

Your ref:
Our ref: 21/00427/F
Please ask for: Mrs Rebecca Bush
Direct dial: 01553 616825
Direct fax: 01553 616652
E-mail: borough.planning@west-norfolk.gov.uk

Malcolm Watson
c/o 2 The Drawing Board
William Kane
1 Chestnut Close
Barton Mills
IP28 6AF

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

23 March 2021

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Current front drive is to become a building plot, the proposal is for a two storey family dwelling at Thistledown Lynn Road Stoke Ferry King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. It appears that the applicant owns Thistledown and, therefore, this area on the location plan should be edged in blue.
2. Please provide four drawings to a recognisable scale, showing existing and proposed site levels. If the site levels are to remain unchanged, please provide the drawings annotated as existing and proposed.
3. Please provide four copies of a drawing, to a recognisable scale, showing a section through the new extension.
4. Please provide a roof plan to the scale of 1:100. 1:200 or 1:500.
5. Although you may have answered NO to the question on the application form which asks whether the proposed use would be particularly vulnerable to the presence of contamination, you are required to complete and submit the Screening Assessment Form, which can be found on the Council's website at www.west-norfolk.gov.uk. Please click on the following to reach the Questionnaire.

https://www.west-norfolk.gov.uk/info/20138/contaminated_land/204/planning_applications_on_contaminated_land

6. The Community Infrastructure Levy was adopted by the Council on 19 January 2017 and came into force on Wednesday 15 February 2017.

Therefore, you will need to complete the CIL Additional Information Requirement Form 1. You will need to include the applicant's details as the applicant will need to be contacted as the liable party.

The form and guidance notes are available on the Council's website at www.west-norfolk.gov.uk/CIL

Any questions, please contact our CIL Officer, Amanda Driver 01553 616443.

7. From the 1st April 2016 the Habitats Regulations Monitoring and Mitigation Contribution levy came into force. The fee must be paid at the planning application submission stage or by entering into a Unilateral Undertaking / S106 agreement if you wish to pay later.

Therefore, a fee of £50 per dwelling, plus a £50 Administration Fee is payable on completion of a Unilateral Undertaking.

Payment in advance is charged at £50 per dwelling with no administration fee payable.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Rebecca Bush**

Yours faithfully



Executive Director
Environment and Planning

