

**Window Schedule**

Project: Exeter College, Oxford  
 Date: 06/11/2020  
 REV: A

Ref	Location	Type	Condition	Suggested Repairs/ Alterations	Ironmongery existing/proposed	Additional considerations
WG1	Ground Floor - Main Library	6 lights (3no below transom and 3no above) 2no tracery pieces. 1no side hung casement	Glazing in fair condition. Some bowing to the casement	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required	De rust and ease existing casement latch. New casement stay required to match existing	Diamond quarries remain. Blinds to be added
WG2	Ground Floor - Main Library	4 lights (2no below transom and 2no above) 1no small tracery piece. 1no sliding casement.	Glazing in fair condition but water ingress evident. Casement has been fixed shut due to poor condition	Slider to be removed and new slider/ casement installed with new handles and stays/ pulley system	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added
WG3	Ground Floor - Main Library	4 lights (2no below transom and 2no above) 1no small tracery piece. 1no sliding casement.	Glazing in fair condition but water ingress evident. Casement still operable but rusted	Slider to be removed and new slider/ casement installed with new handles and stays/ pulley system	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added
WG4	Ground Floor - Main Library	4 lights (2no below transom and 2no above) 1no small tracery piece. 1no sliding casement.	Glazing in fair condition but water ingress evident. Casement glazing is missing and has been replaced with plastic sheeting	Slider to be removed and new slider/ casement installed with new handles and stays/ pulley system	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added
WG5	Tower	Single lead light with border. Lower section contains side hung casement	Water ingress evident. Glazing in poor condition and casement not operable. Lead light has been removed and replaced with sheet glass	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required	De rust and ease existing fastener. Provisionally allow for a new casement stay	Diamond quarries remain
WG6	Annexe	6 lights (3no below transom and 3no above) 1no side hung casement. Windows have been divided by mezzanine floor internally	Generally poor with water ingress. Casements in good order	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required. New top hung casements created in 3 lower lights with new actuator. Additional repairs may be required after removal of mezzanine floor. Blinds and solar control film to be added internal to prevent glare and over-heating.	Derust and ease existing latch and allow for new casement stay for upper casement. Allow for new actuator to new casements at lower level	
WG7	Annexe	6 lights (3no below transom and 3no above) 1no side hung casement. Windows have been divided by mezzanine floor internally	Generally poor with water ingress. Casements in good order	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required. New top hung casements created in 3 lower lights with new actuator. Additional repairs may be required after removal of mezzanine floor. Blinds and solar control film to be added internal to prevent glare and over-heating.	Derust and ease existing latch and allow for new casement stay for upper casement. Allow for new actuator to new casements at lower level	
WG8	Annexe	6 lights (3no below transom and 3no above) 1no side hung casement. Windows have been divided by mezzanine floor internally	Generally poor with water ingress. Casements in good order	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required. New top hung casements created in 3 lower lights with new actuator. Additional repairs may be required after removal of mezzanine floor. Blinds and solar control film to be added internal to prevent glare and over-heating.	Derust and ease existing latch and allow for new casement stay for upper casement. Allow for new actuator to new casements at lower level	
WG9	Annexe	6 lights (3no below transom and 3no above) 1no side hung casement. Windows have been divided by mezzanine floor internally	Generally poor with water ingress. Casements in good order	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required. New top hung casements created in 3 lower lights with new actuator. Additional repairs may be required after removal of mezzanine floor. Blinds and solar control film to be added internal to prevent glare and over-heating.	Derust and ease existing latch and allow for new casement stay for upper casement. Allow for new actuator to new casements at lower level	
WG10	Annexe	4 lights with 3no tracery pieces. Inaccessible	Inaccessible. Assume poor condition due to extent of vegetation over and insertion of mezzanine floor	To be assessed following removal of mezzanine floor. No alterations proposed	To be confirmed when access is made possible.	
WG11	Ground Floor - Main Library	4 lights (2no below transom and 2no above) 1no small tracery piece. 1no side hung casement.	Glazing is generally poor. Approx 5-10 year lifespan. Water ingress evident. Casement in good working order	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required	Derust and ease existing ironmongery	Blinds to be added
WG12	Ground Floor - Main Library	4 lights (2no below transom and 2no above) 1no small tracery piece. 1no side hung casement.	Glazing is generally poor. Approx 5-10 year lifespan. Water ingress evident	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required	De rust and ease existing ironmongery	Blinds to be added
WG13	Ground Floor - Main Library	4 lights (2no below transom and 2no above) 1no small tracery piece. 1no side hung casement.	Glazing is generally poor. Approx 5-10 year lifespan. Water ingress evident	Casement removed, shot blasted back to bare metal and powder coated. Handles and stays to be restored/replaced as required	De rust and ease existing ironmongery	Blinds to be added
WF1	First Floor - Main Library	4 light window (2no below transom and 2no above) 1no small tracery piece. 1no side hung casement.	Casements operational. Ferramenta bars are rusting on the 3no fixed lights. Glazing generally poor with water ingress evident. Some bowing to glazing likely due to insufficient support bars	Casement removed, shot blasted back to bare metal and powder coated. Handle to be restored/replaced as required. Ferramenta bars removed, shot blasted and powder coated, with new stainless steel end welded to the bar end for refixing into the stone. New stay installed.	De rust and ease existing ironmongery. New stay with restrictor installed	Diamond quarries remain. Blinds to be added
WF2	First Floor - Main Library	Single light with 1no sliding casement above	Generally poor with water ingress. Casement lights are coming away from frames and do not work with some missing metal sections	Slider to be removed and new slider/ side opening casement to match others installed with new pulley system/ handles and stays installed	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added
WF3	First Floor - Main Library	Single light with 1no sliding casement above	Generally poor with water ingress. Casement lights are coming away from frames and do not work with some missing metal sections	Slider to be removed and new slider/ side opening casement to match others installed with new pulley system/ handles and stays installed	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added
WF4	First Floor - Main Library	Single light with 1no sliding casement above	Generally poor with water ingress. Casement lights are coming away from frames and do not work with some missing metal sections. Lead light replaced with plastic sheeting	Slider to be removed and new slider/ side opening casement to match others installed with new pulley system/ handles and stays installed	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added
WF5	Tower	2 lights (1no below transom and 1no above)	Water ingress evident. Glazing is coming away from stonework on the northern light. Some broken quarries and broken lead work on joints		De rust and ease existing ironmongery. Provisionally allow for new casement stay	Diamond quarries remain
WF6	Tower	2 lights (1no below transom and 1no above)	Water ingress evident. Glazing is coming away from stonework on the northern light. Some broken quarries and broken lead work on joints		De rust and ease existing ironmongery. Provisionally allow for new casement stay	Diamond quarries remain
WF7	First Floor - Main Library	4 lights (2no below transom and 2no above). 1no small tracery piece to each (not visible)	Casements operational. Ferramenta bars are rusting on the 3no fixture lights. Tracery piece has been removed for a vent to be installed. Glazing generally poor with water ingress evident. Some bowing to glazing likely due to insufficient support bars	Casement removed, shot blasted back to bare metal and powder coated. Handle and to be restored/replaced as required. Ferramenta bars removed, shot blasted and powder coated, with new stainless steel end welded to the bar end for refixing into the stone. New stay with restrictor.	De rust and ease existing ironmongery. New stay with restrictor installed	Vent to be removed and glazing to be restored. Diamond quarries remain. Blinds to be added
WF8	First Floor - Main Library	Single light with 1no sliding casement above	Generally poor with water ingress. Casement lights are coming away from frames and do not work with some missing metal sections	Slider to be removed and new slider/ side opening casement to match others installed with new pulley system/ handles and stays installed	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added
WF9	First Floor - Main Library	Single light with 1no sliding casement above	Generally poor with water ingress. Casement lights are coming away from frames and do not work with some missing metal sections	Slider to be removed and new slider/ side opening casement to match others installed with new pulley system/ handles and stays installed	New ironmongery to be confirmed. Provisionally allow for new sash pulley with double hook fastener	Blinds to be added

WF10	First Floor - Main Library	Single light with 1no sliding casement above	Generally poor with water ingress. Casement lights are coming away from frames and do not work with some missing metal sections	Slider to be removed and new slider/ side opening casement to match others installed with new pulley system/ handles and stays installed	New ironmongery to be confirmed. Provisionally allow for new sash pulley with <b>double hook fastener</b>	Blinds to be added
WF11	First Floor - Main Library	Single light with 1no sliding casement above	Generally poor with water ingress. Casement lights are coming away from frames and do not work with some missing metal sections	Slider to be removed and new slider/ side opening casement to match others installed with new pulley system/ handles and stays installed	New ironmongery to be confirmed. Provisionally allow for new sash pulley with <b>double hook fastener</b>	Blinds to be added
Roof level	7no gable end high level rose windows - Main Library	4no quatrefoil tracery pieces with 8no squints. Opening casement to top quatrefoil (not accessible)	Evidence of water ingress. Assumed glazing is in poor condition	To be assessed when access is possible. Assume new pulley system for opening light required	New ironmongery to be confirmed. Provisionally allow for new sash pulley with <b>double hook fastener</b>	Diamond quarries remain
	3 no high level trefoil windows - Tower	Trefoil windows within stone tower roof (not accessible)	Inaccessible. Assume glazing in in poor condition	To be assessed when access is possible. Assume new pulley system for opening light required	New ironmongery to be confirmed. Provisionally allow for new sash pulley with <b>double hook fastener</b>	Diamond quarries remain

*Notes for all windows* All lead light glazing to be removed for re-leading and replacement of missing areas as noted above. Care must be taken to match existing lead calm type. New glass type to be agreed. All to be agreed with Conservation Officer. The introduction of additional tie bars or steel supports within the lead matrix should be allowed for, particularly where windows are bowing

Works will require coordination with stone work repairs

Programme of maintenance for restored frames should be put in place