

Mr Luke Smith
The Green Room Building Co. Ltd
Unit 16 The Business Centre
Molly Millars Lane
Wokingham
RG41 2QY

19th February 2021

Dear Sir/Madam

Town and Country Planning Act 1990 (as amended)

APPLICATION NO: 21/00097/FUL/ADDINF
DESCRIPTION: Erection of single storey rear extension.
LOCATION: 21 Holbeck Bracknell Berkshire

I am in receipt of your planning application in respect of the above proposal. Before the application can be validated, the following matters require attention:-

- 1 Please can you change the red line on the site location plan @1:1250 to surround the front of the property to the edge of the footpath and not just around the front porch. Also please show the extension on the 1:500 block plan accurately plotted. We also require existing and proposed floor plans.

Please note one further reminder will be sent out after 2 weeks, if I do not receive the requested information within 1 month from the date of this letter, I will have no alternative but to close this application off and no further action will be taken. Should this occur 25% of the planning fee will be retained to cover admin costs.

If you require further assistance, please do not hesitate to call me.

Yours faithfully

Sandra Chapman

Technical Officer
Planning Transport and Countryside
email; sandra.chapman@bracknell-forest.gov.uk
direct line; 01344 351195

PLACE PLANNING AND REGENERATION

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