

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number	11
Suffix	
Property name	
Address line 1	Mill Lane
Address line 2	Iffley
Address line 3	
Town/city	Oxford
Postcode	OX4 4EJ

Description of site location must be completed if postcode is not known:

Easting (x)	452671
Northing (y)	203546

Description

**2. Applicant Details**

Title	Mr & Mrs
First name	Peter and Emma
Surname	Anderson
Company name	Pendery Architecture & Heritage Ltd
Address line 1	11 Mill Lane
Address line 2	Orchard Road
Address line 3	Iffley
Town/city	Oxford
Country	UK

## 2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant?  Yes  No

Primary number

Secondary number

Fax number

Email address

## 3. Agent Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

Postcode

Primary number

Secondary number

Fax number

Email

## 4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without consent?  Yes  No

## 5. Materials

Does the proposed development require any materials to be used externally?  Yes  No

**Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):**

Windows	
Description of existing materials and finishes (optional):	Painted timber window frames, some single glazed and some double glazed

## 5. Materials

Description of proposed materials and finishes:	Painted timber window frames to same layout as existing, all double glazed. Proposed kitchen extension to have metal framed glazing screen system, finished dark grey.
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Roof	
Description of existing materials and finishes (optional):	Tiled
Description of proposed materials and finishes:	Existing tiled roofs retained. New dark grey standing-seam stainless-steel roof to proposed kitchen extension

Doors	
Description of existing materials and finishes (optional):	Oak boarded front door with dark stained timber framed glazed doors elsewhere
Description of proposed materials and finishes:	New oak boarded front door. Other doors to be painted boarded.

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Five bar front gates
Description of proposed materials and finishes:	Painted vertical boarded timber gates

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	tarmac
Description of proposed materials and finishes:	gravel

Walls	
Description of existing materials and finishes (optional):	Coursed limestone walls to garage and ground floor of front of house, rendered walls painted off-white to side and rear walls, black painted horizontal boarding to first floor at front and rear.
Description of proposed materials and finishes:	Coursed limestone walls to garage and ground floor of front of house, rendered walls painted buff to side and rear walls, horizontal boarding to first floor at front and rear painted buff.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

2020 01 Location Plan and Site Plan as Existing  
 2020 02 Site Plan and Lower Ground Floor Plan as Existing  
 2020 03 Upper Ground Floor and First Floor Plans as Existing  
 2020 04 Sections as Existing  
 2020 05 North South and East Elevations as Existing  
 2020 06 West and Part South Elevations as Existing  
 2020 11 Site Plan and Lower Ground Floor Plan as Proposed  
 2020 12 Upper Ground Floor and First Floor Plans as Proposed  
 2020 14 North South and East Elevations as Proposed  
 2020 15 West and Part South Elevations as Proposed  
 11 Mill Lane Garden Design Drawing 1  
 11 Mill Lane Design and Access Statement

## 6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

2020 02 Site Plan and Lower Ground Floor Plan as Existing  
2020 11 Site Plan and Lower Ground Floor Plan as Proposed

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

If Yes, please show on your plans, indicating the scale, which trees by giving them numbers (e.g. T1, T2 etc) and state the reference number of any plans or drawings:

2020 02 Site Plan and Lower Ground Floor Plan as Existing  
2020 11 Site Plan and Lower Ground Floor Plan as Proposed  
11 Mill Lane Garden Design Drawing 1

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?  Yes  No

## 8. Parking

Will the proposed works affect existing car parking arrangements?  Yes  No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.  Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

## 12. Ownership Certificates and Agricultural Land Declaration

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant  
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)