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Mr Colin Kiely
Kiely Planning Limited
208 High Street
Guildford
GU1 3JB

23 April 2021

Dear Mr Kiely,

ACKNOWLEDGEMENT

Reference: PLAN/2021/0425

Application Type: Full Planning Application

Proposal: Alterations to the external appearance of the building

Location: 2 Manor Way, Old Woking, Woking, Surrey, GU22 9JX,

Thank you for your application which was received on 15 April 2021 and I acknowledge receipt of your fee of £234.00.

If by 11 June 2021 you have not been told that the application is invalid, have not agreed to a further period for a decision or have not received a notice of a decision, then you may appeal to the Planning Inspectorate under the provisions of the Town and Country Planning Act 1990. Any appeal should be lodged within six months of 11 June 2021 and must be on forms provided by the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol. BS1 6PN. The forms are also available from the Planning Inspectorate's website at www.planning-inspectorate.gov.uk. This does not however apply if your application has already been referred to the Secretary of State for Communities and Local Government.

Every effort will be made to deal with your application as quickly as possible and you are kindly requested to keep enquiries regarding its progress to a minimum.

The Council is required by Central Government to deal with as many applications, particularly householder applications, as possible within 8/13 weeks. Therefore you should be aware that your application may be determined without further reference to you or your agent in order that the Council can meet the Government's target.

The person dealing with your application is Gillian Fensome who can be contacted on 01483 74 3458 or Gillian.Fensome@woking.gov.uk.

Yours sincerely,

Thomas James
Development Manager