

Our Ref: 21/01208/PRI03C

Portal Ref: PP-09635185

23 March 2021



Mr Xiaoming Qian  
39 Ekin Road  
Cambridge  
Cambridgeshire  
CB5 8PS

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

[www.scambs.gov.uk](http://www.scambs.gov.uk) | [www.cambridge.gov.uk](http://www.cambridge.gov.uk)

Dear Mr Qian

**South Cambridgeshire District Council  
Application for Prior Approval**

Proposal: Prior approval for a change use from a craft shop (Class A1/A2) to a small restaurant with small part of takeaway (Class A3).

Site address: 27 Green Street Willingham Cambridge Cambridgeshire

I have checked the above application received on 16 March 2021 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

**What you need to do**

The following item(s) need your attention:

0. Please provide a location plan showing the site outlined in red including access to/from the public highway and indicating the direction of North. Location plans can be obtained by visiting the following  
[https://www.planningportal.co.uk/homepage/4/buy\\_a\\_planning\\_map](https://www.planningportal.co.uk/homepage/4/buy_a_planning_map)

**A decision on your application will be delayed**

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 13 April 2021 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth  
Technical Support Officer

Email: [Planning@greatercambridgeplanning.org](mailto:Planning@greatercambridgeplanning.org)  
Direct dial: 01954 713406