



Brettingham House, 98 Pottergate, Norwich NR2 1EQ  
T 01603 631 319 F 01603 628 464 E info@lanproservices.co.uk

Date: 05/02/2021

Cambridgeshire County Council  
Shire Hall  
Castle St  
Cambridge  
CB3 0APx

Our ref: 2644

Dear Sir/Madam,

**RE: VARIATION OF DESCRIPTION OF DEVELOPMENT OF PLANNING PERMISSION REFERENCE PLANNING PERMISSION REF: E/3002/16/CC TO REMOVE SPECIFIED TIME LIMIT AT BOTTISHAM PRIMARY SCHOOL, BEECHWOOD AVENUE, BOTTISHAM, CAMBRIDGE, CB25 9BE (PLANNING PORTAL REF: PP-09452518)**

This application is for a Non-Material Amendment under Section 96A of the Town and Country Planning Act 1990 as amended. The proposed amendment relates to planning permission ref: E/3002/16/CC.

It is proposed to vary the existing description of development, which currently reads;  
*'The erection of a 7-bay (21m x 8.7m) mobile classroom for a temporary period until August 2021 with the installation of two new scooter pods'*  
to  
*'The erection of a 7-bay (21m x 8.7m) mobile classroom for a temporary period with the installation of two new scooter pods'*

This variation is being sought by way of a Non-Material Amendment. The National Planning Practice Guidance, confirms there is no statutory definition of 'non-material', but that the determining authority must be satisfied that the amendment sought is non-material (para ref. 17a-002-20140306). Pre-application advice from the determining authority has been sought in relation to this, which confirmed that a non-material amendment is an appropriate mechanism for making the required variation in this case.

The application is being submitted alongside an application under Section 73 of the Act to retain the mobile classroom to 31 August 2024 (planning portal reference: PP-09451966). This application sets out the case for planning permission, including the need for retention of facilities. For the purposes of clarity, it would be appreciated if the two applications could be dealt with simultaneously.

The site plan and elevations approved as part of the planning permission are included with the submission for reference. No changes are proposed to the approved plans.

The Planning Portal do not yet have payment option for an internal transfer (for Regulation 3 applications), meaning a 'work around' in relation to the fee calculation for the purposes of submitting this application via the Planning Portal has been used (as agreed with the Planning Portal team 27.01.2021).

The planning application fee of £234.00 will be paid by internal transfer.



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We trust this information enables the Non-Material Amendment to be determined and look forward to hearing from you. If you have any queries in relation to application please do contact me on 01603 631319.

With kind regards,

A handwritten signature in blue ink that reads "Sarah Clinch".

**Sarah Clinch**  
**Associate Planner**  
**MRTPI**  
on behalf of Lanpro Services