

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Site Address**

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

**2. Applicant Details**

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

## 2. Applicant Details

Postcode

Are you an agent acting on behalf of the applicant?

Yes  No

Primary number

Secondary number

Fax number

Email address

## 3. Agent Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

Postcode

Primary number

Secondary number

Fax number

Email

## 4. Description of Proposed Works

Please describe the proposed works:

PROPOSED SINGLE STOREY REAR EXTENSION, NEW SIDE WINDOW

Has the work already been started without consent?

Yes  No

## 5. Materials

Does the proposed development require any materials to be used externally?

Yes  No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

|  |                                  |
|--|----------------------------------|
| Walls  |                                  |
| Description of existing materials and finishes (optional): | FACE BRICKWORK                   |
| Description of proposed materials and finishes:            | FACE BRICKWORK TO MATCH EXISTING |

## 5. Materials

|  |                         |
|--|-------------------------|
| Roof   |                         |
| Description of existing materials and finishes (optional): | CLAY TILES              |
| Description of proposed materials and finishes:            | TILES TO MATCH EXISTING |

|  |   |
|--|---|
| Windows  |   |
| Description of existing materials and finishes (optional): | WHITE uPVC DOUBLES GLAZED                   |
| Description of proposed materials and finishes:            | TO MATCH EXISTING MATERIALS, SIZE AND STYLE |

|  |                          |
|--|--------------------------|
| Doors  |                          |
| Description of existing materials and finishes (optional): | WHITE uPVC DOUBLE GLAZED |
| Description of proposed materials and finishes:            | EXISTING REUSED          |

|  |                         |
|--|-------------------------|
| Boundary treatments (e.g. fences, walls)                   |                         |
| Description of existing materials and finishes (optional): | CLOSE BOARDED 1.8M HIGH |
| Description of proposed materials and finishes:            | CLOSE BOARDED 1.8M HIGH |

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes  No

If Yes, please state references for the plans, drawings and/or design and access statement

EXISTING AND PROPOSED FLOOR PLANS AND ELEVATIONS & D&A STATEMENT

## 6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes  No

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes  No

## 8. Parking

Will the proposed works affect existing car parking arrangements?

Yes  No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

## 9. Site Visit

- The agent
- The applicant
- Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  No

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes  No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?