

FOR OFFICE USE ONLY
 Reference No:
 Registration Date:
 Technical Services: Yes No



Householder Planning Application

TOWN & COUNTRY PLANNING (SCOTLAND) ACT

Please Read The Notes For Guidance Before Completing This Form
 It is important that this form is completed correctly to avoid delays in processing
 This form must be completed in black ink

1	APPLICANT'S CONTACT DETAILS	NAME Susan Watkins ADDRESS GOSHEN HOUSE, EDENSIDE ROAD, KELSO POSTCODE TD5 7BS TELEPHONE
----------	------------------------------------	---

2	AGENT'S CONTACT DETAILS	NAME ADDRESS POSTCODE TELEPHONE EMAIL FAX
----------	--------------------------------	--

3	ADDRESS OR LOCATION OF PROPOSED DEVELOPMENT	(if different from (1) above)
----------	--	-------------------------------

4	DESCRIPTION OF PROPOSED DEVELOPMENT	Please tick relevant boxes
	House Extension <input type="checkbox"/> Dormer Extension <input type="checkbox"/> Boundary fence/wall <input type="checkbox"/> Formation of Access <input type="checkbox"/> Garage <input type="checkbox"/> Satellite Antenna <input type="checkbox"/> Other (please specify) <input type="checkbox"/> Paint exterior of house <input checked="" type="checkbox"/>	Have there been any pre-application discussions? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Is the property a flat? YES <input type="checkbox"/> NO <input type="checkbox"/> Have there been any previous alterations or extensions? YES <input type="checkbox"/> NO <input type="checkbox"/>

*over patching possible do not
 to determine if planning approval was required*

5	PROPOSED EXTERNAL BUILDING MATERIALS	Outside walls <u>paint</u> Roof covering _____ Boundary walls (fences, walls, etc.) _____
----------	---	---

6	CHECKLIST	Please tick all boxes
	<input type="checkbox"/> I enclose 2 additional copies of this form <input type="checkbox"/> I enclose 4 sets of the necessary plans and drawings <input type="checkbox"/> I have completed and enclose the land ownership certificate <input type="checkbox"/> I enclose the necessary fee of £ _____	Your application cannot be registered until all these documents and the fee are received The Council will undertake neighbour notification. You should be aware that Regulations require that, if it is not possible to identify all owners of neighbouring premises and land, you will be required to meet the costs of any advertisement required for this purpose. We will write to you upon receipt of the application if this is necessary.