

Bookcases Repairs - Exeter College Library - Stage 3

REV - C

22.01.2021

Room Reference	Item Reference	Components											Notes
		Lower bookcase						Upper bookcase					
		Shelves	Skirting	Nosing to bottom shelf	Blocking	Letter Place	Number plate	Shelves	Cornice	Blocking	Number Plates	Letter plate	
G1	BG1	Allow for removing leather from 4no shelves		To be reattached	Skirting missing on two sides	2no to be cleaned	2no to be cleaned. Provisionally allow for 2no new if they are too damaged to repair	12no. Shelves have additional shelf supports added. Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	1no missing. 5no to be cleaned	24no shelf supports to be removed and screw holes to be plugged and stained to match existing joinery/ filled and coloured to match. Clean brass end plate
	BG2	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Bookcase to be removed and replaced with new. To be handed to the College for possible reuse.
	BG3	Allow for removing leather from 3no shelves. Leather has already been removed from 1no shelf	Repair and refix skirting			2no to be cleaned	2no to be cleaned. 1no missing	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	6no to be cleaned	Clean brass end plate
	BG4	Allow for 1no new shelf. Allow for removing leather from 1no shelf	Reassemble, repair and refix skirting and grille. Allow for new skirting and grille if existing can not be repaired		Allow for new skirting to front	2no to be cleaned	1no missing	Allow for removing leather from 7no shelves		Pin/glue back together		6no to be cleaned. 1no missing	Socket installed to end of bookcase
	BG5	Allow for removing leather from 4no shelves			Allow for new skirting to front	2no to be cleaned	2no to be cleaned	6no shelves have additional shelf supports added. Allow for removing leather from 12no shelves plus bottom shelf		Small repair to damaged corner	2no to be cleaned	16no to be cleaned	12no shelf supports to be removed and screw holes to be plugged and stained to match existing joinery/ filled and coloured to match
	BG6	Allow for removing leather from 6no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	4no to be cleaned	Missing brass end plate. Allow for new to match existing. 1no contemporary tin number plate to be cleaned. Glass screen to be installed above and doors installed between here and bookcases BG7/10
	BG7	Allow for removing leather from 6no shelves		Missing		6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	16no to be cleaned	Missing brass end plate. Allow for new to match existing. Bookcase may require adaption at the top and southern end panel to allow for new draft screen. Glass screen to be installed above and doors installed between here and bookcases BG6/8
	BG8	Allow for removing leather from 6no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 15no shelves plus bottom shelf. Allow for 2no new shelves, stained to match existing joinery			3no to be cleaned	24no to be cleaned	Small section of damage between shelf supports. Allow for small infill Bookcase may require adaption at the top and northern end panel to allow for new draft screen. Glass screen to be installed above and doors installed between here and bookcases 7/10
	BG9	Allow for removing leather from 2no shelves. Allow for 2no new oak shelves, stained to match existing joinery				4no to be cleaned	2no to be cleaned	Allow for removing leather from 10no shelves plus bottom shelf. Allow for 2no new shelf, stained to match existing joinery			2no to be cleaned	16no to be cleaned	Traditional coat hook to end of bookcase plus wires. 2no contemporary tin number plates to be cleaned.
	BG10	Allow for removing leather from 6no shelves				5no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	2no contemporary tin number plates to be cleaned. Modern coat hook to be removed. Socket to plywood end panel. Glass screen to be installed above and doors installed between here and bookcases BG6/8
	BG11	Allow for removing leather from 4no shelves	Missing		Reattach front skirting	4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	Traditional coat hook to end of bookcase. 2no contemporary tin number plates to be cleaned
	BG12	Allow for removing leather from 4no shelves				4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			1no to be cleaned. 1no missing	16no to be cleaned	Traditional coat hook to end of bookcase. 1no contemporary tin number plate to be cleaned
	BG13	Allow for removing leather from 6no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 17no shelves		Trim missing to front edge	3no to be cleaned	24no to be cleaned	2no contemporary tin number plates to be cleaned
	BG14	Allow for removing leather from 2no shelves				3no to be cleaned	2no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	Clean brass end plate. 1no contemporary tin number plate to be cleaned. Further investigation to be undertaken to determine reason for sagging bookcase
	BG15	Allow for removing leather from 2no shelves. Allow for 2no new oak shelves, stained to match existing joinery		Missing		3no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	17no to be cleaned	Further investigation to be undertaken to determine reason for sagging bookcase. Traditional coat hook to end of bookcase
	BG16	Allow for removing leather from 3no shelves				6no to be cleaned	2no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf		Trim missing to front edge	3no to be cleaned	24no to be cleaned	Further investigation to be undertaken to determine reason for sagging bookcase. 2no contemporary tin number plates to be cleaned
	BG17	Allow for removing leather from 2no shelves		To be reattached	Top flat missing	4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	Further investigation to be undertaken to determine reason for sagging bookcase. 1no contemporary tin number plate to be cleaned. Traditional coat hook to end of bookcase
	BG18	Allow for removing leather from 6no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	Further investigation to be undertaken to determine reason for sagging bookcase
	BG19	Allow for removing leather from 4no shelves		Missing	Skirting missing to 2 sides	4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf				16no to be cleaned	Further investigation to be undertaken to determine reason for sagging bookcase. 2no contemporary tin number plates to be cleaned. Traditional coat hook to end of bookcase. New plywood panel to end
	BG20	Allow for removing leather from 4no shelves				4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	Some furniture beetle evident. Further investigation to ensure there is no live infestation. 2no contemporary tin number plate2 to be cleaned. Traditional coat hook to end of bookcase

Bookcases Repairs - Exeter College Library - Stage 3

REV - C

22.01.2021

Room Reference	Item Reference	Components											Notes	
		Lower bookcase						Upper bookcase						
		Shelves	Skirting	Nosing to bottom shelf	Blocking	Letter Place	Number plate	Shelves	Cornice	Blocking	Number Plates	Letter plate		
	BG21	Allow for removing leather from 6no shelves				6no to be cleaned	1no missing. 1no to be reattached. 2no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf				3no to be cleaned	24no to be cleaned	Clean brass end plate. 1no contemporary tin number plate to be cleaned.
	BG22	Allow for removing leather from 5no shelves		Missing		6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf				3no to be cleaned	24no to be cleaned	Clean and reattach brass end plate. 1no contemporary tin number plate to be cleaned.
	BG23	Allow for removing leather from 4no shelves		Missing		4no to be cleaned	2no to be cleaned	Allow for removing leather from 11no shelves plus bottom shelf				2no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be cleaned. Traditional coat hook to end of bookcase
	BG24	Allow for removing leather from 3no shelves. Allow for 3no new oak shelves, stained to match existing joinery		To be reattached		2no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf				3no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be cleaned.
	BG25	Allow for removing leather from 3no shelves		Missing		5no to be cleaned. 1no missing	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf				3no to be cleaned	14no to be cleaned	Reattach front section of bottom shelf. 2no contemporary tin number plates to be cleaned.
	BG26	Allow for removing leather from 2no shelves. Allow for 1no new oak shelf, stained to match existing joinery		Missing		4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf				2no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be cleaned. Traditional coat hook to end of bookcase
	BG27	Allow for removing leather from 1no shelf. Allow for 1no new oak shelf, stained to match existing joinery		Missing		2no to be cleaned	1no to be cleaned	Allow for removing leather from 7no shelves				1no to be cleaned	7no to be cleaned	Further investigation to be undertaken to determine reason for sagging bookcase. 1no contemporary tin number plate to be cleaned. Traditional coat hook to end of bookcase
	BG28	Allow for removing leather from 4no shelves. Allow for 2no new oak shelves, stained to match existing joinery		To be reattached		3no to be cleaned	3no to be cleaned	Allow for removing leather from 19no shelves plus bottom shelf				3no to be cleaned	15no to be cleaned	Clean brass end plate
F1	BF1	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Bookcase to be removed to allow for new lift installation. Bookcase to be retained and used for repairs to other bookcases if agreed with CO
	BF2	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Bookcase to be removed to allow for new lift installation. Bookcase to be retained and used for repairs to other bookcases if agreed with CO
	BF3	Allow for removing leather from 2no shelves. Allow for 2no new oak shelves, stained to match existing joinery				2no to be cleaned	2no to be cleaned	Allow for removing leather from 11no shelves plus bottom shelf				1no to be cleaned. 1no missing	12no to be cleaned	Clean brass end plate. No plywood. 1no contemporary tin number plate to be cleaned. Modern coat hook to be removed
	BF4	Allow for removing leather from 4no shelves				3no to be cleaned. 1no missing	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf				2no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be cleaned
	BF5	Allow for removing leather from 4no shelves				4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf				2no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be cleaned. Socket to plywood end panel
	BF6	Allow for removing leather from 5no shelves. Allow for 1no new oak shelf, stained to match existing joinery				6no to be cleaned	3no to be cleaned	Allow for removing leather from 16no shelves plus bottom shelf				3no to be cleaned	24no to be cleaned	Clean brass end plate. 3no contemporary tin number plates to be cleaned
	BF7	Allow for removing leather from 4no shelves. Allow for 2no new oak shelves, stained to match existing joinery				4no to be cleaned	3no missing	Allow for removing leather from 18no shelves plus bottom shelf				3no to be cleaned	16no to be cleaned	Clean brass end plate. Majority of bookcase to be lined to allow for fire refuge. Southern most bay to remain exposed and therefore provisionally allow for removing and all repair works
	BF8	Allow for removing leather from 2no shelves				2no to be cleaned	1no missing	Allow for removing leather from 7no shelves				1no to be cleaned	8no to be cleaned	Reattached plywood end panel. Modern coat hook to be removed
	BF9	Allow for removing leather from 6no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf				3no to be cleaned	24no to be cleaned	
	BF10	Allow for removing leather from 6no shelves				5no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf				3no to be cleaned	24no to be cleaned	2no contemporary tin number plates to be cleaned
	BF11	Allow for removing leather from 4no shelves				3no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf				2no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be cleaned

Bookcases Repairs - Exeter College Library - Stage 3

REV - C

22.01.2021

Room Reference	Item Reference	Components											Notes
		Lower bookcase						Upper bookcase					
		Shelves	Skirting	Nosing to bottom shelf	Blocking	Letter Place	Number plate	Shelves	Cornice	Blocking	Number Plates	Letter plate	
	BF12	Allow for removing leather from 4no shelves	Allow for slip of timber between skirting and bottom shelf			4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	3no contemporary tin number plates to be cleaned (1no badly damaged). Modern coat hook to be removed. Plywood panel to be reattached. 2no sockets to plywood panel
	BF13	Allow for removing leather from 6no shelves	Allow for slip of timber between skirting and bottom shelf			6no to be cleaned. 1no to be reattached	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	Clean brass end plate. 2 contemporary tin plates to be cleaned
	BF14	Allow for removing leather from 4no shelves	Allow for slip of timber between skirting and bottom shelf			4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	1n contemporary tin plate to be cleaned. Socket to plywood end panel
	BF15	Allow for removing leather from 6no shelves	Allow for slip of timber between skirting and bottom shelf			6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	3no contemporary tin plates to be cleaned
	BF16	Allow for removing leather from 2no shelves. Allow for 2no new oak shelves, stained to match existing joinery				4no to be cleaned	2no missing	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	14no to be cleaned. 2no missing	2no contemporary tin number plates to be cleaned. Modern coat hook to be removed. Socket to plywood end panel
	BF17	Allow for removing leather from 5no shelves. Allow for 1no new oak shelf, stained to match existing joinery				6no to be cleaned	3no missing	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	2no contemporary tin number plates to be cleaned
	BF18	Allow for removing leather from 5no shelves. Allow for 1no new oak shelf, stained to match existing joinery				6no to be cleaned	3no to be cleaned. 1no to be reattached	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	23no to be cleaned. 1no missing	3no contemporary tin number plates to be cleaned
	BF19	Allow for removing leather from 3no shelves				4no to be cleaned	2no to be cleaned. 1no to be reattached	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	2no contemporary tin number plates to be cleaned
	BF20	Allow for removing leather from 2no shelves. Allow for 1no new oak shelf, stained to match existing joinery				4no to be cleaned	2no to be cleaned	Allow for removing leather from 11no shelves plus bottom shelf. Allow for 1no new oak shelf stained to match existing joinery			2no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be cleaned. 2no sockets to plywood end panel
	BF21	Allow for removing leather from 4no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 17no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	Clean brass end plate. 1no contemporary tin plate to be cleaned
	BF22	Allow for removing leather from 6no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	Clean brass end plate. 3no contemporary tin number plates to be cleaned
	BF23	Allow for removing leather from 4no shelves. Allow for 1no new oak shelf, stained to match existing joinery				4no to be cleaned	3no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf		Pin/glue back together	2no to be cleaned	16no to be cleaned	2no contemporary tin number plates to be cleaned
	BF24	Allow for removing leather from 4no shelves.				4no to be cleaned	2no missing	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	2no contemporary tin number plates to be cleaned
	BF25	Allow for removing leather from 3no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	3no contemporary tin number plates to be cleaned
	BF26	Allow for removing leather from 6no shelves				6no to be cleaned	3no to be cleaned	Allow for removing leather from 18no shelves plus bottom shelf			3no to be cleaned	24no to be cleaned	3no contemporary tin number plates to be cleaned
	BF27	Allow for removing leather from 3no shelves				4no to be cleaned	1no missing. 1no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	15no to be cleaned. 1no missing	2no contemporary tin number plates to be cleaned. 2no sockets to plywood end panel
	BF28	Allow for removing leather from 2no shelves. Allow for 1no new oak shelf, stained to match existing joinery	Allow for new section of timber to top of skirting			4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	4no contemporary tin number plates to be cleaned
	BF29	Allow for removing leather from 2no shelves. Allow for 2no new oak shelves, stained to match existing joinery				4no to be cleaned	1no missing. 1no to be cleaned	Allow for removing leather from 8no shelves plus bottom shelf			2no to be cleaned	10no to be cleaned	Clean brass end plate. Modern coat hook to be removed. 1no contemporary tin number plate to be removed. 2no fixings to plywood end panel
	BF30	Allow for removing leather from 2no shelves				3no to be cleaned. 1no missing	2no to be cleaned	Allow for removing leather from 10no shelves plus bottom shelf			2no to be cleaned	12no to be cleaned	Clean brass end plate. Modern coat hook to be removed. 3no contemporary tin number plates to be removed
	BF31	Allow for removing leather from 3no shelves. Allow for 1no new oak shelf, stained to match existing joinery				4no to be cleaned	2no to be cleaned	Allow for removing leather from 12no shelves plus bottom shelf			2no to be cleaned	16no to be cleaned	1no contemporary tin number plate to be removed. Wiring has been attached to end of bookcase with 7no small pins
	BF32	Allow for removing leather from 2no shelves.				2no to be cleaned							Large hole to end section of top of bookcase. Allow for replacing with new section of oak, stained to match existing bookcase. Bookcase will require adaption to sit at cill level to match new bookcases under windows

Additional Items

Bookcases Repairs - Exeter College Library - Stage 3

REV - C

22.01.2021

Room Reference	Item Reference	Components										Notes		
		Lower bookcase					Upper bookcase							
		Shelves	Skirting	Nosing to bottom shelf	Blocking	Letter Place	Number plate	Shelves	Cornice	Blocking	Number Plates		Letter plate	

Allow for new support plinth below each bookcase to resupport their structures where these have been damaged due to service installations

A new piece of oak with decorative trim will be required for each end panel where this faces a window, above the level of the new bookcases being installed beneath each window

Two additional contemporary bookcases below the windows to the gable ends at first floor level to be set aside for reuse by the college

Perimeter bookcases to the first and ground floor to have removable bottom shelves to allow future access to service pipes beneath