



Civic Offices  
Gloucester Square  
Woking  
Surrey GU21 6YL

**Telephone** (01483) 755855  
**DX** 2931 WOKING

**Email** [wokbc@woking.gov.uk](mailto:wokbc@woking.gov.uk)  
**Website** [www.woking.gov.uk](http://www.woking.gov.uk)

31 March 2021

**THIS IS NOT A CIRCULAR**

Dear Sir/Madam,

**NEIGHBOUR NOTIFICATION LETTER – APPLICATION FOR PLANNING PERMISSION**

**Reference:** PLAN/2021/0354

**Case Officer:** Emily Fitzpatrick

**Location:** Twingates, Firbank Lane, St Johns, Woking, Surrey, GU21 7QS,

**Proposal:** Erection of two-storey side extension following demolition of existing detached double garage. Replacement roof serving existing two-storey rear extension from flat roof to pitched roof form and alterations to rear fenestration.

Dear Sir/Madam,

The above application has been received by the Council. If you wish to view details of the application, including plans and supporting documents, these are available to view on the Council's website. You can access these details at [www.woking.gov.uk/planning-and-building-control/planning](http://www.woking.gov.uk/planning-and-building-control/planning)

Alternatively you can visit the Civic Offices between 9am and 4.45pm Monday to Friday (excluding bank holidays) to view them at one of our public terminals. A member of our Customer Services Team will be available to assist you. Please bring this letter with you as it contains the application number.

Any comments you wish to make must be in writing and may be submitted online, by letter or email ([developmentmanagement@woking.gov.uk](mailto:developmentmanagement@woking.gov.uk)) **by 23 April 2021**. Please quote the application number in your response. Due to the volume of letters received, the Council is unable to enter into correspondence.

Please bear in mind that any comments you send to the Council cannot be treated as confidential and will be available for public inspection. If you consider any information to be "personally sensitive" please do not put such information into any comments you submit to the Council. Any comments submitted which, in the Council's opinion, are of an offensive or discriminatory nature will be removed and not taken into account when determining the application.

Please see the reverse of this letter for further information on the decision making process.

Yours faithfully,

Thomas James  
Development Manager



## PLANNING APPLICATION NO: PLAN/2021/0354/HOU

### List of Neighbours Notified

**Date Consultation Expires:** 23 April 2021

#### Neighbour's Address

#### Sent Date

2 High Trees, Firbank Lane, St Johns, Woking, Surrey, GU21 7QS,	31.03.2021
1 High Trees, Firbank Lane, St Johns, Woking, Surrey, GU21 7QS,	31.03.2021
The Old Lodge, Firbank Lane, St Johns, Woking, Surrey, GU21 7QS	31.03.2021
11 Firbank Drive, St Johns, Woking, Surrey, GU21 7QT	31.03.2021