary)

In addition to the paperwork required by current legislation Kings Heath Demolition Ltd will also operate 'in-house' permits, these include but are not limited to:

- Hot works permit
- Permit to enter
- Confined space permit

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Method Statements

Overall Scope of Work

The scope of works covered within this method statement consists of the following:

- Plant/Equipment delivery
- Site set up
- Soft Strip
- Removal of Non-notifiable Asbestos Containing Material
- Removal of Steel framed structure with brick infill
- Removal of the 2 Storey office block
- Removal of all the steel framed structures
- Underground tank removal
- Removal of concrete floor slab
- Crushing

References

Reference should be made to the following documents that cover details related to the project and work being carried out.

- KHD Construction Phase Plan
- CDM Regulations 2015
- BS 6187:2011 'Code of Practise for full and partial demolition'
- HSG 151 'Protecting the Public' – Your Next Move
- Covid-19 Site Operating Procedure
- All relevant on-site drawings
- Covid-19 Risk Assessment
- Personal Protective Equipment Assessment
- Task Specific Risk Assessment
- CoSHH assessments

Methodology – General

Prior to commencing work on site, all personnel must sign in and receive Site Induction. Prior to commencing any work activity all personnel must receive a Method Statement and Risk Assessment briefing and sign the Briefing Register to confirm they have understood all aspects of the briefing.

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Kings Heath Demolition Management Structure

Name	Position	Contact No
John Smith	Director	07904 966 320 - (Visiting)
Paul Ferran	Director	07498 988 105 - (Visiting)
Steve Harper	HS&E Manager	07786 430 505 - (Visiting)
Rob Blewitt	Site Manager	07464 686 652 - (Site Based)

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Plant Delivery

<p>Scope: The delivery to site of the Plant and Waste Containers for use during the works.</p>	
<p>All plant and equipment that will be delivered to site will be planned and notified in advance. The pre-determined and agreed access route will be used with all drivers abiding by traffic and site rules i.e. speed restrictions.</p>	
<p>Access to the works site will be controlled by banksmen. Plant will arrive at the site entrance off Grimshaw Lane on the trailer of a low loading vehicle.</p>	
<p>Confirmation that a “Banksman” will be used to control the delivery vehicles movements while within the demolition site area.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>The Banksman will direct the driver to the unloading area/point within the site. Vehicle movement will be under the control of a Banksman at all times.</p>	
<p>The vehicle driver will then remove the plant/mewp/load securing chains to enable the plant operator or vehicle driver to remove the plant from the vehicle. The plant/mewps will be driven off the vehicle to a safe location within the segregated work area away from the delivery vehicle and any pedestrian routes.</p>	
<p>The load securing chains will be gathered and secured ready for transportation.</p>	
<p>Under the direct control of the “Banksman” the driver will then exit the demolition area and will leave site in forward gear using the nominated traffic route.</p>	



Site Set Up

<p>Scope: Access onto site will be via the main entrance off Grimshaw Lane. The site set up will be located within the predetermined area as agreed. The exact location will be determined by the site manager to optimise the work area.</p>	
<p>Site facilities will be delivered to site on a flatbed vehicle with hydraulic lift equipment. Certificates for the lifting equipment and the operator shall be available for inspection to ensure the equipment is within its test period, suitable to carry out the task and the operator is competent to carry out the lifting operation.</p>	
<p>Confirmation that a “Banksman” will be used to control the delivery vehicles movements while within the demolition site area. Including access and egress into the site.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>The facilities to be installed will be:</p> <ul style="list-style-type: none"> • Rest Room Facility/Office • Drying room • Toilets • Tool Lock up Cabin 	
<p>All the required facilities will be connected to a super silent generator.</p>	
<p>Toilet facilities will be a self-contained type for which the septic tank will be emptied on a weekly basis or more frequent if required.</p>	
<p>Potable water will be supplied to each facility as required. Wastewater will be disposed of via trapped soil pipe system into the existing foul water otherwise into the septic tank. The canteen will be furnished with sufficient seating in line with the number of operatives on site.</p> <p>A means of heating water, this will be in two forms firstly an electric kettle for making hot drinks and secondly a hot water heater for washing hands and cups etc. a means of heating food, typically this will be in the form of a microwave oven. All site facilities will be kept in a clean, tidy and hygienic condition i.e. cleaned daily.</p>	
<p>All mandatory documentation e.g. H&S Poster, F10 & Insurance etc. will be displayed on the safety notice board. Clear signage will be displayed identifying emergency access routes within the buildings, this plan will be updated as routes change. This will be undertaken by the site manager on a daily basis or as required.</p>	
<p>All deliveries of plant and large equipment will be coordinated with all concerned. Where practicable deliveries of such equipment will be arranged for either early morning or late evening to avoid disruption to local traffic.</p>	



Soft Strip / Site Clearance of existing rubbish

<p>Scope: The Soft Strip of all the structures which includes the removal of any fixed items such as cupboards, doors and any non-load bearing partition walls, carpets and non-asbestos floor tiles including the clearance of any rubbish left by the previous occupiers. This phase of the works will also include the removal of any rubbish or redundant materials left outside of the structures.</p>	
<p>Confirmation that prior to any works taking place, the immediate area around the work area will be fenced off with 'Heras' type fencing and or hazard tape as appropriate. Warning signs will be posted around the access point and along the work area boundary. The whole of the works areas is to be an exclusion zone to any other trades and members of the public.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>The internal and external clearance and soft strip works consist of the removal of all redundant fixtures and waste as detailed in the scope.</p>	
<p>Operatives wearing the appropriate P.P.E (see P.P.E assessment) will strip the items (described in the Scope) using hand held mechanical and non-mechanical tools i.e. lever bars, sledge hammers and wheel barrows. Any larger materials requiring removal in the service yard etc. will be either picked up and placed in the skip/container by the 20T machine fitted with grab attachment or alternatively broken down into more manageable pieces and then disposed of.</p>	
<p>Glazings will not be removed during the Soft strip phase of the demolition. To reduce risks the glazing will be removed during the demolition of the structure by using the machines 360⁰ rotating grab attachment.</p>	<p>Safety Point</p>
<p>Access /Egress points within the structure will be kept clear of any debris to avoid slip and trip hazards. Access into these areas will be limited and controlled by the working area supervisor.</p>	
<p>Materials stripped from the outbuildings will be stockpiled in suitable areas where access can be gained by the demolition spec excavator fitted with grab attachment. The redundant materials will be picked up by the machine and deposited into the skips or containers for onward transportation to an appropriate waste facility.</p>	



Safe Removal of Non-notifiable asbestos products

<p>Scope: This element of the Method Statement consists of methodology for removing the asbestos containing material within the fuse boxes.</p>	
<p>Confirmation that a 'Refurbishment and Demolition Asbestos Survey' has been carried out on the building and any notifiable ACM's have been removed from site during the asbestos removal works.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>To reduce exposure to fibres the following controls will be applied;</p> <p>ENGINEERING CONTROLS: Hozelock 'Killaspray' 5 litre pressure sprayer or water hose with atomising nozzle.</p> <p>RPE & PPE: Disposable coveralls (Type 5) Rubber gloves Safety boots (toe-tectors) GVS P3 half face masks (operatives to be clean shaven and face fitted) Hard Hat Hi – Viz garment</p>	<p>Controls</p>
<p>The asbestos containing products will be removed as far as is reasonably practicable by adopting the methods as described in the Health and safety Executive publication HSG 189/2 & L27 Work With asbestos which does not normally require a license.</p>	
<p>If the asbestos materials have been identified as having Chrysotile asbestos (white) in the varying matrices. Then the material being a Serpentine mineral is hydrophilic and will absorb water, and therefore will not require an additive such as 'Astrip' fibre suppressant to be added. Otherwise 'Astrip' fibre suppressant will be added as per the manufacture's recommendations.</p>	
<p>Using pressurised water bottle sprayers operatives will carefully saturate the area around the bolt fixings prior to commencing the removal of the asbestos cement sheets, this will be done until adequately covered.</p>	
<p>Operatives will then carefully and where practically possible without breaking guide the cement sheets into the basket of the working platform.</p>	
<p>Operatives must ensure the platform is not cluttered or overloaded at any time during the works. Regular unloading will be required to ensure the working area is clear and safe at all times.</p>	<p>Safety Point</p>
<p>At regular intervals the MEWP will be lowered and the released roof sheets will be transferred into the appropriate waste skip ready for onward disposal.</p>	
<p>The above process will continue until all the ACM's have been removed. Any ACM debris will be bagged and placed in the designated skip for disposal at a pre-specified licensed waste facility.</p>	
<p>All waste movements will have transfer notes, copies of which will be retained on the site for inclusion in the developing health & safety file.</p>	

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Removal of Asbestos containing floor tiles

<p>Scope: This element of the method statement details the methodology used for removing asbestos containing floor tiles. Areas have been identified within the Refurbishment and Demolition Survey.</p>	
<p>Confirmation access into the work area has been restricted and controlled. There is adequate lighting to carry out the task with signage in pertinent positions approaching the area.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>Health & Safety Reminders Do not sweep up dust or debris, where required wet rags will be used to wipe down areas and or tools. Used overalls must be disposed of with the wet rags and released arisings. Do not re-use disposable PPE. Do not smoke. Do not eat or drink in the workplace.</p> <p>PPE Operatives will wear disposable overalls fitted with a hood; Safety boots without laces, and-respiratory protective equipment (Dust Masks - EN 149 FFP3)</p>	<p>Safety Point</p>
<p>Tiles will be released where required using various hand tools. This will be in the form of a shovel, scraper and hammer. The tiles will be removed where possible without breaking.</p>	
<p>As tiles are lifted handheld water atomising sprays will be used to dampen the underside of the tile and floor area. These sprays will be used to minimise dust and ensure the floor is not saturated to an extent to create a slip hazard as works progress. Operatives must ensure any asbestos paper (tile backing) is dampened as the tiles are lifted.</p>	
<p>The area will be visually inspected to make sure that it has been cleaned properly. The area where required and equipment within the area used or unused will be cleaned with disposable wet rags (Do not sweep up dust or debris). The released materials, used rags and disposable PPE, will be placed into the asbestos waste disposal skip(s) / container(s) ready for onward disposal at the licensed tipping facility.</p>	
<p>All waste movements will have transfer notes, copies of which will be retained on the site for inclusion in the developing health & safety file.</p>	



Demolition of the steel framed structure with brick infill

<p>Scope: This element of the demolition consists of methodology for reducing the steel framed structures with brick infill down in height to slab level. For this element of the demolition the structure will be divided into bays. These bays will be determined by any load bearing element of the structure i.e. columns.</p> <p>Note: This structure comprises of 3 up and over runs, running parallel to the nearby canal. Prior to demolition commencing Heras fencing will be erected along the full length of the site between the structure and the canal. The Heras fencing will then be shrouded in debris netting. For the purpose of this methodology the runs will be numbered 1, 2 & 3. Run number 1 being the run closest to the canal.</p>	
<p>Confirmation that a 'Refurbishment and Demolition Asbestos Survey' has been carried out on the buildings and all ACM's have been removed from site during the asbestos removal works.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>Confirmation that the building has been checked for unauthorised personnel prior to the commencement of the demolition and that the building will remain secure throughout the demolition process.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>Confirmation that Banksmen are positioned with two-way radios to advise of any situations which may give rise to Health & Safety risks to plant operators, operatives and passers-by.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>The machine will be positioned at the front gable elevation of runs 2&3 a suitable distance away from the structure for the start of the demolition works.</p>	
<p>The machine fitted with its specialist rotating pulverising attachment will create an opening at the roof/gable wall elevation. The machine will work across the width of the gable wall reducing the wall down in height. Where practically possible the redundant materials will be guided from the building into the safety exclusion zone between the building and the front of the machine.</p>	
<p>Once the machine has removed the brick frontage of runs 2&3 the 50T machine using its specialist rotating shear attachment will then cut and guide down into the footprint of the building the steel frame roof section and roof panels of the first structural bay of each run. The machine will again work across the width of both runs processing / guiding material into the footprint of the structure. Materials that fall within the building where required will be retrieved segregated into waste streams on a regular basis by the machine's grab attachment.</p>	
<p>The steel cross members associated with the first structural bay will be cut down, starting at the external columns the shear attachment on the machine will cut through the steelwork, as the section of each steel is cut the steel will be lowered/guided to the floor for further processing.</p>	



<p>Once the steel roof section of the first structural bay has been removed from runs 2&3, the 50T machine will move out and a 20T machine will move in and pull in the lower brick infills of the first bay of run number 3. At this point all arisings so far will be loaded into skips/containers.</p>	
<p>Using the shear attachment horizontally the 50T machine will then cut through the steel upright column as close to the base of the slab as practically possible. The column will then be pulled into the site for further processing to reduce the height of the column and will be loaded into the skip/container.</p>	
<p>The remaining demolition of runs 2&3 will be undertaken using the methodology above progressing through the structure a structural bay at a time.</p>	
<p>On completion of runs 2&3 the 50T machine will then commence the removal of run number 1. However, prior to commencement the site manager will ensure that banksmen are positioned with two-way radios along the canal side to advise of any situations which may give rise to Health & Safety concerns or to inform the operator to stop work if there are members of the public passing or to stop members of the public if the works is at a critical stage.</p>	
<p>The 50T machine will be positioned at the rear gable elevation of run 1 a suitable distance away from the structure for the start of the demolition works.</p>	
<p>The machine fitted with its specialist rotating pulverising attachment will create an opening at the roof/gable wall elevation. The machine will work across the width of the gable wall reducing the wall down in height.</p>	
<p>Once the machine has removed the brick gable end the 50T machine using its specialist rotating shear attachment will then cut and guide down into the footprint of the building the steel frame roof section and roof panels of the first structural bay of the run.</p>	
<p>The 50T machine will then repeat the process for the next structural bay. Once two structural bays of roof sections have been removed the machine will then go back to remove the canal side elevation. Using the long reach, the machine will carefully pull in the brickwork between the columns several courses at a time into the footprint of the site.</p>	
<p>A second 20T machine will clear away the arisings and load into a skip/container. The 50T machine will then cut through the steel upright column as close to the base of the slab as practically possible. The column will then be pulled into the site for further processing to reduce the height of the column and will be loaded into the skip/container.</p>	
<p>The remaining demolition of run number 1 will be undertaken using the same methodology as above progressing through the run a structural bay at a time.</p>	
<p>Where practically possible materials will be segregated into waste streams and recycled.</p>	
<p>All waste transactions will have transfer notes which will be retained on the site for inclusion into the developing health & safety file.</p>	



Demolition of 2 Storey Masonry Structure

<p>Scope: This element of the demolition consists of methodology for reducing the masonry structure down in height. For this element of the demolition the structure will be divided into bays. Bays will be determined by any load bearing element of the structure i.e. rooms.</p>	
<p>Confirmation that the building has been checked for unauthorised personnel prior to the commencement of the demolition and that the building will remain secure throughout the demolition process.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>Confirmation that Banksmen are positioned to advise of any situations which may give rise to Health & Safety risks to plant operators, operatives and passers by.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>The machine will be positioned an adequate distance away from the structure to be demolished, the structures will be worked down towards the inside of the site.</p>	
<p>The machine fitted with its advanced 360⁰ grab pulverising attachment will create an opening at the west roof/gable wall elevation. The machine will then work across the width of the gable wall reducing the wall down in height several courses at a time. Where practically possible the redundant materials will be guided from the building into the safety exclusion zone between the building and the front of the machine.</p>	
<p>Once this section has been removed the machine will be able to use the attachment to sweep into the building to retrieve the redundant material that may have congregated on the 1st floor.</p>	
<p>The machine will next commence the removal the first structural bays roof section. The machine using the pulverising attachment will process the roof slab across the entire width of the bay, working in a front to rear method approximately 1 metre at a time.</p>	
<p>The machine will next commence the removal of the side walls to the first structural bay of the building. The machine fitted with its grab attachment will process down the brickwork wall again working across the entire width of the element to be removed, where possible guiding several courses at a time into the exclusion zone directly in front of the machine. Materials that fall within the building will be retrieved on a regular basis by the machine sweeping the floor as above.</p>	
<p>Once the walls have been removed to the first bay the machine will start removing the floor. This will be done by processing the floor across the bays entire width, working in a front to rear method.</p>	
<p>Once the walls have been removed to the first bay the machine will start processing/removing the floor associated with that bay. This will be done using the same methodology as the roof slab, working across the width of the bay front to rear in one metre progressions.</p>	



Once the floor slab for that bay has been removed the Machine will commence the removal of the associated walls to the bay below again using the methodology as previously described.	
The machine will progress through structure using the methodology as described above, removing a single structural bay at a time working from the upper floor down.	
Where practically possible materials will be segregated into waste streams and recycled.	
All waste transactions will have transfer notes which will be retained on the site for inclusion into the developing health & safety file.	

Demolition of Steel frame Structures

Scope: This element of the demolition consists of methodology for reducing the steel framed structure down to ground level. For this element of the demolition the structure will be divided into bays. Bays will be determined by any load bearing element of the structure (columns).	
Confirmation that a suitable and sufficient fencing line has been implemented around the work area, which is of a size that will capture all the redundant materials created during the demolition works. Site Manager SignatureDate.....	Hold Point
Confirmation that the building has been checked for unauthorised personnel prior to the commencement of the demolition and that the building will remain secure throughout the demolition process. Site Manager SignatureDate.....	Hold Point
Confirmation that Banksmen are positioned to advise of any situations which may give rise to Health & Safety risks to plant operators, operatives and passers-by during the remote demolition. Site Manager SignatureDate.....	Hold Point
The 360° 20T machine will be located a suitable distance away from the structure. The machine fitted with grab attachment will create an opening to the end elevation of the upper element of the structure.	
The machine fitted with its advanced 360° grab attachment will manoeuvre around the structure peeling the metal cladding from the steel frame. The cladding will be segregated from the waste arisings for removal off site.	
The steel cross members and trusses then associated with the 2No. structural bays with tin roof sheets will be cut down, starting at the external columns the shear attachment on the 360° will cut through the steelwork of the truss, as the section of each truss is cut the truss will be lowered/guided to the floor for further processing. The tin roof sheets will be segregated from the heavy steel and placed in containers for disposal to appropriate waste facility.	



Using the shears horizontally the machine will cut through the steel upright columns as close to the base of the slab as practically possible. The column will then be pulled into the site for further processing to reduce the height of the column.	
The 360° machine will next commence the removal of the brick / block side walls to the first structural bay. Using a top down method the wall will be processed down to slab level in courses. The waste materials from these works will again where possible be guided into the footprint of the building. All brick and block arisings will be removed by operatives using the bobcat skid steer to a designated area for stockpiling and crushing.	
The 360° machine will progress through the structure using the above methodology a single structural bay at a time.	
The steel frame will be deposited into suitable containers for removed off site for possible recycling. All transfer notes will be retained on site for inclusion into the developing health & safety file.	

Hot Works

Scope: This element of the Method Statement consists of the methodology for any hot works that will be required during the removal works. This includes the “hot works” required to facilitate the removal of the identified steelwork i.e. column stubs etc.	
Confirmation a hot works permit has been completed checked and logged. Site Manager SignatureDate.....	Hold Point
Where ‘hot’ cutting works are necessary, a fire watch shall be in place. Adequate and correct type fire extinguishers and or charged hoses shall be close by to provide firefighting capabilities. All work areas will be checked to ensure there are no combustible materials / liquids within close proximity to the proposed works.	
No hot works should be carried out in the last hour of the working day. A sweep of the building / area must be carried out to ensure that no burning embers etc. are present.	Safety Point
Access / Egress points will be kept clear of any debris to avoid slip and trip hazards. Access into these areas will be limited and controlled by the working area supervisor.	
Any metal frame work that requires hot works will be cut using a series of sit and drop cuts methods using oxy-propane cutting equipment, the removed arisings will be cut into manageable sized pieces for removal from the work area and depositing into suitable skips / containers for removal off site.	
Confirmation the hot works permitted has been closed. Site Manager SignatureDate.....	Hold Point
All waste transactions will have transfer notes which will be retained on the site for inclusion into the developing health & safety file.	



Removal of underground tanks

<p>Scope: This element of the Method Statement describes the measures taken to remove the below ground tanks from site.</p>	
<p>As the previous usage and contents of the tank is unknown, a specialist independent fully accredited sub-contractor will attend site to determine the tanks contents (if any) i.e. flammable, explosive etc. If required, the specialist sub-contractor will remove the offending content and dispose of. Copies of all Hazardous Waste consignment notices will be retained on the site for inclusion into the developing Health & Safety File. The sub-contractor will then issue a gas free zone certificate so the tanks and interconnecting pipework can be cut.</p>	
<p>Confirmation the tanks have been certified to be a "Gas Free Zone". The certificate is in place and correctly filled out (if relevant).</p> <p>Site Manager SignatureDate.....</p>	
<p>Confirmation that a specification has been received that clearly details the requirements from the client representatives with regards to the contamination should it be found on removal of the tanks.</p> <p>Site Managers Signature..... Date.....</p>	<p>Hold Point</p>
<p>The machine using its bucket attachment will create a small excavation to expose the underground tanks.</p>	
<p>Once the tank(s) have been removed from the excavation the base and sides will be visually examined by an experienced person to determine the level of contamination present. If necessary, dependant on the site-specific values set, a calibrated PID may also be used to aid the determination of the contamination levels present.</p>	
<p>Material deemed to be contaminated shall be removed and placed on either a suitable hard standing or on plastic sheeting in a stockpile. The stockpile shall be covered with plastic sheeting such that any run off is directed to the surrounding ground and not into the stored material. The material shall be removed from site to an appropriate facility when test results allow.</p>	
<p>From the base and sides of the excavation(s) representative samples shall be taken for testing to validate the effectiveness of the remediation. The number of samples taken shall take into account the size of the excavation and the variability of the materials encountered. Dependent on the site condition the excavation(s) may be required to be fenced. These will be segregated using Heras fencing or if possible backfilled on completion of the removal works.</p>	
<p>All the redundant materials created during this demolition process will be further processed and loaded into suitable skips or containers for removal off site.</p>	
<p>Copies of waste transfer notes will be provided for inclusion into the developing Health & Safety File.</p>	



Slab, Foundations and Hardstanding Removal

<p>Scope: This phase consists of the removal of the ground bearing floor slabs, foundations and where required the hardstandings to 2 meters below ground level.</p>	
<p>Confirmation that the structure has been demolished down to the slab level before the commencement of this task.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>Confirmation that drawings have been provided pertaining to the location of any services around the site and to the site boundary that may be affected by the works.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>Once the structure has been demolished down to the ground bearing slab all the redundant materials will be cleared form the working area leaving only the slab, foundations and hardstandings to be removed.</p>	
<p>Using the bucket attachment on the machine the ground bearing slab will be lifted. Starting in one corner of the slab a small excavation will be dug to expose the underside of the slab.</p> <p>The machine will then sit on the slab section and lift up the slab, the slab will break up under mechanical pressure exerted by the 360° machine. Should the slab require pre-weakening the machine fitted with its hammer attachment will pepper the slab in strategic locations to help break up on lifting.</p>	
<p>The lifted sections will be removed to the pre-determined stockpile for crushing. This process will be repeated until the entire slab has been lifted.</p>	
<p>Once the slab has been lifted the foundations will be grubbed out and again removed to the stockpile for crushing.</p>	
<p>The machine using its bucket attachment will create a small excavation to expose any underground drainage runs that are no longer required. The drainage runs will then be dug out up to the inspection point designated as being left at the start of any retained drainage runs.</p>	
<p>Any voids which may have been created will then be backfilled with suitable material.</p>	
<p>Where possible the machine will then grade the work area using its bucket attachment to the contours of the site. Battering back any voids to allow the future development of the site.</p>	
<p>All waste transactions will have transfer notes which will be retained on the site for inclusion into the developing health & safety file.</p>	



Crushing

<p>Scope: This element of the method statement is for the on-site crushing to create the 6f2 Material</p>	
<p>Confirmation by the site manager that the 'Crusher' and the resulting stockpile is in the agreed location prior to commencement of crushing.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>Confirmation that the client or others within close proximity have been made aware of the working start times and proposed duration, so where required the nearby live areas can be notified so that proactive measures and a sympathetic programme can be implemented.</p> <p>Site Manager SignatureDate.....</p>	<p>Hold Point</p>
<p>The crusher will be positioned by the operator under the guidance of the 360° machine operator. The 360° machine operator will ensure he has a high enough platform to allow a full-uninterrupted view of the crusher's feeder and jaw mechanism.</p>	
<p>On delivery of the mobile crushing plant it will be set-up ready for work i.e. support jack legs lowered into position onto existing concrete or prepared surface until they take full weight of the unit.</p>	
<ul style="list-style-type: none"> • Full discharge conveyor will be hydraulically extended and placed until supported by wire strainers. • Magnetic belt installed and connected for work. • All machine guards fitted and secured. • All access ladders secured and fitted. • Machine will be checked for even levels by use of spirit level to ensure minimum vibration and stability. • Crusher engine will be started. • Clutch will be engaged to enable the drive belts and jaws to function. • Stop/Start switches will be checked to ensure correct operation. • Water hoses will be directed onto discharged conveyor and jaws to suppress dust arisings. 	
<p>After completion of the above set up, work will commence as follows.</p>	
<p>The 360° excavator will place itself behind the loading hopper of the crusher at a level that ensures the driver/operator has full uninterrupted view of the crushing plant. He will then excavate into the stockpile filling the excavator bucket with demolition arisings and deposit as required (slowly) into the feed hopper ensuring even distribution on the feeder tray while at the same time checking for oversized pieces.</p>	
<p>All crushed arisings are then moved from the discharge conveyor, this will usually be carried out by a pneumatic tyred loading shovel. The suitably crushed arisings are then transported to the designated permanent stockpile area.</p>	
<p>On completion of the works the mobile crushing plant will be dismantled and removed from site.</p>	



Personal Protective Equipment

Document Ref No.	MS/01/FPW/SH/01	Contract No:		Assessment Type	
Task(s) Covered By This Assessment	Various works including removal of outbuildings, main structures, slabs & crushing etc.			Generic <input type="checkbox"/>	Task Specific <input checked="" type="checkbox"/>
Site Location		No of Personnel Involved		Site Manager	
Former Park Works		8		Rob Blewitt	

GENERAL WORKING ENVIRONMENT

Condition	Yes	No	Comments
Does the task require great physical effort?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	This operation requires some physical exertion but operatives are given specific tasks set against age and ability.
Are extremes of temperature likely to be encountered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is potential oxygen deficiency a factor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Communication system required. (If yes, specify type)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Communication is critical, in particular Banksmen are to keep in constant communication with plant operators both verbally and with use of hand signals.

POTENTIAL BODY PARTS AT RISK

Part of the Body	At Risk?	Hazard	PPE Selected	BS/EN Standard
Whole Body	Y	Being struck by moving plant and machinery	Hi Viz Jacket / Trousers	BS EN 471
Head	Y	Bumping into overhead hazards	Hard Hat	BS EN 397
Ears (Hearing)	Y	Breaking operations	Ear defenders	BS EN 352
Eyes	Y	Foreign objects in the eyes	Safety Glasses	BS EN 166
Respiratory System	Y	Inhalation of dust & fumes etc.	GVS Half Masks	BS EN 140
Hands	Y	Puncture wound from sharp objects, burns from hot objects	Suitable gloves /gauntlets for the task	BS EN 388
Feet	Y	Damage to feet from objects and puncture wounds sharp objects.	Safety footwear with toe & sole protection	BS EN ISO 20345

GENERAL COMMENTS

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Declaration: I confirm that an adequate assessment of PPE for the Hazards identified within the Method Statement have been made

Assessor:	S Harper	Signature:		Date:	06/11/2020
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Manual Handling Assessment

Document Ref No.	MS/01/FPW/SH/01	Contract No:		Assessment Type	
Task(s) Covered By This Assessment	Various works including, removal of outbuildings, main structures, slabs & crushing etc.		Generic <input type="checkbox"/>	Task Specific <input checked="" type="checkbox"/>	

Site Location	No of Personnel Involved	Site Manager:
Former Park Works	8	David Creamer

A: ASSESSMENT (Answer the following questions)		
1. Does the operation involve a significant risk of injury? (complete Section B)		<input checked="" type="checkbox"/> Y
2. If No the assessment need go no further.		
3. If Yes, can the operation be avoided, mechanised or level of risk reduced?		<input checked="" type="checkbox"/> N
4. If Yes, record steps in Sect. C & D and review		
5. Has the risk of injury been eliminated or reduced to an acceptable level?		
6. If Yes, the assessment is complete. If No, review activities to eliminate significant risks relating to Manual Handling Operations.		<input checked="" type="checkbox"/> Y

B: HAZARD CHECKLIST (Answer all questions YES or NO)		
The Task - does it involve:	Y/N	Comments
1. Holding the load away from the trunk?	N	Loads can be reduced down in size and held close to the body
2. Twisting the trunk?	N	
3. Poor posture i.e. stooping/stretching?	N	
4. Strenuous pushing or pulling?	Y	Operatives to make use of the tools supplied to reduce pulling and pushing
5. Excessive lifting or lowering?	Y	Toolbox talks will be given to all operatives
6. Repetitive handling?	Y	This operation is repetitive, regular breaks will be taken.
7. Excessive carrying distances?	N	
The Load - is it:		
8. Heavy?	N	Loads to be reduced down in size or handled by multiple operatives
9. Bulky or unwieldy?	N	
10. Difficult to grasp?	N	
11. Unstable, or contents likely to shift?	N	
12. Potentially harmful e.g. hot, sharp?	N	
The Working Environment - are there:		
13. Constraints on posture?	N	
14. Uneven or unstable floors?	N	
15. Variations in floor levels/work surface?	N	As above
16. Extremes of temperature, humidity?	N	
17. Poor lighting conditions?	N	Additional lighting will be implemented if required.
18. Excessive noise levels or air movements?	N	
Individual Capabilities - does the job:		
19. Require unusual capabilities i.e. strength?	N	
20. Require special information/training?	Y	Operatives are trained in good manual handling techniques. Toolbox talks given.
21. Involve handlers who are pregnant?	N	
22. Involve handlers with health problems?	N	Operatives are assessed against the tasks



Other Factors:		
Are there any protective clothing or items being worn that may increase the risk of injury from Manual Handling Operations?	N	

MANUAL HANDLING OPERATIONS ASSESSMENT

C. ASSESSMENT OF RISK AGAINST IDENTIFIED HAZARDS *Tick as necessary							
OVERALL RISK OF RATING	NIL		LOW	<input checked="" type="checkbox"/>	MEDIUM		HIGH

D. ADDITIONAL CONTROL MEASURES REQUIRED TO REDUCE THE RISK TO ALRP.
<p>Toolbox talks on slips, trips and falls to minimise the risk of injury during manual handling.</p>

Assessor: S Harper	Signature:	Date: 06/11/2020
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Risk Assessment

Assessors Name:	S Harper	Date of Assessment:	Nov 2020
Site:	Former Park Works	Review Date:(No later than)	Dec 2020

HAZARD RISK RATING

Probability		The Hazard 'Risk Rating' (R/R) is determined by taking into account the (P) probability of an incident / loss occurring against the (S) severity of the outcome taking into account the amount of exposure. Each task is assessed and a pre-controlled risk rating "R/R" is assigned for the Hazard / Risk. The "R/R" is then reduced to an acceptable "low" level using the "Control Measures" and safe working practices.
Low=1	Unlikely to occur	
Medium =2	Likely to occur	
High =3	Very likely to occur	
Severity		Risk Rating (R/R)
Low =4	Injury / Illness or environmental impact	
Med =5	Major injury or environmental impact	
High=6	Death or immobilising major injury	
Persons at Risk –Affected Groups		(P) Probability X Severity (S)
A –Operatives B – Site Visitors C – Members of the Public		
		If residual Risk Rating is: <6 - Acceptable low risk 6-10 - High risk – ensure safe system of work 11- 15 – Very high - Unacceptable

Action By: (SM) Site Manager, (S) Supervisor, (Op) Operatives

Task / Hazard	Who and how (Risk)	Risk Rating			Control Measures	Residual Risk Rating			Action by?
		P	S	R/R		P	S	R/R	
Traffic Management	(All) – Vehicle Impact injuries	2	6	12	Ensure Banksmen control all reversing vehicles and vehicles leaving site. All vehicles leaving site should leave in forward gear only. All drivers of vehicles are to abide by site specific rules pertaining to speed restriction etc i.e. 10mph. On site pedestrian routes to be established particularly at the site entrance and where plant and operative interface. Where practically possible all deliveries are to be notified in advance. Where reasonably practicable all traffic movement off site (waste transfer, plant delivery etc.) to be limited to the quieter periods of the day i.e. avoiding school start, dinner and finishing times.	1	6	6	

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PPE	(All)	2	5	10	All site personnel will wear the minimum mandatory PPE: Hard hat, Hi visibility vest/jacket, safety boots and gloves. Other items of PPE such as Light eye protection are also available and will be worn as and when necessary.	1	5	5	
Dust	(All) – Inhalation by operatives and others	2	4	8	Ensure controls to eliminate or reduce dust emissions are in place as noted on the safety plan or method statements. Use of dust suppression when saw cutting etc., water bowsers to keep areas damp, specific water sprays to particular points and sheeting of loads in transit should be implemented.	1	4	4	
	(A) – Damage to Eyes	2	4	8	Ensure goggles and suitable dust masks are worn as per the attached PPE Assessment. Ensure controls are suitable and sufficient to control airborne particulates.	1	4	4	
Environmental Cleaning	Contact with Toxic Materials	2	5	10	Issue operatives with and ensure they wear appropriate PPE together with instructions to wash before eating, drinking or smoking.	1	5	5	
	Contaminated Ground	2	4	8	In the unlikely event that contaminated ground is discovered, works will cease and the client will be informed immediately. Await further instruction.	1	4	4	
Slips Trip and Falls	Members of the public & operatives	2	4	8	Ensure good housekeeping throughout the works and on completion of the works.	1	4	4	
	Slips, Trips and Falls	2	5	10	Ensure a safe system of work is in place and is explained to all operatives. Employ good housekeeping, Safe clear access routes to be identified within and around the work areas, these areas must be checked on a regular basis and any hazards identified must be rectified promptly. End of shift ensure all tools etc. are removed.	1	5	5	

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	Foot Penetration injuries	2	4	8	Ensure correct PPE as per attached PPE assessment. Good housekeeping. Footwear must have mid sole protection and toe protection.	1	4	4	
	Unauthorised access	2	6	12	The works area will have safety exclusion zones established to segregate the works. This zone will be bound with Heras type fencing. Signage stating 'EXCLUSION ZONE KEEP OUT' will be erected in pertinent locations. Access into these areas will be prohibited whilst excavation works are being carried out.	1	6	6	
On-site emergencies	(All) raising the alarm	2	5	10	Ensure a liaison officer is assigned for the works. Communicate and develop an emergency plan and ensure the instructions are communicated to all parties.	1	5	5	
Noise	Noise - Nuisance	2	4	8	The operations of the plant equipment is not noisy however noise readings at the rear of the equipment exceed the action limit of 85dB(A), this should not be an issue as no persons should be within close proximity to the plant equipment. Plant cab acoustically sound proofed to reduce the ambient noise levels to lower that the first action limit of 80dB(A).	1	4	4	
Changing of Attachments via Quick Hitch	Operatives working within area	2	6	12	Ensure a dedicated and segregated area is allocated for changing of machine attachments. Ensure the machine operator is fully trained in the use of the quick hitch system on the machine. Ensure the site supervisor is aware of his responsibility to ensure that all machine operators on site carry out daily inspections on the quick hitch.	1	6	6	
Moving Plant.	Operatives. Impact and crushing.	2	6	12	Vehicular banksmen are to in attendance at all times. Site speed limits are to be adhered to by operators. Flashing beacons to be on whilst operating. Wagons to be fitted with audible warning whilst reversing. Segregated pedestrian access routes to be established around site.	1	6	6	

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Power Tools	Operatives. Electrocutation, Fire.	2	5	10	Ensure all electrical power tools have been 'Portable Appliance Tested'. Inspect all power tools prior to use and report any damage or wear that is found. 110v extension leads are to be regularly inspected for damage. Ensure, where required, that guards are in place on power tools prior to use.	1	5	5	
Abrasive Wheels (Stihl saws)	Operatives. Shattering of blade, improper use, fire	2	6	12	Only competent and trained operatives to use the tool. Changing of blades by trained personnel only. Blades are to be checked every time prior to use. Goggles are to be worn by the user when cutting. Petrol driven equipment is to be filled in a controlled manner in conjunction with drip tray and spill kit. Ensure the work area is free from combustible materials. Do not leave the equipment running and unattended.	1	6	6	
Other works within vicinity of working environment	Passage of Construction Traffic	2	6	12	Liaise with estate management to locate traffic routes, access / egress routes etc. Inspect project with client representative if necessary, to become familiar with the surrounding environment etc. Arrange for adequate signage for pedestrians in line with current legislation. Exclude persons from the area by erecting fencing etc. Ensure warning signs erected in prominent locations.	1	6	6	
Working at Height (MEWPS)	Operatives working from MEWP	2	6	12	Certificates are in place. MEWP hired from a reputable supplier, all certification and record of tests is in place. Operatives trained and competent in the use of hired equipment. The MEWP is suitable for the task and is located on suitable stable ground. Operatives trained in the use of full body harnesses. Operatives wearing full body harnesses with lanyards. Lanyard attached to the correct anchor point within the basket/platform. Operatives carrying out the works from the confines of the basket/platform (not lean outside).	1	6	6	

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Hot Works	Site personnel	2	6	12	Always work to the clients Hot Work procedure. Ensure Hot Work permits are in place prior to any hot work commencing. No Hot Work Permit, No Starting of work. Adequate means of escape and access for emergency vehicles will be allowed for during all stages of demolition. Smoking restrictions to be enforced, only in designated areas. Maintain good housekeeping. No hot works should be carried out in the last hour of the working day or within one hour of any work break. A sweep of the building / area must be carried out at the end of shift to ensure that no burning embers etc. are present.	1	6	6	
Weils Disease (Leptospirosis)	Site personnel	2	5	10	This disease can be fatal if not treated soon enough. It can be caught from contact with urine from infected rats. Therefore, all on site are made aware that hygiene is essential as a means of avoiding the disease. Wash hands before eating and cover all open cuts in the best way to protect against Weil's disease. Prior to works commencing a Toolbox Talk will be delivered to all site operatives.	1	5	5	

Assessor: S Harper

Signature:

Date: 06/11/2020

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Covid-19 Risk Assessment

Task / Hazard	Who and how (Risk)	Control Measures	Action by?
Contraction of virus before leaving for work	All site personnel	<p>Operatives should not come to work if:</p> <p>They or anyone who they live with have symptoms (high temperature or fever, a new, continuous cough, shortness of breath) they must follow the guidance on self-isolation.</p> <p>Is living with someone in self-isolation or a vulnerable person.</p> <p>Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition or is pregnant).</p>	ALL
Social Distancing	All site personnel	<p>Operatives should follow the guidance on Staying at home and away from others (social distancing). Where they cannot work from home, they must follow the same principles of social distancing to and from work and while at work.</p> <p>Anyone who is it an increased risk of severe illness from Coronavirus should stay at home and should be particularly stringent about following social distancing measures.</p> <p>Always keep at least 2 metres away from other workers. This includes while you are working and during breaks and mealtimes</p>	ALL
Contracting or spreading virus on way to or from work	All site personnel	<p>Wherever possible operatives should travel to site alone using their own transport. If operatives have no option but to share transport, they should:</p> <p>Share with the same individuals and with the minimum number of people at any one time.</p> <p>Wherever possible maintain 2 metres distance and avoid touching your face</p> <p>Have good ventilation (i.e. keeping the windows open) and facing away from each other.</p> <p>Wash hands for 20 seconds using soap and water or hand sanitiser before entering and after getting out of the vehicle.</p>	ALL

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Task / Hazard	Who and how (Risk)	Control Measures	Action by?
		<p>The vehicle should be regularly cleaned using gloves and standard anti-bacterial cleaning products, with particular emphasis on door handles and other surfaces passengers may touch.</p> <p>Operatives should try to avoid using public transport during peak times (05.45-07.30 and 16.00-17.30)</p> <p>Observe social distancing at all times where possible.</p> <p>Operatives should try to avoid using shops on the way or local to the site unless essential.</p> <p>If wearing disposable PPE/RPE, ensure this is changed regularly and disposed of so it cannot be re-used.</p>	
<p>If someone falls ill during work</p>	<p>All site personnel</p>	<p>If anyone at work develops a high temperature or a persistent cough they should:</p> <p>Ensure their line manager or supervisor is informed</p> <p>Return home immediately</p> <p>Avoid touching anything</p> <p>Cough or sneeze into a tissue and put it in the bin, or if they do not have any tissues cough and sneeze into the crook of their elbow.</p> <p>They must then follow the guidance on self-isolation and not return to work until their period of self-isolation has been completed. If you are too unwell to drive you should, if appropriate, contact someone in your household to come and collect you.</p> <p>If this is not possible, someone from the company may agree to take you home although they would have to do so on a voluntary basis.</p> <p>If appropriate the company may take steps to ensure any affected worker can return home safely.</p> <p>Those they have come into contact with should be located, informed and also sent home to self-isolate in line with the government guidance</p>	<p>ALL</p>

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Task / Hazard	Who and how (Risk)	Control Measures	Action by?
Contracting or spreading virus whilst at work	All site personnel	<p>Consider the use of an infra-red digital thermometer to measure the temperature of those attending site.</p> <p>Stop all non-essential visitors.</p> <p>Plan site access and egress points to enable social distancing</p> <p>Allow 2 metres between people waiting to enter site.</p> <p>All operatives must wash their hands when entering and leaving the site.</p> <p>Allow regular breaks for hand washing.</p> <p>Wash hands before and after using equipment.</p> <p>Only personal essential to the safe running of site are to attend site</p> <p>Avoid sharing tools and where this is not reasonably practicable, ensure tool grips, handles or controls are cleaned with an anti-bacterial cleanser before and after use.</p> <p>Operatives to wear gloves at all times, and avoid touching face, mouth or eyes. Where possible clothing should be changed daily and washed regularly.</p> <p>If it is necessary for more than one person to operate plant on site, the cab windows should be left open (where appropriate) and all controls cleaned before & after use.</p> <p>Wash hands thoroughly with warm water & soap more regularly than normal. Always wash your hands prior to eating, smoking, using the toilet, blowing your nose, sneezing and coughing.</p> <p>If required provide additional hand washing facilities (pop ups) to the usual welfare facilities.</p> <p>Regularly clean the welfare facilities.</p> <p>Ensure adequate supplies of hand wash and/or hand sanitiser</p> <p>Touch points of workstations, desk space, any personal IT equipment are to be disinfected between uses with an anti-bacterial cleanser</p> <p>Stagger breaks and mealtimes to maintain social distancing in the canteen/welfare facilities.</p>	ALL

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Task / Hazard	Who and how (Risk)	Control Measures	Action by?
		<p>The capacity of each canteen should be clearly identified at entry to each facility.</p> <p>Where possible it is advised that staff should bring ready prepared meals, drinks and utensils that do not require the use of a kettle or microwave.</p> <p>Stay a safe distance from individuals by following social distancing guidelines.</p>	
		<p>Do not enter the site office. Call the Site Manager to advise that you need to speak or if it is really necessary knock on the door, stand back from the door and await an answer.</p> <p>Delivery drivers should remain in their vehicles if their load will allow it and must wash or clean their hands before unloading goods and materials.</p> <p>You should remain on site until it's time to leave, do not travel to shops etc during breaks.</p> <p>Do not leave any food waste lying around, dispose of this in bins provided and clean down any surfaces.</p> <p>Before providing first aid care the first aider should ensure the following PPE is worn. FFP3 face mask, disposable gloves and eye protection</p>	
Work Planning to Avoid Close Working	All site personnel	<p>In line with Public Health England (PHE) guidelines, where it is not possible to follow the social distancing guidelines in full in relation to a particular work activity, you should consider whether that activity needs to continue for the site to continue to operate, and, if so, take all mitigating actions to reduce the risk of transmission.</p> <p>Sites and works need to be planned and organised to avoid overcrowding and minimise the risk of infection by following PHE & HSE guidelines and the advice within the Construction Leadership Council Site Operating Procedures Version 3.</p> <p>If work cannot be carried out whilst maintaining a two-metre distance, consider whether the activity should continue, if so, it should be risk assessed using the hierarchy of controls-Eliminate, Reduce, Isolate, Control & PPE.</p>	ALL

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Task / Hazard	Who and how (Risk)	Control Measures	Action by?
		<p>Rearrange tasks to enable them to be done by one person, or by maintaining social distance.</p> <p>Consider alternative or additional mechanical aids to reduce the worker interface.</p> <p>Work requiring skin contact should not be carried out.</p> <p>Plan all other works to minimise contact between workers.</p> <p>One operative working in a room at any one time.</p> <p>Where social distancing measures cannot be applied: Minimise the frequency and time operatives are within 2 metres of each other.</p> <p>Minimise the number of workers involved in the task.</p> <p>Operatives should work side by side, or facing away from each other, rather than face to face.</p> <p>Keep groups of operatives that have to work within 2 metres: Together in as small as possible teams (do not change the workers within teams)</p> <p>Away from other workers where possible.</p> <p>If face to face working is essential to carry out a task when working within 2 metres: Keep this to 15 minutes or less where possible</p> <p>Provide additional supervision to monitor and manage compliance.</p>	
Developing symptoms whilst at work.	All site personnel	<p>Do not touch anything and report this to your supervisor then return home if you are fit to do so.</p> <p>If you are too unwell to drive you should, if appropriate, contact someone in your household to come and collect you.</p>	ALL

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Task / Hazard	Who and how (Risk)	Control Measures	Action by?
		<p>If this is not possible, someone from the company may agree to take you home although they would have to do so on a voluntary basis.</p> <p>If appropriate the company may take steps to ensure any affected worker can return home safely.</p> <p>Those they have come into contact with should be located, informed and also sent home to self-isolate in line with the government guidance.</p>	
First Aid and Emergency Service Response	All site personnel	<p>The primary responsibility is to preserve life and first aid should be administered if required and until the emergency services attend.</p> <p>Ensure the provision of adequate first aid resources.</p> <p>First Aiders to wear appropriate eye, hand and respiratory protection when administering first aid.</p> <p>For minor injuries the injured person can administer their own first aid e.g. application of a plaster on a small cut/abrasion under the supervision of a qualified first aider.</p>	Site Management

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Site Manager	Rob Blewitt	Task Description:	Various Works including, removal of outbuildings, main structures, slabs & crushing etc.
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The employees detailed below have signed to confirm that they: -

- (a) Have received a briefing from their site manager on the hazards involved with their undertaking.
- (b) Understand the requirements of this Method Statement and the associated Risk Assessments.
- (c) Shall work to the requirements of the method statement and control measures identified by the Risk Assessment.
- (d) Will notify their site manager, should there be any abnormalities or areas of concern regarding the works.
- (e) Shall advise the Site Manager of any current medical condition which may give rise to health risks whilst undertaking the task

Name	Signature	Date

Name	Signature	Date

I confirm acceptance of the method of work and understanding of the Risk Assessments and controls to be applied.

Site Manager signature:		Date:
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