

Oxford City Council
Planning Team
St Aldate's, Chambers
109 St Aldate's
Oxford,
OX1 1BX

12th February 2021

Dear Sir/Madam

**11 Northfield Road, Oxford, OX3 9EW – Householder Application for erection of a summerhouse
Planning Portal Reference PP- 09512740**

GSL Planning Limited is instructed by Mr Greg Jones (the Applicant), to submit the enclosed application for erection of a summerhouse in the rear garden of no. 11 Northfield Road, Oxford. The application description of development is as follows:

"Erection of summerhouse in the rear garden."

Accordingly, please find enclosed the following drawings and documents which comprise the application package:

Document/Drawing	Reference Number	Prepared By
Application Form	Dated 12 th February 2021	GSL Planning
Cover Letter	Dated 12 th February 2021	GSL Planning
Site Location Plan	222/001	GSL Planning
Block Plan	222/002	GSL Planning
Summerhouse elevation drawings	222/003	Malvern Garden Buildings
Design and Access Statement (including Daylight and Sunlight Assessment).	February 2021	GSL Planning
CIL Form 1	Dated 12 th February 2021	GSL Planning

The application has been submitted via the planning portal and the application fee is [REDACTED]. Payment will be made by the applicant as specified in the online submission.

We trust the above planning application submission is acceptable and that the application can be duly registered. If you require any further information or have any questions at this stage in the process then please do not hesitate to contact me. We look forward to discussing the application proposals with you in due course.

[REDACTED]



Yours faithfully



Vanessa Clipstone
Director
GSL Planning

Enc