

Your ref:
Our ref: 21/00708/CU
Please ask for: Mrs Lesley Raby
Direct dial: 01553 616818
Direct fax: 01553 616652
E-mail: borough.planning@west-norfolk.gov.uk

The Department of Work And Pension
c/o Cushman & Wakefield
Clare Lucey
1 Colmore Square
Birmingham
B4 6AJ

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

12 April 2021

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Change of Use from Use Class E(a) to Use Class E(c) at Vacant 30 - 34 Broad Street King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information
2. Confirm that there are no external changes proposed to this building.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully



Executive Director
Environment and Planning

