



GOSPORT

Borough Council

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title: **MR&MRS** First name: **K.**

Last name: **SPENCE**

Company (optional): **-**

Unit: **-** House number: **3** House suffix: **-**

House name: **-**

Address 1: **TIGER MOTH CLOSE**

Address 2: **LEE ON THE SOLENT**

Address 3: **-**

Town: **GOSPORT**

County: **HAMPSHIRE**

Country: **UK**

Postcode: **PO13 8FL**

2. Agent Name and Address

Title: **MR** First name: **B**

Last name: **DUNNAWAY**

Company (optional): **-**

Unit: **-** House number: **-** House suffix: **-**

House name: **THE COACH HOUSE**

Address 1: **ANMORE LANE**

Address 2: **DENMEAD**

Address 3: **-**

Town: **WATERLOOVILLE**

County: **HAMPSHIRE**

Country: **UK**

Postcode: **PO7 6HN**

3. Description of Proposed Works

Please describe the proposed works:

INTERNAL ALTERATIONS & CONVERSION OF
INTEGRAL GARAGE TO ADDITIONAL DOMESTIC
ACCOMMODATION

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work already been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit:	-	House number:	3	House suffix:	-
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House name:

Address 1: TIGER MOTH CLOSE

Address 2: LEE · ON · THE · SOLVENT

Address 3:

Town: GOSPORT

County: HAMPSHIRE

Postcode (optional): PD13 8FL

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☐ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☐ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name: _____

Reference:

Date (DD MM YYYY):

(must be pre-application submission)

Details of the pre-application advice received:

8. Parking

Will the proposed works affect existing car parking arrangements? ☒ Yes ☐ No

If Yes, please describe:

ONE GARAGE PARKING SPACE LOST.
SUFFICIENT ON SITE PARKING
FOR ONE ADDITIONAL VEHICLE.

9. Authority Employee / Member

With respect to the Authority, I am:

Do any of these statements apply to you?

☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	FACING BRICKWORK	TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Roof	INTERLOCKING CONCRETE TILES		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows	WHITE PVCU FRAMED	TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Doors	BLACK PVCU FRAMED		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing	BITMAC	TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Lighting			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Others (please specify)			<input checked="" type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/~~design and access statement?~~

☒ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/~~design and access statement:~~

DRAWING N° 02 & 1:1250 SITE PLAN

11. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

24/03/2021

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

11. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

--

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

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CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

--

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

--

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form: ☒

The original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☒

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application: ☒

The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: ☒

The correct fee: ☐

The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D - as applicable) and Article 14 Certificate (Agricultural Holdings): ☒

PLEASE NOTE:
Applicant to be invoiced
for £206 Application Fee.

*National legislation specifies that the applicant must provide the original plus a total of four copies, unless the application is submitted electronically or, the LPA may also accept supporting documents in electronic format by post (for example). You can check your LPA's website for information or contact their planning department.

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

24/03/2021

(date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

SECTION 1 – Sites and Habitats

PROPOSAL DETAILS Please answer ALL questions Yes or No by marking the appropriate box against each question	YES	NO	If you have answered 'YES' to any of these, is it likely that the development would have an impact on the identified site? (see note 2) Please explain why / why not, or state if further information is provided (see below***)
1.1 Is the application site on or within 50m of a SSSI, SAC, SPA or Ramsar site? (see note 1)	<input type="radio"/>	<input checked="" type="radio"/>	
1.2 Are any of the following present on or within 50m of the application site? NB: If Yes, there may be a SINC* , Priority Habitat** or other important feature within or adjacent to the application site – please see <u>note 3</u> for further information on identifying these.			
a) Broad-leaved woodland	<input type="radio"/>	<input checked="" type="radio"/>	
b) Veteran (particularly old / large) trees	<input type="radio"/>	<input checked="" type="radio"/>	
c) Water courses (rivers or streams)	<input type="radio"/>	<input checked="" type="radio"/>	
d) Lakes or ponds	<input type="radio"/>	<input checked="" type="radio"/>	
e) Wetlands or marshes	<input type="radio"/>	<input checked="" type="radio"/>	
f) Flower-rich meadow / grassland	<input type="radio"/>	<input checked="" type="radio"/>	
g) Water meadow	<input type="radio"/>	<input checked="" type="radio"/>	
h) Heathland	<input type="radio"/>	<input checked="" type="radio"/>	
i) Mature hedgerow	<input type="radio"/>	<input checked="" type="radio"/>	

* SINC – Site of Importance for Nature Conservation. These are not legally protected, but are identified in the LPA's Local Plan as being of importance for biodiversity and are considered during the planning process – see <http://www3.hants.gov.uk/biodiversity/hampshire/sincs.htm>

** Priority Habitat – natural or semi-natural habitats that have been identified as being at risk (in that they are rare or in decline) or that are important for certain key species of plant or animal – see <http://www.naturalengland.org.uk/ourwork/conservation/biodiversity/protectandmanage/prioritylist.aspx>

*** This may simply be a brief explanation in the box provided, for example stating that the identified feature is outside the development footprint and boundaries; or may be a more formal biodiversity assessment or survey report. Please note that submitted information will be reviewed by the Planning Authority's retained ecological advisor and you may be asked for further clarification if necessary either prior to validation or during the application process.

Section 2 - Species

PROPOSAL DETAILS Please answer ALL questions Yes or No by marking the appropriate box against each question		YES	NO	If you have ticked 'YES' to any of these, you will need to consider potential impacts to the following:	Survey attached?
2.1 Will the proposed work involve buildings with ANY of the following features? (see note 2)					
a) buildings with hanging tiles (see note 5), timber cladding / weatherboarding where the building is within 200m of woodland or water	<input type="radio"/>	<input checked="" type="radio"/>	<ul style="list-style-type: none"> Bats and bat roosts 	<input type="checkbox"/>	
b) pre-1960 buildings or structures within 200m of woodland and/or water	<input type="radio"/>	<input checked="" type="radio"/>			
c) pre-1914 buildings or structures within 400m of woodland and/or water	<input type="radio"/>	<input checked="" type="radio"/>			
d) pre-1914 buildings with gable ends, traditional clay tile roofs or slate roofs, hanging tiles or weatherboarding regardless of location	<input type="radio"/>	<input checked="" type="radio"/>			
e) structures where there is known current or historic bat use	<input type="radio"/>	<input checked="" type="radio"/>			
2.2 Will the proposal affect trees with ANY of the following features? (see note 2)					
a) old and veteran trees	<input type="radio"/>	<input checked="" type="radio"/>	<ul style="list-style-type: none"> Bats and bat roosts Nesting birds 	<input type="checkbox"/>	
b) trees with obvious holes, cracks, cavities or heavy vegetation	<input type="radio"/>	<input checked="" type="radio"/>			
c) trees with a circumference greater than 1m at chest height	<input type="radio"/>	<input checked="" type="radio"/>			
2.3 Are there streams, rivers or lakes on or within 25m of the application site that would be affected (including their banks and adjacent habitat) by the development?		<input type="radio"/>	<input checked="" type="radio"/>	<ul style="list-style-type: none"> Bat foraging habitat Otters Water vole White-clawed crayfish 	<input type="checkbox"/>
2.4 Will the proposals affect (see note 2) any of the following features?					
a) deciduous (i.e. not mainly conifer) woodland?	<input type="radio"/>	<input checked="" type="radio"/>	<ul style="list-style-type: none"> Bat foraging habitat Dormice Breeding birds Badger 	<input type="checkbox"/>	
b) field hedgerows over 1m tall and over 0.5m thick?	<input type="radio"/>	<input checked="" type="radio"/>			
c) areas of scrub well-connected to woodland or hedgerows?	<input type="radio"/>	<input checked="" type="radio"/>			
2.5 Is the proposal within 200m of a pond, where the surface area of the pond, when water is at its highest level (excluding flood events), is 225m ² (c.15m x 15m)?		<input type="radio"/>	<input checked="" type="radio"/>	<ul style="list-style-type: none"> Amphibians (particularly with respect to great crested newts) 	<input type="checkbox"/>
2.6 Will the proposal affect mature/overgrown gardens over 0.25ha, or any rough grassland, derelict/brownfield land, railway land or allotments? (see note 2)		<input type="radio"/>	<input checked="" type="radio"/>	<ul style="list-style-type: none"> Reptiles Breeding birds 	<input type="checkbox"/>
2.7 Will the proposal affect flower-rich meadows or grassland on or directly adjacent to the site? (see note 2)		<input type="radio"/>	<input checked="" type="radio"/>	<ul style="list-style-type: none"> Breeding birds 	<input type="checkbox"/>