

## Planning Services

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Householder Application for Planning Permission for works or extension to a dwelling and listed building consent.

### Town and Country Planning Act 1990 Planning (Listed Buildings and Conservation Areas) Act 1990

#### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

#### 1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Willow Cottage"/>
Address line 1	<input type="text" value="Low Road"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Alburgh"/>
Postcode	<input type="text" value="IP20 0BX"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="627253"/>
Northing (y)	<input type="text" value="286230"/>

Description

#### 2. Applicant Details

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="bert"/>
Surname	<input type="text" value="vermunt"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="willow cottage"/>
Address line 2	<input type="text" value="low Road"/>
Address line 3	<input type="text"/>

## 2. Applicant Details

Town/city	<input type="text" value="Harleston"/>
Country	<input type="text" value="United Kingdom"/>
Postcode	<input type="text" value="IP200BX"/>

Are you an agent acting on behalf of the applicant? ☐ Yes ☒ No

Primary number

Secondary number

Fax number

Email address

## 3. Agent Details

No Agent details were submitted for this application

## 4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without consent? ☐ Yes ☒ No

## 5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know  
☐ Grade I  
☐ Grade II\*  
☒ Grade II

Is it an ecclesiastical building? ☐ Don't know ☐ Yes ☒ No

## 6. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ☐ Yes ☒ No

## 7. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ☐ Yes ☒ No

## 8. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☐ Yes ☒ No

## 9. Materials

Does the proposed development require any materials to be used? ☒ Yes ☐ No

**Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded**

**Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box**

## 9. Materials

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	Timber frame and cladding	Oak timber frame and feathered edge cladding
Windows	single panes in frame	frameless panes
Roof covering	corrugated sheeting	Norfolk red pantiles
External Doors	Wood sheet material on wooden frame	Oak vertical cladding onto hard wood frame
Chimney	not applicable	not applicable
Ceilings	hard board claded	open oak construction
Internal Walls	not applicable	not applicable
Floors	wooden constriction and covering	Concrete slab
Internal Doors	not applicable	not applicable
Rainwater goods	not existing	black half round - black downpipes
Boundary treatments (e.g. fences, walls)	existing wire fence	existing wire fence - unchanged
Vehicle access and hard standing	not present - not required- no vehicular access required	not present - not required- no vehicular access required
Lighting	Not applicable	not applicable

Are you submitting additional information on submitted plans, drawings or a design and access statement? ☐ Yes ☒ No

If Yes, please state references for the plans, drawings and/or design and access statement

Design and access statement - file ref - Design and access statement Willow Cottage 2021  
Ecological report - file ref -191109AlburghWillowCott REPORT  
Site plan - file ref -outbuilding 04-2021 rev 01 Site plan A3  
Location plan - file ref - outbuilding 04-2021 rev 01 Location plan  
Drawing; plan and elevation - file ref - outbuilding 04-2021 rev 01 Elevation and plan view (4)

## 10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

## 11. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

## 12. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

## 13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

### 13. Site Visit

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent  
☒ The applicant  
☐ Other person

### 14. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

### 15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

### 16. Ownership Certificates and Agricultural Land Declaration

**Certificate Of Ownership - Certificate A** Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☒ The applicant  
☐ The agent

Title	<input type="text" value="Mr and Mrs"/>
First name	<input type="text" value="Bert"/>
Surname	<input type="text" value="Vermunt - Croucher"/>
Declaration date	<input type="text" value="25/04/2021"/>

☒ Declaration made

### 17. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)