Westminster City Council
Incomplete Applications
Development Planning
City of Westminster
PO Box 732
Redhill, RH1 9FL
westminster.gov.uk

City of Westminster

Your ref:	COSWAY STREET	**Please reply to:**	**Rayhan Ali**
Our ref:	21/01842/COGADF	Tel No:	07866033247
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;

Mr Edward Buckingham
Peter Brett Associates LLP
33 Bowling Green Lane
London
EC1R 0BJ
United Kingdom

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PO Box 732
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25 March 2021

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: Marylebone Institute School House, 29 Cosway Street, London, NW1 6TH,

Proposal: Details of samples of the facing materials, sample panels of brickwork, samples of a typical scalloped/ fluted brick facade bay, and details to all new facades pursuant to conditions 4, 6, 7, and 8 of planning permission dated 29 March 2019 (RN: 17/11404/COFUL).

Thank you for your application received on 23 March 2021. I am writing to inform you that your application is incomplete for the following reason(s):

1 No fee has been submitted with this application and an amount of £116 is outstanding. Payment can be made online at https://payments.immotoweb.com/WC/NReg/QuickPay.aspx , or by phone by calling 020 7641 6500. Alternatively, please send a cheque made payable to Westminster City Council to the address given above and clearly marked 'Planning Application Fees'.

If paying by BACS, see https://www.westminster.gov.uk/planning-application-fees for BACS information. Once paid please forward details (ie amount paid, date paid, narative/ref) to planningreception@westminster.gov.uk in order for us to be able to validate your application.

Please note, payments for applications submitted via planning portal should be made to them direct. Westminster can not accept payments directly for these.

Please forward this information to the above email address by **22 April 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Rayhan Ali

Rayhan Ali

Note - Please read our Privacy Notice online https://www.westminster.gov.uk/privacy-notice-planning