

Christian Leigh
Leigh & Glennie Ltd
6 All Souls Road
Ascot
SL5 9EA

25th February 2021

Dear Sir/Madam

Town and Country Planning Act 1990 (as amended)

APPLICATION NO: 21/00129/LDC/ADDINF

DESCRIPTION: Certificate of lawfulness for change of use of land to private garden.

LOCATION: 2 Toonagh Winkfield Street Winkfield

I am in receipt of your planning application in respect of the above proposal. Before the application can be validated, the following matters require attention:-

- 1 The fee required for change of use of land to private garden is £462, the same fee is applicable for LDC applications, as you have paid the householder fee of £206 a further fee of £256 is required in order to validate your application. This fee can be paid online via our website or by calling customer services on 01344 352 000.
- 2 Please could you indicate on a plan the original residential curtilage?

Please note one further reminder will be sent out after 2 weeks, if I do not receive the requested information within 1 month from the date of this letter, I will have no alternative but to close this application off and no further action will be taken. Should this occur 25% of the planning fee will be retained to cover admin costs.

If you require further assistance, please do not hesitate to call me.

Yours faithfully

Martina Mackin

Technical Clerk
Planning Transport and Countryside
email; Martina.Mackin@bracknell-forest.gov.uk
direct line; 01344 351381

PLACE PLANNING AND REGENERATION

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