



John Muir House Haddington EH41 3HA Tel: 01620 827 216 Email: planning@eastlothian.gov.uk

Applications cannot be validated until all the necessary documentation has been submitted and the required fee has been paid.

Thank you for completing this application form:

ONLINE REFERENCE 100383769-004

The online reference is the unique reference for your online form only. The Planning Authority will allocate an Application Number when your form is validated. Please quote this reference if you need to contact the planning Authority about this application.

Description of Proposed Works to Listed Building

Are the proposals to alter, extend or demolish the listed building(s)? * ☒ Yes ☐ No

If Yes, please provide further details: * (Max 500 characters)

The proposal is to install bicycle racks at St. Anne's Episcopal Church, Dunbar with the objective of providing a safe and secure location for Church users to secure their bicycles when using the Church building and thereby encourage users to cycle to the Church rather than using a vehicle. A small area of the existing garden adjacent to the Porch will be modified as shown in the drawings submitted with this application.

Has the work already been started and/or completed? *

☒ No ☐ Yes – Started ☐ Yes - Completed

Please Note: it can be a criminal offence to undertake works that require listed building consent in advance of obtaining consent.

Applicant or Agent Details

Are you an applicant or an agent? * (An agent is an architect, consultant or someone else acting on behalf of the applicant in connection with this application)

☒ Applicant ☐ Agent

Applicant Details

Please enter Applicant details

Title:	<input type="text" value="Mr"/>	You must enter a Building Name or Number, or both: *
Other Title:	<input type="text"/>	Building Name: <input type="text" value="St Anne's Episcopal Church"/>
First Name: *	<input type="text" value="Mike"/>	Building Number: <input type="text"/>
Last Name: *	<input type="text" value="Ling"/>	Address 1 (Street): * <input type="text" value="Westgate"/>
Company/Organisation	<input type="text" value="Vestry, St Anne's Episcopal Church"/>	Address 2: <input type="text"/>
Telephone Number: *	<input type="text" value=""/>	Town/City: * <input type="text" value="Dunbar"/>
Extension Number:	<input type="text"/>	Country: * <input type="text" value="United Kingdom"/>
Mobile Number:	<input type="text"/>	Postcode: * <input type="text" value="EH42 1JL"/>
Fax Number:	<input type="text"/>	
Email Address: *	<input type="text" value=""/>	

Site Address Details

Planning Authority:	<input type="text" value="East Lothian Council"/>
Full postal address of the site (including postcode where available):	
Address 1:	<input type="text" value="ST ANNES CHURCH"/>
Address 2:	<input type="text" value="WESTGATE"/>
Address 3:	<input type="text"/>
Address 4:	<input type="text"/>
Address 5:	<input type="text"/>
Town/City/Settlement:	<input type="text" value="DUNBAR"/>
Post Code:	<input type="text" value="EH42 1JL"/>

Please identify/describe the location of the site or sites

Northing	<input type="text" value="679054"/>	Easting	<input type="text" value="367808"/>
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Existing and Proposed Uses

Please describe the current use: * (Max 500 characters)

St. Anne's Episcopal Church is an ecclesiastical building used for congregational worship and is part of the Diocese of Edinburgh within the Scottish Episcopal Church. The Church is registered as Scottish Charity No. SCO10950. The building is also used for other associated activities such as youth club, choir practice, concerts and meetings.

Please describe the proposed use: * (Max 500 characters)

There are no proposed changes to the current use of the building.

Pre-Application Discussion

Have you discussed your proposal with the planning authority? *

☐ Yes ☒ No

Listed Building Category

Please state the category of listing (if known) of the building in the list of Buildings of Special Architectural or Historic interest: *

- ☐ Category A
- ☒ Category B
- ☐ Category C
- ☐ A (Group)
- ☐ B (Group)
- ☐ Ecclesiastical Category A
- ☐ Ecclesiastical Category B
- ☐ Ecclesiastical Category C
- ☐ Don't Know

Demolition of Listed Building

Does the proposal involve demolition of a listed building or a building within the curtilage of a listed building? *

- ☐ Total or substantial demolition of the listed building
- ☐ Total or substantial demolition of a building within the curtilage of the listed building
- ☒ Other (partial demolition or alterations)

Listed Building Alterations

Do the proposed works include alterations and/or extension to a listed building? *

☒ Yes ☐ No

(This may be in addition to any demolition works specified previously)

Does the proposal include:

Works to the exterior of the building? This would include works to any structure or object fixed to the building
Or to any other buildings within its curtilage: * ☒ Yes ☐ No

Works to the interior of the building? This should include any stripping out of any internal features eg. Wall, Ceiling, plasterwork, joinery, panelling, fireplaces, chimney pieces, staircases, ironmongery, doors, flooring, Floor finishes/floorboards, tiling, stencilled decoration, fixed furniture and fittings, including machinery: * ☐ Yes ☒ No

Please state the number of attachments you will be including with this proposal, this may include plans, drawings and photographs sufficient to identify the location, extent and character of the items to be altered, extended or removed, and the proposal for their replacement, including any new means of structural support and detailed specification of proposed finishing materials.

Number of plans, drawings and photographs in total? *

6

Proposal Relating to Listed Building

Are there any current applications or existing consents or permissions for this site? *

☐ Yes ☒ No

Planning Service Employee/Elected Member Interest

Is the applicant, or the applicant's spouse/partner, either a member of staff within the planning service or an elected member of the planning authority? *

☐ Yes ☒ No

Certificates and Notices

Certificate and Notice

The Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997

The Town and Country Planning (Listed Building and Buildings in Conservation Areas) (Scotland) Regulations 1987

One Certificate must be completed and submitted along with this form; either Certificate A, Certificate B or Certificate C.

Are you the sole owner of ALL the land/building relevant to this proposal? *

☐ Yes ☒ No

Are you able to identify and give appropriate notice to ALL the other owners?

☒ Yes ☐ No

Certificate Required

The following Land Ownership Certificate is required to complete this section of the proposal:

Certificate B

Certificates

The certificate you have selected requires you to distribute copies of the Notice 1 document below to all of the owners that you have provided before you can complete your certificates.

Notice 1 is required

☒ I understand my obligations to provide the above notice before I can complete the certificates. *

Land Ownership Certificate

Certificate and Notice

The Planning (Listed Buildings and Conservation Areas) (Scotland) act 1997

The Town and Country Planning (Listed Buildings and Buildings in Conservation Areas) (Scotland) Regulations 1987

Certificate B

I hereby certify that –

(1) - I have/The Applicant has served notice on every person other than myself/the applicant who, at the beginning of the period of 21 days ending with the date of the accompanying application was owner [note 1] of any part of the land to which the application relates.

Name:

Address:

Diocese of Edinburgh Scottish Episcopal Church, St Anne's Episcopal Church, Dunbar, 21a Grosvenor Crescent, Edinburgh, EH12 5EL

Date of Service of Notice: *

10/05/2021

Signed: Mr Mike Ling

On behalf of:

Date: 12/04/2021 20:50:59

Note 1 – Any person who, in respect of any part of the land, is the owner or is the lessee under a lease thereof of which not less than 7 years remain unexpired.

Checklist – Application for Listed Building Consent

Please complete the following checklist to make sure you have provided all the necessary information in support of your application. Failure to submit the necessary information may result in your application being deemed invalid. The planning authority will not start processing your application until it is valid.

A Location plan which identifies the land to which the application relates drawn to an identified scale
And showing the direction of north. *

☒ Yes ☐ No

A copy of other detailed plans, drawings, photographs (with annotations to describe the details of
Materials and workmanship) as necessary to describe your proposals. *

☒ Yes ☐ No

Elevations. *

☒ Yes ☐ No

Floor Plans. *

☐ Yes ☒ No

Roof Plan. *

☐ Yes ☒ No

Does your plan include:	
Sections. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Perspectives of Photomontages. *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Block Plan. *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Special Detailed Drawing. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Detailed specification of finishes. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Current or old photographs. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

What other information are you submitting in support of your application? *

☐ Design Statement.
☐ Supporting Statement.
☐ Condition Survey Report.
☐ Feasibility Study.
☐ Development Appraisal.
☐ Environmental Impact Statement.
☐ Conservation Survey/Statement/Plan.
☒ Other.

As you have selected "other" from the information in support of your application list please provide further details. * (Max 500 characters)

A background document is attached which describes the reasons for the proposal and the principles behind the design to achieve an installation sympathetic to the location and the building.

Declare – Listed Building Consent

I, the applicant/agent certify that this is an application for listed building consent as described in this form the accompanying plan/drawings and additional information.

Declaration Name: Mr Mike Ling

Declaration Date: 12/04/2021