

For Official Use Only	
Receipt	<input type="text"/>
Date	<input type="text"/>
Amount	<input type="text"/>

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text" value="37"/>
Suffix	<input type="text"/>
Property name	<input type="text"/>
Address line 1	<input type="text" value="High Street"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Shoreham"/>
Postcode	<input type="text" value="TN14 7TB"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="551797"/>
Northing (y)	<input type="text" value="161837"/>

Description

2. Applicant Details

Title	<input type="text" value="Mr and Mrs"/>
First name	<input type="text" value="Johnny and Jill"/>
Surname	<input type="text" value="Aisher"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="37 High Street"/>
Address line 2	<input type="text" value="Shoreham"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Shoreham, Sevenoaks"/>

2. Applicant Details

Country	<input type="text" value="United Kingdom"/>
Postcode	<input type="text" value="TN14 7TB"/>
Are you an agent acting on behalf of the applicant?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Request to lay a solid oak wood floor in the sitting room of the property and
Request to create a trap door in this floor to be able to access the basement cellar

Has the development or work already been started without consent? Yes No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know
 Grade I
 Grade II*
 Grade II

Is it an ecclesiastical building? Don't know Yes No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? Yes No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? Yes No

If Yes, please describe and include the planning application reference number(s), if known:

Relevant application made by a previous owner was the reconfiguration of internal walls which received planning approval on 30th July 2007 SE/07/01665/LBCALT. The permission covered repositioning of walls on the ground floor and first floor as they changed ownership in a deed of release and substitution. A store cupboard belonging to the next door shop ground floor was opened up on our side and closed off on the other side and became the corner of the sitting room, restoring the shape of the room to a rectangle as it had originally been. The resultant mixture of damaged and repaired floor and the resultant differences in the levels of this bit of floor and the remainder of the room are what we now seek permission to enhance and upgrade with a new floor.

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? Yes No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building? Yes No

If Yes, do the proposed works include

a) works to the interior of the building? Yes No

b) works to the exterior of the building? Yes No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? Yes No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? Yes No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Please see Heritage Statement page 3 for photographs of current state of floor which has no historic interest.
Please see Heritage Statement page 4 for photographs of the original lintel of historic interest which will be preserved.
Pre-application advice from the Conservation Officer was to detail the preservation of any historic features such as joinery given that laying a floor on top of a floor will raise the height so that the council can be sure that this can be achieved without causing harm. There is one outstanding historical feature, which will be preserved and enhanced. The original lintel into the next room has a natural worn dip through use and footfall and will be preserved and the later added pine board at its base will be removed and replaced with oak as the lintel itself is made from. This is the only part of the internal fittings of the room that would be removed and it is because it is a later addition in a different wood from the lintel. Both these are already raised above the floor level and we understand that the new floor will be at the level of the pine addition to the lintel.
The trap door will involve cutting a beam and strengthening the created aperture so as to permit access the basement. This basement cellar is currently closed to us. The location of the proposed trap door is shown on page 9 of the Heritage Statement.

10. Materials

Does the proposed development require any materials to be used? Yes No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
Floors	A mixture of old and new floorboards, screed and concrete	Bespoke, handcrafted solid oak wood tongue and groove boards.

Are you submitting additional information on submitted plans, drawings or a design and access statement? Yes No

If Yes, please state references for the plans, drawings and/or design and access statement

Please see accompanying Heritage Statement and Design and Access Statement for photographs of current and proposed floor, current and corrected cellar location details and a photograph of the room with Inglenook fireplace.

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? Yes No

If Yes, please provide details:

Short letter given to the neighbours on both sides and opposite explaining the proposed works and also given to the owners and tenants of the shop. We are in good communication with all our immediate neighbours. Our proposals have no impact on most of them. The shop owners and tenants will be affected briefly by noise during the works. Hopefully access to our part of the cellar will not reveal any need for urgent conservation works. The listed building of which we own part, shares maintenance responsibilities with the owners and tenants of the shop which is in the other part of it. They have been given the full design and access statement for these works.

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
 The applicant
 Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First name

Surname

Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

On the basis of the information submitted, the proposal may comply with current planning policy and has the potential to be granted planning permission, subject to the further advice and guidance referred to in this letter.
The proposed development includes internal alterations and does not result in any external alterations to the dwelling. Internal alterations do not require planning permission. As the property is a Grade II listed building, listed building consent is required for the proposed development. Therefore, the following assessment is in relation to a listed building consent.
There is no objection to the principle of removing carpet. In terms of laying a solid timber floor on top on the existing you would need to consider the increase in height and whether it would impact any historic features such as joinery. If this can be achieved without causing harm then the principle is likely to be supported. The existing floor appears to have been much altered with a mix of older and modern floorboards, concrete and screed.
The ventilation grill would have not been intended for providing access and using it risks damaging the fabric and the person. As the historic access has been lost and the provision of safe access into the basement is important for the long term care and maintenance of the building the principle is likely to be supported. In terms of the location of the hatch we would want to minimise the loss of historic fabric and for it to be discreet. For a future application we would recommend including a section drawing of the hatch which indicated where fabric is to be removed.

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- The applicant
- The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

07/04/2021