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Mr J Jaarsma  
JRS PlanningArch  
The Orchards  
Somersham Road  
Colne, Huntingdon  
PE28 3NG

**Directorate of Regeneration,  
Enterprise & Skills**  
Woolwich Centre, 5th Floor,  
35 Wellington Street,  
London, SE18 6HQ

**21/1358/F**

16 April 2021

Dear Mr Jaarsma,

**Town & Country Planning Act 1990 (As Amended)  
Town & Country Planning (Development Management Procedure)(England) Order 2015**

**Site: BUILDING ADJACENT TO 53 (NOW KNOWN AS 51) MACOMA ROAD,  
PLUMSTEAD, SE18 2QJ**

**Applicant Mr Hill LSH Developments Ltd**

**:**

**Proposal: Retrospective change of use of the building from a former storage and distribution unit (Use Class B8), to a one bedroom, 1 person dwellinghouse (Use Class C3) along with associated external works.**

I acknowledge receipt of your application in respect of the above which was received as valid on 13 April 2021. I may have changed your description of the proposal to make it more clear, but if you are not satisfied please let me know.

Whilst I technically have until 08 June 2021 to deal with your application, due to the extraordinary events caused by the COVID-19 pandemic, we are trying to maintain as normal a service as possible. Unfortunately, in the short term, there are aspects of workflow we will need to change as we work to adapt to government guidance.

We will consult upon and decide your application as soon as possible and at least with initial assessment and internal consultation done your application should be able to progress speedily from that point. We are grateful to you for bearing with us through this difficult period.

**What we do with your information**

We use the information provided to us to make decisions about the use of land in the public interest. Some information provided to us we are obliged under the regulations to make available on planning registers. This is a permanent record of our planning decisions that form part of the planning history of a site.

### **How we share your information**

We will make details of planning applications available online so that people can contribute their comments. We will sometimes need to share the information we have with other parts of the council - for example to establish how long a building has been used.

Yours Faithfully  
Luke Sapiano  
Development Management

I advise you that it is important to check whether you require approval under the Building Regulations. You should obtain advice from my colleagues in Building Control, at this address (Tel: 020 8921 5413).