



Mr Brett Garrett
Aviva Insurance
Aviva Claims Service
Pitheavlis
Perth
Scotland
PH2 0NH

Your ref:
My ref: PA17/05141
Date: 14 June 2017

Dear Sir/Madam

Application Number	PA17/05141
Proposal	Listed Building consent for various works
Location	Semersdon Manor North Tamerton Holsworthy Cornwall
Applicant	Mrs Susan Longhurst

I refer to your submission in respect of proposals to carry out the above development received on 25 May 2017. Under the Town and Country Planning (Applications) Regulations 1988 the following information is required in order to process the proposal:

- 1 A Heritage Assessment should be included with the application. The Assessment should include a schedule of proposed works to the listed building, an analysis of the significance of the history and character of the buildings, the principles of and justification for the proposed works and their impact on the special character of the listed building and its setting. The Heritage Assessment should be compiled in accordance with NPPF section 12 Conserving and enhancing the historic environment.
- 2 With regard to paragraph 1 of this letter, the Heritage Assessment should include in brief:
 - 1) A schedule of proposed works to the listed building in order of how they will be carried out
 - 2) An analysis of the significance of the history and character of the buildings, stating its age, any special features and stages of alterations of any previous works that have been done
 - 3) The principles of and the justification for the proposed works and their impact on the special character of the listed building and its setting, and how it will improve the applicant's usage
 - 4) The Heritage Assessment should be compiled in accordance with NPPF section 12 Conserving and enhancing the historic environment.

Submission of a Heritage Assessment is a National Requirement to accompany a Listed Building application.

Should you wish to gain access to the listed details of the property, you may do so via www.heritagegateway.co.uk

Planning and Sustainable Development Service
Cornwall Council
Chy Trevail Beacon Technology Park Bodmin Cornwall PL31 2FR
planninghouseholder@cornwall.gov.uk
Tel: 0300 1234 151 www.cornwall.gov.uk

Page 2

14 June 2017

Please supply this additional information by **28 June 2017**.

On receipt of the above, the application will be registered and an official acknowledgement forwarded to you. Please quote the above reference number on all correspondence.

If you have any queries regarding this letter please contact me on the number below for advice or to arrange an appointment should one be needed.

Yours faithfully

Wendy Hewitt

**Senior Development Support Officer
Planning and Sustainable Development Service
Tel: 01726 223458
Email: planninghouseholder@cornwall.gov.uk**