# **Oxford Planning Control and Conservation** St Aldate's Chambers, 109-113 St Aldate's Oxford, OX1 1DS

Tel: 01865 249811 Email: planning@oxford.gov.uk



## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address	
Number	34
Suffix	
Property name	
Address line 1	Balfour Road
Address line 2	
Address line 3	
Town/city	Oxford
Postcode	OX4 6AQ
Description of site loca	ation must be completed if postcode is not known:
Easting (x)	455165
Northing (y)	203024
Description	

2. Applicant Details				
Title	Mr and Mrs			
First name	Names			
Surname	Chirackal Jose			
Company name				
Address line 1	34, Balfour Road			
Address line 2				
Address line 3				
Town/city	Oxford			
Country				

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2. /	Ap	plica	ant D	<b>Details</b>

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Postcode	OX4 6AQ
Are you an agent acting	g on behalf of the applicant?
Primary number	
Secondary number	
Fax number	
Email address	

🖲 Yes 🛛 🔾 No

🔍 Yes 🛛 💿 No

🖲 Yes 🛛 🔾 No

## 3. Agent Details

Title	Mr	
First name	Roby	
Surname	Mekkara	
Company name	Mekkara Architectural Consultants	
Address line 1	50	
Address line 2	Whaddon Road	
Address line 3		
Town/city	Cheltenham	
Country	United Kingdom	
Postcode	GL52 5NA	
Primary number		
Secondary number		
Fax number		
Email		

#### 4. Description of Proposed Works

Please describe the proposed works:

Erection of ground floor front extension and Loft conversion with dormer to rear and two no velux roof lights to front

Has the work already been started without consent?

## 5. Materials

Does the proposed development require any materials to be used externally?

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	facing brick

## 5. Materials

1		
	Description of proposed materials and finishes:	Facing brick at Ground floor extension
		PVC/Composite cladding panel to dormer

Roof			1
	Description of existing materials and finishes (optional):	Roofing tiles	
	Description of proposed materials and finishes:	Roofing tiles to ground floor extension and Single ply roofing membrane to dormer	

Windows	
Description of existing materials and finishes (optional):	PVCu Double glazed windows
Description of proposed materials and finishes:	PVCu Double glazed windows

Doors	
Description of existing materials and finishes (optional):	PVCu Double glazed Doors
Description of proposed materials and finishes:	PVCu Double glazed Doors

6. Trees and Hedges		
120 Proposed floor plan and Elevations		
If Yes, please state references for the plans, drawings and/or design and access statement		
Are you supplying additional information on submitted plans, drawings or a design and access statement?	Yes	◯ No

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?	Q Yes	No
Will any trees or hedges need to be removed or pruned in order to carry out your proposal?	Q Yes	No

7. Pedestrian and Vehicle Access, Roads and Rights of Way		
Is a new or altered vehicle access proposed to or from the public highway?	Q Yes	No
Is a new or altered pedestrian access proposed to or from the public highway?	Q Yes	No
Do the proposals require any diversions, extinguishment and/or creation of public rights of way?	Q Yes	No

# 8. Parking

Will the proposed works affect existing car parking arrangements?	🔾 Yes 💿 No
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## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

🖲 Yes 🛛 🔍 No

The agent

The applicant

Other person

#### **10. Pre-application Advice**

Has assistance or prior advice been sought from the local authority about this application?	Q Yes	No
11. Authority Employee/Member		
With respect to the Authority, is the applicant and/or agent one of the following: (a) a member of staff (b) an elected member (c) related to a member of staff (d) related to an elected member		
It is an important principle of decision-making that the process is open and transparent.	Q Yes	No
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.		
Do any of the above statements apply?		

#### 12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

The applicant

The agent

Title	Mr and Mrs
First name	James
Surname	Chirackal Jose
Declaration date (DD/MM/YYYY)	11/03/2021

Declaration made

#### 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

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