

Your ref:	Hyde Park Full/LBC	Please reply to:	Fraser Fikrie
Our ref:	21/03453/LBC	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Greg Cooper Metropolis Planning & Design 4 Underwood Row London N1 7LQ		Incomplete Applications Development Planning City of Westminster PO Box 732 Redhill, RH1 9FL	
		27 May 2021	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 31 - 32 Hyde Park Square, London, W2 2NW,

Proposal: Use of flat 3 (2nd floor) and flat 4 (3rd floor) to create a 4 bed family duplex and a one bed flat on 3rd floor, installation of a staircase in original enclosure between flat 3 (2nd floor) and flat 4 (3rd floor) and closure of opening in original party wall at 3rd floor. (21/03452/FULL)

Thank you for your application received on 25 May 2021. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 We have emailed you separately on your linked lead application with full details of what information is required to make your applications valid.

Please forward this information to the above email address by **24 June 2021**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall

take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 07890380503. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

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Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>