Oxford Planning Control and Conservation St Aldate's Chambers, 109-113 St Aldate's Oxford, OX1 1DS

Tel: 01865 249811 Email: planning@oxford.gov.uk



Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address		
Number	32	
Suffix		
Property name		
Address line 1	Ingle Close	
Address line 2		
Address line 3		
Town/city	Oxford	
Postcode	OX3 9DB	
Description of site locat	ion must be completed if postcode is not known:	I
Easting (x)	454022	
Northing (y)	207908	
Description	L	1

2. Applicant Details		
Title	Ms.	
First name	Jennifer	
Surname	Strawbridge	
Company name		
Address line 1	32, Ingle Close	
Address line 2	Headington	
Address line 3		
Town/city	Oxford	
Country		

2.	Ap	plica	ant C	Details

••	
Postcode	OX3 9DB
Are you an agent acting	g on behalf of the applicant?
Primary number	
Secondary number	
Fax number	
Email address	

🖲 Yes 🛛 🔾 No

3. Agent Details

Title	Mr	
First name	Robert	
Surname	Tomlinson	
Company name	Digby Architectural	
Address line 1	4 Broughton Close	
Address line 2	Old Marston	
Address line 3		
Town/city	Oxford	
Country		
Postcode	OX3 0RQ	
Primary number		
Secondary number		
Fax number		
Email		

4. Description of Proposed Works

Please describe the proposed works:

Garage Conversion. New pitched roof over the conversion.

Has the work already been started without consent?

5. Materials

Does the proposed development require any materials to be used externally?

🖲 Yes 🛛 🔾 No

🔍 Yes 🛛 💿 No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Roof	
Description of existing materials and finishes (optional):	Brown concrete interlocking tiles to main roof and flat roofing over garage.

5. Materials

Description of proposed materials and finishes:	Brown concrete interlocking tiles roof over bedroom to match existing and flat
	roofing over utility.

Walls		
Description of existing materials and finishes (optional):	Orange/ yellow facing bricks.	
Description of proposed materials and finishes:	Orange/ yellow facing bricks to match existing and shiplap boarding in either grey or wood effect.	

	Windows	
Description of existing materials and finishes (optional):		White UPVC.
	Description of proposed materials and finishes:	White UPVC to match existing.

Doors	
Description of existing materials and finishes (optional):	White UPVC.
Description of proposed materials and finishes:	N/A no new doors.

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Retaining walls, low level garden walls and fences.
Description of proposed materials and finishes:	Retaining walls, low level garden walls and fences all remain as existing.

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	Tarmac.
Description of proposed materials and finishes:	Tarmac/ as existing.

Lighting	
Description of existing materials and finishes (optional):	Compact fittings.
Description of proposed materials and finishes:	Low energy compact fittings.

Other Rainwater goods	
Description of existing materials and finishes (optional):	Black UPVC.
Description of proposed materials and finishes:	Black UPVC to match existing.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

🔾 Yes 🛛 💿 No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your O Yes No proposed development?

6. Trees and Hedges		
Will any trees or hedges need to be removed or pruned in order to carry out your proposal?	Q Yes	No
7. Pedestrian and Vehicle Access, Roads and Rights of Way		
Is a new or altered vehicle access proposed to or from the public highway?	Q Yes	No
Is a new or altered pedestrian access proposed to or from the public highway?	Q Yes	No
Do the proposals require any diversions, extinguishment and/or creation of public rights of way?	Q Yes	No
8. Parking		
Will the proposed works affect existing car parking arrangements?	Q Yes	No
9. Site Visit		
Can the site be seen from a public road, public footpath, bridleway or other public land?	Yes	◯ No
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?		
 The agent The applicant 		
Other person		
10. Pre-application Advice		
Has assistance or prior advice been sought from the local authority about this application?	Q Yes	No
11. Authority Employee/Member		
With respect to the Authority, is the applicant and/or agent one of the following: (a) a member of staff		
(b) an elected member (c) related to a member of staff (d) related to an elected member		
It is an important principle of decision-making that the process is open and transparent.	Yes	No
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.		
Do any of the above statements apply?		
12. Ownership Certificates and Agricultural Land Declaration		

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

The applicant

The agent

Title

Mr.

12. Ownership Certificates and Agricultural Land Declaration				
First name	Robert			
Surname	Tomlinson			
Declaration date (DD/MM/YYYY)	13/01/2021			
Declaration made				

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm
that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. 🗹

	Date (cannot be pre- application)	13/01/2021	
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