

Your ref:	7 St James's Square (Section ...	Please reply to:	Fraser Fikrie
Our ref:	21/02170/LBC	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mrs Katharine Woods DP9 100 Pall Mall London SW1Y 5NQ		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		14 April 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 7 St James's Square, London, SW1Y 4JU

Proposal: Variation of condition 4 of listed building consent dated 14 June 2018 (RN: 18/02468/LBC) for the: Internal alterations, including removal of plaster / plasterboard ceilings on the lower ground, ground, second and third floors, temporary removal of an oak panel on the ground floor, and the temporary removal of backs of existing bookcases and cabinets and part of the existing plaster ceiling and opening up of wall cavities in the library. Namely, to amend the wording of condition 4 to allow the reinstatement works to be completed no later than the 30th September 2021.

Thank you for your application received on 1 April 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 You have already varied Condition 4 of the 2018 LBC so this application should be a S19 to vary Condition 4 on the 2019 LBC.

Please amend description of development to refer to corresponding 25.10.19 LBC decision. This requires you to amend your application form as well as associated documents.

Please forward this information to the above email address by **12 May 2021**. Please do not forward the requested information separately, as your application will only be progressed

when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

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