

Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:	<b>Mr&amp;Mrs</b>	First name:	<b>Rob</b>		
Last name:	<b>Baxter</b>				
Company (optional):					
Unit:	<input type="text"/>	House number:	<input type="text"/>	House suffix:	<input type="text"/>
House name:	<b>Hérons Reach</b>				
Address 1:	<b>Low Road</b>				
Address 2:	<input type="text"/>				
Address 3:	<input type="text"/>				
Town:	<b>Wortwell</b>				
County:	<b>South Norfolk</b>				
Country:	<b>UK</b>				
Postcode:	<b>IP20 0HJ</b>				

**2. Agent Name and Address**

Title:	<b>Mr</b>	First name:	<b>Alasdair</b>		
Last name:	<b>Campbell</b>				
Company (optional):	<b>A W Campbell</b>				
Unit:	<input type="text"/>	House number:	<input type="text"/>	House suffix:	<input type="text"/>
House name:	<b>The Cut</b>				
Address 1:	<b>New Cut</b>				
Address 2:	<input type="text"/>				
Address 3:	<input type="text"/>				
Town:	<b>Halesworth</b>				
County:	<b>Suffolk</b>				
Country:	<b>UK</b>				
Postcode:	<b>IP19 8BYHérons Reach</b>				

### 3. Site Address Details

Please provide the full postal address of the application site.

Unit:	<input type="text"/>	House number:	<input type="text"/>	House suffix:	<input type="text"/>
House name:	<b>Hérons reach</b>				
Address 1:	<b>Low Road</b>				
Address 2:	<input type="text"/>				
Address 3:	<input type="text"/>				
Town:	<b>Wortwell</b>				
County:	<b>South Norfolk</b>				
Postcode (optional):	<b>IP20 0HJ</b>				
Description of location or a grid reference. (must be completed if postcode is not known):					
Easting:	<input type="text"/>	Northing:	<input type="text"/>		
Description:					
<b>Extension to rear</b>					

### 4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

**Claire Curtis**

Reference:

ENQHDP/2021/0342 Herons Reach Low Road Wortwell - 2019/1578

Date of advice (DD/MM/YYYY):

**17/03/2021**

Details of pre-application advice received:

**The amendments detailed do not require a new planning application and should be covered by the submission of a non-material amendment**

### 5. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates?  Yes  No

**If you have answered No to this question, you cannot apply to make a non-material amendment.**

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given?  Yes  No  Not Applicable

**If you have answered No to this question, you cannot apply to make a non-material amendment.**

If you have answered Yes to this question, please give details of persons notified:

Person Notified	Address	Date of Notification

### 6. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

Yes  No

If yes please provide details of the name, relationship and role

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## 7. Description Of Your Proposal

Please provide the description of the approved development as shown on the decision letter, including application reference number and date of decision in the sections below:

**Single storey extension with balcony over and decking to rear**

Reference number:

2019/1578

Date of decision (DD/MM/YYYY):

25/10/2019

What was the original application type?:  
(e.g. 'Full', 'Householder and Listed Building', 'Outline')

**Householder**

For the purpose of calculating fees, which of the following best describes the original application type?

**Householder development:** development to an existing dwelling-house or development within its curtilage

**Other:** anything not covered by the above category

## 8. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make:

**Replace balcony with flat roof including a lantern roof light**  
**Replace existing conservatory pitched glazed roof with the flat roof including a lantern roof light to match.**

Are you intending to substitute amended plans or drawings?

Yes

No

If Yes, please complete the following:

Old plan/drawing number(s):

AWC/19/902-01, 02, 03, 04, 05 and 06

New plan/drawing number(s):

AWC/21/1127-01, 02, 03, 04, 05 and 06

Please state why you wish to make this amendment:

**To give symmetry to the rear elevation**



### 9. Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application not being accepted. It will not be accepted until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:

The correct fee:

**This fee of £34 will be paid by telephone  
Please call me (Agent) on 07703454614**

### 10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

### 11. Applicant Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

### 12. Agent Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

### 13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)  Agent  Applicant  Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: