

3. Description of the Proposal

Please describe the proposed development, including any change of use:

CONVERSION OF GARAGE INTO A CAR PORT & REAR OFFICE WITH SHOWER ROOM.
SMALL REAR EXTENSION WITH BI-FOLD DOORS FITTED.
CHANGE OF GROUND FLOOR REAR DOOR TO FRENCH DOORS.
INSTALLATION OF 3 x REAR VELUX SK06 WINDOWS (116cm x 118cm)
REMOVAL OF REAR CHIMNEY STACK.
FITTING OF A WOOD BURNING FLUE TO REAR ROOF.

Has the building, work or change of use already started?

☐ Yes

☒ No

If Yes, please state the date when building,
work or use were started (DD/MM/YYYY):

(date must be pre-application submission)

Has the building, work or change of use been completed?

☐ Yes

☐ No

If Yes, please state the date when the building, work
or change of use was completed: (DD/MM/YYYY):

(date must be pre-application submission)

Reference no. of permission in principle being
relied on (technical details consent applications only):

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local
authority about this application?

☐ Yes

☒ No

If Yes, please complete the following information about the advice
you were given. (This will help the authority to deal with this
application more efficiently).

Please tick if the full contact details are not
known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?