

Planning Services

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**Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990**

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text" value="28"/>
Suffix	<input type="text"/>
Property name	<input type="text"/>
Address line 1	<input type="text" value="Brettingham Avenue"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Cringleford"/>
Postcode	<input type="text" value="NR4 6XG"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="619415"/>
Northing (y)	<input type="text" value="305399"/>

Description

2. Applicant Details

Title	<input type="text" value="Ms"/>
First name	<input type="text" value="Zhiping"/>
Surname	<input type="text" value="Xue"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="31"/>
Address line 2	<input type="text" value="Robson Road"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="NORWICH"/>
Country	<input type="text"/>

2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant? Yes No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

Conversion of double garage into one room and a single garage at ground floor, introduction of a bedroom above garage at first floor, extend this area by approximately 1.6m in front at both floors.

Has the work already been started without consent? Yes No

5. Materials

Does the proposed development require any materials to be used externally? Yes No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	yellow / brown brick and painted render.
Description of proposed materials and finishes:	To match the existing.

Roof	
Description of existing materials and finishes (optional):	Pantile.
Description of proposed materials and finishes:	New to match the existing.

Windows	
Description of existing materials and finishes (optional):	White uPVC.
Description of proposed materials and finishes:	To match the existing.

Doors	
Description of existing materials and finishes (optional):	White uPVC.
Description of proposed materials and finishes:	To match the existing.

Are you supplying additional information on submitted plans, drawings or a design and access statement? Yes No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? Yes No

8. Parking

Will the proposed works affect existing car parking arrangements? Yes No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

There are no concerns with regard to the extension to the garage at ground floor level or the conversion of part of the garage to residential use.

There are concerns with regard to the impact of the proposed first floor extension on the residential amenity of the neighbouring property to the east.

Design and layout

DM Policy 3.4 relates to residential extensions and conversions in settlements and seeks to ensure that proposals are of a good design and maintain the character of the existing property and surrounding area and do not adversely affect neighbours.

The proposed alterations will change the character of the original dwelling. However due to the mix of property designs within the immediate area the proposed alterations will not have a detrimental impact on the street scene or surrounding area and the change of character of the original dwelling when seen in the context of the neighbouring properties is not detrimental in its appearance.

Parking and turning

The proposed works to the dwelling will not have any adverse impact on the parking and turning for the property and the proposals will have no impact on the safe and free flow of traffic on the highway.

Residential amenity

10. Pre-application Advice

I have concerns with regard to the impact of the proposed first floor extension on the neighbour to the east of the site due to the design of the works and the relationship to the neighbouring property. Extending the property at first floor level immediately adjacent to the boundary with the neighbouring property will cause an increase in bulk on the boundary that will have an adverse impact on the conservatory, immediate garden area and the residential amenity of the neighbouring amenity.

I would wish to stress that this advice has been given without the benefit of a site visit which would be undertaken as part of any formal planning application.

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)